WILLIAMS UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

6:30 p.m., Thursday, May 21, 2020, Regular Meeting
College & Career Center
260 Eleventh Street, Williams, CA

NOTE: We are offering remote, online participation in order to promote the safety and health of our community. You can call into the meeting to provide public comment via Zoom.

Members of the public are encouraged to participate in the teleconference.

You can listen to the meeting by dialing the teleconference number below:

Phone: +1.669.900.6833 Meeting ID: 832 4281 3151 Password: 4HiHHb

7.1 (p. 13) Elementary School Principal, Amanda Zimmerman 7.2 (p. 15) SIG Coordinator/ELL Administrator, Rosa Villaseñor

Or you can join from a PC, Mac, iPad, iPhone, or Android device at https://zoom.us

Join Zoom Meeting

https://williams-k12-ca.zoom.us/j/83242813151?pwd=cDgzcUJGS3JzbU04WVp6cGlWY0lJdz09

Meeting ID: 832 4281 3151 Password: 4HiHHb

Please mute your phone or microphone when you are not speaking.

If you would like to participate in the Public Input portions of the meeting, or comment on a specific agenda item, you can do so by texting your NAME to 530.681.7847 and the Clerk will notify the Chair that you would like to comment. Please wait for the Chair to recognize you before speaking. Remember to unmute your phone to speak.

The College & Career Center will be open to the public but seating will be limited and 6 feet separation will be required.

required.	
	AGENDA
1.0	CALL TO ORDER TIME: PM
2.0	ROLL CALL
3.0	PLEDGE OF ALLEGIANCE
4.0	APPROVAL OF THE AGENDA
	Action Motion Second Ayes Noes Roll Call: Abstain Absent Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no
5.0	<u>AUDIENCE/VISITORS PUBLIC DISCUSSION</u> — Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.
6.0	PRESENTATIONS
	6.1 Construction Update – Jeff Threet, Stone Creek Engineering, Inc.
7.0	BOARD REPORTS

- 7.3 (p. 17) District Liaison, Monica Vega-Mendoza
- 7.4 (p. 19) Upper Elementary Principal, Hector Gonzalez
- 7.5 (p. 21) Secondary School Principal, Dr. Mary Ponce
- 7.6 (p. 23) Internship Coordinator, Estefania Guillen Aceves
- 7.7 (p. 29) Maintenance, Operations and Transportation Director, Tim Wright
- 7.8 (p. 30) Technology Director, Vangelis Bolias
- 7.9 (p. 32) Food and Nutrition Director, Kristi Ward
- 7.10 (p. 33) Director of Fiscal Services and Accountability, Mechele Coombs
- 7.11 District Superintendent and Secretary to the Board, Dr. Edgar Lampkin

8.0 <u>EMPLOYEE GROUPS BOARD REPORTS</u>

- 8.1 Certificated Employees Williams Teachers Association
- 8.2 Classified Employees California School Employees Association Chapter #556
- **ACTION ITEMS CONSENT CALENDAR** Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.
 - 9.1 **BOARD MINUTES** Request to approve Board minutes
 - 9.1.1 (p. 36) April 23, 2020 (Regular)
 - 9.2 (p. 44) BILLS/WARRANTS Request to approve warrants list, special variable payroll (V. Wright)
 - 9.3 **MONTHLY ACCOUNT SUMMARIES** Request to approve monthly account summaries
 - 9.3.1 (p. 48) Prepared by Toni Rivera, General Ledger Report and Bank Reconciliation Report, Williams Middle School Checking Account, March 2020.
 - 9.3.2 (p. 51) Prepared by Lucila Mendez, General Ledger Report and Bank Reconciliation Report, Williams High School Checking Account, November 2019, December 2019, January 2020, February 2020 and March 2020.

9.4 SERVICE AGREEMENTS/CONTRACTS

- 9.4.1 (p. 71) Agreement for substance awareness and detection services between Interquest Detection Canines of North Valley Counties and Williams Unified School District for SY 2020-21.
- 9.4.2 (p. 72) Agreement for Legal Services between Fagen, Friedman & Fulfrost, LLP and Williams Unified School District for SY 2020-21.
- 9.4.3 (p. 76) Modern Teacher Services & Subscription Agreement for Williams Unified School District effective April 1, 2020.
- 9.4.4 (p. 86) Lindamood-Bell Learning Processes Services Contract for Visualizing and Verbalizing Online Workshop.
- 9.4.5 (p. 93) Lindamood-Bell Learning Processes Services Contract for Seeing Stars Online Workshop.
- 9.4.6 (p. 100) Wallace Kuhl & Associates Cost Proposal for Testing and Inspection Services for the Williams High School Modernization project.
- 9.4.7 (p. 108) Clark/Sullivan Potential Change Order #310-99 for Williams MP Building.
- 9.4.8 (p. 113) 2020-2021 Designation of CIF Representatives to League.
- 9.4.9 (p. 114) Save our Graduation Service Agreement for the Full Production Staffing package for Williams Jr/Sr High School.
- 9.4.10 (p. 127) Memorandum of Understanding between Sutter County Superintendent of Schools Office and Williams Unified School District for the Tri-County Induction Program SY 2020-21.

9.5 (p. 133) ROUTINE PURCHASE ORDERS

Purchase Order #	Vendor	Amount
PO20-00685	Sierra School Equipment Co	\$31,597.69

9.6 APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS – Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports. (R. Cranford/J. Cortez)

Classification	Position	Status	Name
Substitute Pool	Custodian/Assistant Cook/Student Supervisor	Open	

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Extra Duty	Distance Learning Summer Academy 9-12 Algebra	Open
	Teacher (1 position)	
Extra Duty	Distance Learning Summer Academy 9-12 Credit	Open
	Recovery Teacher (1 position)	
Extra Duty	Distance Learning Summer Academy 9-12	Open
	Tutor/Facilitator WCC Courses (up to 3 positions)	
Extra Duty	Distance Learning Summer Academy K-6 Lead Teacher	Open
	(2 positions)	
Extra Duty	Distance Learning Summer Academy K-6 Support	Open
	Teacher (3 positions)	
9.7	APPROVE CERTIFICATED / CLASSIFIED / CONFIDEN	NTIAL PERSONNEL REPORT- Requ

9.7 APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT- Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports (R. Cranford/J. Cortez)

Classification	Position	Status	Name
Certificated	Secondary Girls PE Teacher	Filled	Mingy Velazquez pending
	•		all clearances
Certificated	Health Specialist	Open	
Certificated	Multiple Subjects Teacher	Open	
Certificated	Secondary Math Teacher	Open	
Certificated	Secondary Math Teacher	Resignation	Jonathan Mireles
Classified	Health Aide Clerk	Open	
Classified	Custodian/Groundskeeper	Open	
Classified	Custodian	Leave of Absence	Nancy Medina
		May 5 – July 21, 2020	

9.8	APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES
	9.8.1 (p. 136) 2020-2021 Instructional Minutes for Williams Elementary School
	9.8.2 (p. 137) 2020-2021 Instructional Minutes for Williams Upper Elementary School
9.9	APPROVE STUDENT HANDBOOKS
	9.9.1 None
9.10	APPROVE INTER-DISTRICT TRANSFER REQUESTS
	9.10.1 (p. 138) Updated 2020-21 Inter-District Transfer List
9.11	APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR)
	AND EXHIBITS (E) AND BOARD BYLAWS (BB)
	9.11.1 None
9.12	APPROVE FIELD TRIP REQUESTS
	9.12.1 None
9.13	APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES
	9.13.1 (p. 142) Disposal of Williams Jr/Sr High School Obsolete Textbooks

Action	Motion	Second	_ Ayes	Noes	
Roll Call:			Abstain	Absent	
Leos-Vera 🗌 aye 🗌 no	o / Lopez 🗌 aye 🗌 no	o / Mora 🗌 aye 🗌 no	o / GW Simmons 🗌 a	aye 🗌 no / Vaca 🗌 aye	☐ no

<u>ACTION ITEMS – NEW BUSINESS</u> – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

10.1 (p. 143) Consideration and possible action concerning the approval of the revised Wellness Policy for Williams Unified School District.

Action	Motion	Second	Ayes	Noes	_
Roll Call:			Abstain	Absent	
Leos-Vera ☐ aye ☐	no / Lopez aye	□ no / Mora □ aye □ n	o / GW Simmons 🔲 ay	e 🗌 no / Vaca 🔲 aye 🔲	nc

10.2 (p. 161) Consideration and possible action concerning the approval of the Memorandum of Understanding between the Williams Unified School District and the Williams Teachers Association regarding Distance Learning due to School Closures during COVID-19 Pandemic dated April 23, 2020.

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Action Roll Call: Leos-Vera □ a		Second ☐ no / Mora ☐ ave ☐ r	Abstain	
10.3 (p. 166)	. – . – .	sible action concernir	ng the approval of th	re Tentative Agreement betw
	Motion			Noes
Leos-Vera 🗌 a	aye 🗌 no / Lopez 🔲 aye [🗌 no / Mora 🔲 aye 🔲 r	no / GW Simmons 🗌 a	ye 🗌 no / Vaca 🗌 aye 🗌 no
Governing E Number of W	Board of the Williams	Unified School Distatements, Request	strict Ordering Bie	solution #23-052120: of the nnial Election, Specifying f the Election, and Determine
Roll Call:	Motionave □ no / Lopez □ ave [Abstain	
10.5 (p. 169)		ible action concerning		Vaiver for the Community Ser
Roll Call:	Motion		Abstain	Absent
Leos-Vera 🗌 a	aye 🗌 no / Lopez 🗌 aye [🗌 no / Mora 🔲 aye 🔲 r	no / GW Simmons 🗌 a	ye ☐ no / Vaca ☐ aye ☐ no
	Consideration and poss ricultural Career Techni			California Department of plication for Funding.
Action Roll Call:	Motion	Second	Ayes Abstain	Noes Absent
	aye 🗌 no / Lopez 🗌 aye [🗌 no / Mora 🔲 aye 🔲 r		ye 🗌 no / Vaca 🗌 aye 🗌 no
BOARD MEN	MBER COMMENTS			
INFORMATION	ONAL ITEMS AND REF	PORTS		
12.1 (p. 174)	District Enrollment Rep	ort		
FUTURE ME	ETING DATES			
		idaat Dublia Uaarina)		
13.2 Jur	ne 9, 2020 (Special – Bu ne 18, 2020 (Regular - C y 16, 2020 (Regular)		Written Report & Bu	dget Adoption)
	gust 11, 2020 (Special -	- Board & Superintend	dent Goals)	
PENDING AC	GENDA – This is the tim	e to place future item	s on the Pending Ag	enda.
	ster Schedules			
	tructional Minutes blic Hearing for Budget <i>i</i>	Adoption SV 20-21		
	VID-19 Operations Writ			
	O CLOSED SESSION sion will be held regard	TIME: PM ling the following ma	='	
15.1 Pul	blic Employee Discipline	e/Dismissal/Release (Gov. Code 54957)	
	nference with Labor Neg perintendent Dr. Edgar I			ele Coombs and

			ertificated Emplo	oyees – WTA rees – CSEA Chap	ter #556	
	15.3			unsel – Existing Li Court No. CV24334	tigation (Gov. Code 5	4956.9 (a))
	15.4	Public Emp Title: Supe		ance Evaluation ar	nd Employment (Gov.	Code 54957(b))
	15.5	District's N	egotiator(s): Bo	egotiators (Gov. Co pard President title: Superintende	•	
16.0			PEN SESSION g Closed Sess		РМ	
	16.1	Public Emp	oloyee Disciplin	e/Dismissal/Releas	se (Gov. Code 54957)
	Roll Call	:			Ayes Abstain _ :	Noes Absent _ aye
		Superintend Legal Repre 16.2.1 Ce	dent Dr. Edgar Ì esentation ertificated Emplo	•	of Fiscal Services Me	chele Coombs and
	Roll Call	:			Ayes Abstain no / GW Simmons [Noes Absent aye ☐ no / Vaca ☐ aye ☐ no
	16.3			unsel – Existing Li Court No. CV24334	tigation (Gov. Code 5	4956.9 (a))
	Action _ Roll Call	•	Motion	Second	Ayes	Noes Absent
			o / Lopez 🗌 aye	☐ no / Mora ☐ aye		aye no / Vaca aye no
	16.4	Public Emp Title: Supe		ance Evaluation ar	nd Employment (Gov.	Code 54957(b))
	Action _ Roll Call Leos-Vera	:		Second no / Mora aye	Abstairi	Noes Absent aye
	16.5	District's N	egotiator(s): Bo	egotiators (Gov. Co pard President title: Superintende	,	
	Action _ Roll Call Leos-Vera	: □ aye □ no	Motion	Second no / Mora aye	AyesAbstain no / GW Simmons [Noes Absent aye
17.0	ADJOUR	RNMENT		TIME:	PM	
	Roll Call	: 			AyesAbstain no / GW Simmons [Noes Absent aye ☐ no / Vaca ☐ aye ☐ no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent's office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.

THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, June 18, 2020 AT 6:30 PM.

Posted: May 14, 2020

DISTRITO ESCOLAR UNIFICADO DE WILLIAMS

REUNIÓN REGULAR DEL CONSEJO DIRECTIVO

Reunión Regular, jueves 21 de mayo de 2020 a las 6:30 p.m.

Centro Universitario y Profesional

260 Eleventh Street. Williams. CA

NOTA: Estamos ofreciendo participación remota y en línea para promover la seguridad y salud de nuestra comunidad. Usted puede compartir su comentario público a través de la reunión de Zoom.

Se alienta a los miembros del público a participar en la teleconferencia.

Usted puede escuchar la reunión marcando el siguiente número de teleconferencia:

Teléfono: +1.669.900.6833 ID de la Reunión: 832 4281 3151 Contraseña: 4HiHHb

O puede ingresar a la reunión desde una PC, Mac, iPad, iPhone, o dispositivo Android visitando https://zoom.us

Ingreso a la Reunión en Zoom

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https://williams-k12-ca.zoom.us/j/83242813151?pwd=cDgzcUJGS3JzbU04WVp6cGlWY0lJdz09

ID de la Reunión: 832 4281 3151 Contraseña: 4HiHHb

Por favor silencie su teléfono o micrófono cuando no esté hablando.

REPORTES DEL CONSEJO DIRECTIVO

Si usted desea participar durante el segmento de aporte público de la reunión o comentar sobre un artículo específico de la agenda, también lo puede hacer enviando un mensaje de texto con su NOMBRE al número 530.681.7847. El Secretario le notificará al Presidente que usted desea hacer un comentario. Por favor espere a que el Presidente lo admita antes de hablar. Recuerde reactivar el sonido de su teléfono para hablar.

El Centro Universitario y Profesional estará abierto al público pero los asientos estarán limitados y se exigirá un mínimo de 6 pies de distancia entre las personas.

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	<u>AGENDA</u>
1.0	LLAMADO AL ORDEN HORA: P.M.
2.0	<u>LISTA DE ASISTENTES</u>
3.0	JURAMENTO DE LEALTAD
4.0	APROBACIÓN DE LA AGENDA
	Acción Moción Apoyada Sí No Lista de asistentes: Abstuvo Ausente Leos-Vera
5.0	<u>DISCUSIÓN PÚBLICA DE AUDIENCIA/VISITANTES</u> - Cualquiera que desee dirigirse al Consejo Directivo sobre cualquier artículo relacionado a la escuela que no esté programado en esta agenda pero esté dentro de la jurisdicción del Consejo Directivo puede hacerlo en éste momento. Por favor diga su nombre y apellido. La reunión está siendo grabada y todos los comentarios están siendo registrados. El Consejo Directivo limita por norma a 3 minutos de exposición por persona y 20 minutos por artículo.
6.0	PRESENTACIONES
	6.1 Actualización de construcción – Jeff Threet de Stone Creek Engineering, Inc (Ingeniería Stone Creek).

- 7.1 (p. 13) Amanda Zimmerman, Directora de la Escuela Primaria.
- 7.2 (p. 15) Rosa Villaseñor, Coordinadora de SIG/Administradora de ELL.
- 7.3 (p. 17) Mónica Vega-Mendoza, Contacto del Distrito.
- 7.4 (p. 19) Héctor González, Director de la Escuela Primaria Superior.
- 7.5 (p. 21) Dra. Mary Ponce, Directora de la Escuela Secundaria.
- 7.6 (p. 23) Estefanía Guillen Aceves, Coordinadora de Pasantías.
- 7.7 (p. 29) Tim Wright, Director de Transporte, Operaciones y Mantenimiento.
- 7.8 (p. 30) Vangelis Bolias, Director de Tecnología.
- 7.9 (p. 32) Kristi Ward, Directora de Nutrición y Alimentos.
- 7.10 (p. 33) Mechele Coombs, Directora de Servicios Fiscales y de Rendición de Cuentas.
- 7.11 Dr. Edgar Lampkin, Superintendente del Distrito y Secretario del Consejo Directivo.

8.0 REPORTES DEL CONSEJO DIRECTIVO DE GRUPOS DE EMPLEADOS.

- 8.1 Empleados Certificados Asociación de Maestros de Williams.
- 8.2 Empleados Clasificados Asociación de Empleados Escolares de California, Capítulo #556.
- 9.0 ARTÍCULOS DE ACCIÓN CALENDARIO DE CONSENTIMIENTO Ciertos artículos, los cuales requieren de la revisión y aprobación del Consejo Directivo, son rutinarios puesto que no necesitan explicación, no son controversiales, o repetitivos. Estos artículos recomendados están agrupados como artículos de consentimiento para aprobación automática una vez que la Presidente del Consejo Directivo determina que no hay ningún pedido de separar los artículos para su consideración independiente.
 - 9.1 **ACTA DEL CONSEJO DIRECTIVO** Pedido de aprobación del acta del Consejo Directivo. 9.1.1 (p. 36) 23 de abril de 2020 (Regular).
 - 9.2 (p. 44) **CUENTAS/AUTORIZACIONES** Pedido de aprobación de la lista de autorizaciones, nómina variable especial (V. Wright).
 - 9.3 **RESÚMENES DE CUENTAS MENSUALES** Solicitud de aprobación de resúmenes de cuentas mensuales.
 - 9.3.1 (p. 48) Informe de conciliación bancaria de la cuenta de cheques de la Escuela Intermedia Williams preparado por Toni Rivera, marzo de 2020.
 - 9.3.2 (p. 51) Informe del libro mayor de cuentas y conciliación bancaria de la cuenta de cheques de la Escuela Secundaria Williams preparado por Lucila Méndez, noviembre de 2019, diciembre de 2019, enero de 2020, febrero de 2020 y marzo de 2020.

9.4 **CONTRATOS/ACUERDOS DE SERVICIOS**

- 9.4.1 (p. 71) Acuerdo para la concienciación sobre el uso indebido de sustancias y servicios de detección de drogas entre Interquest Detection Canines of North Valley Counties (Equipos Caninos de Detección Interquest de los Condados de North Valley) y el Distrito Escolar Unificado de Williams para el año escolar 2020-21.
- 9.4.2 (p. 72) Acuerdo de servicios legales entre Fagen, Friedman & Fulfrost, LLP y el Distrito Escolar Unificado de Williams para el año escolar 2020-21.
- 9.4.3 (p. 76) Modern Teacher Services (Servicios de Maestro Moderno) y acuerdo de subscripción para el Distrito Escolar Unificado de Williams a partir del 1^{ro} de abril de 2020.
- 9.4.4 (p. 86) Contrato de servicios con Lindamood-Bell Learning Processes (Procesos de Aprendizaje Lindamood-Bell) para el taller en línea de Visualización y Verbalización.
- 9.4.5 (p. 93) Contrato de servicios con Lindamood-Bell Learning Processes (Procesos de Aprendizaje Lindamood-Bell) para el taller en línea Seeing Stars (Ver Estrellas).
- 9.4.6 (p. 100) Propuesta de costo de Wallace Kuhl & Associates (Wallace Kuhl y Asociados) para servicios de evaluación e inspección del proyecto de modernización de la Escuela Secundaria Williams.
- 9.4.7 (p. 108) Posible cambio de la orden #310-99 de Clark/Sullivan para el edificio multiuso de Williams.
- 9.4.8 (p. 113) Designación 2020-2021 de Representantes CIF a la Liga.
- 9.4.9 (p. 114) Guarde nuestro Acuerdo de Servicio de Graduación para el paquete de Personal de Producción Completa para Williams Jr / Sr High School.
- 9.4.10 (p. 127) Memorando de Entendimiento entre la Oficina del Superintendente de Escuelas del Condado de Sutter y el Distrito Escolar Unificado de Williams para el Programa de Inducción Tri-Condado SY 2020-21.

9.5 (p. 133) ÓRDENES DE COMPRA DE RUTINA

Orden de Compra #	Proveedor	Cantidad
PO20-00685	Sierra School Equipment Co	\$31,597.69

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ESTUDIANTIL - Pedido de aprobación de artículos del personal relacionados a Deber Adicional, Voluntariado y reportes de los Estudiantes. (R. Cranford/J. Cortez)

Clasificación	Posición	Estatus	Nombre
Grupo sustituto	Custodio/Asistente de Cocina/Supervisor de Estudiantes	Vacante	
Deber Adicional	Aprendizaje a distancia Academia de verano 9-12 Profesor de álgebra (1 posición)	Vacante	
Deber Adicional	Profesor de recuperación de crédito de la Academia de verano de educación a distancia 9-12 (1 posición)	Vacante	
Deber Adicional	Academia de verano a distancia 9-12 Tutor / facilitador Cursos del CMI (hasta 3 puestos)	Vacante	
Deber Adicional	Aprendizaje a distancia Academia de verano K-6 Maestro principal (2 posiciones)	Vacante	
Deber Adicional	Profesor de apoyo a distancia de la Academia de verano K-6 (3 posiciones)	Vacante	

9.7 APROBACIÓN DE REPORTE DE PERSONAL CERTIFICADO / CLASIFICADO / CONFIDENCIAL
 – Pedido de aprobación de artículos del personal relacionados a reportes del personal Certificado,
 Clasificado y Confidencial (R. Cranford/J. Cortez)

Clasificación	Posición	Estatus	Nombre
Certificada	Maestra Secundaria de Educación Física para Niñas	Ocupada	Mingy Velázquez pendientes todas las autorizaciones
Certificada	Especialista en Salud	Vacante	
Certificada	Maestro de Múltiples Materias	Vacante	
Certificada	Maestro de Matemática de Secundaria	Vacante	
Certificada	Maestro de Matemática de Secundaria	Renuncia	Jonathan Mireles
Clasificado	Asistente de Salud	Vacante	
Clasificado	Custodio/Cuidador de Instalaciones	Vacante	
Clasificado	Custodio	Excedencia 5 de mayo - 21 de julio de 2020	Nancy Medina

9.8	APROBACIÓN DE MINUTOS DE INSTRUCCIÓN / CRONOGRAMAS DE CLASE / CRONOGRAMAS MAESTROS.
	9.8.1 (p. 136) Actas instructivas 2020-2021 para la escuela primaria Williams 9.8.2 (p. 137) Actas instructivas 2020-2021 para la escuela primaria Williams Upper
9.9	APROBACIÓN DE GUÍAS DEL ESTUDIANTE 9.9.1 Ninguno.
9.10	APROBACIÓN DE PEDIDOS DE TRANSFERENCIAS ENTRE DISTRITOS 9.10.1 (p. 138) Lista actualizada de transferencias entre Distritos de 2020-21.
9.11	APROBACIÓN DE POLÍTICAS DEL CONSEJO DIRECTIVO (PCD), REGLAMENTOS ADMINISTRATIVOS (RA), DOCUMENTOS (D) Y NORMAS DEL CONSEJO DIRECTIVO (NCD
9.12	9.11.1 Ninguno. APROBACIÓN DE PEDIDOS DE VIAJES DE ESTUDIO
3.12	9.12.1 Ninguno.
9.13	APROBACIÓN DE DESECHO DE LIBROS, EQUIPAMIENTO Y SUMINISTROS 9.13.1 (p. 142) Eliminación de los libros de texto obsoletos de Williams Jr / Sr High School
	Moción Apoyada Sí No asistentes: Abstuvo Ausente □ sí □ no / López □ sí □ no / Mora □ sí □ no / GW Simmons □ sí □ no / Vaca □ sí □ no
LCC3 VCIA	

ARTÍCULOS DE ACCIÓN - ASUNTOS NUEVOS - El protocolo para los artículos de acción incluye una presentación del personal, preguntas del Consejo Directivo, contribución del público, cierre de la contribución del público, deliberación del Consejo Directivo, y votación del Consejo Directivo. Durante la contribución del público habrá un tiempo límite de 3 minutos por persona.

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10.1 (p. 143) Conside el Distrito Escolar Un		ión respecto a la aprot	pación de la Política d	de Bienestar revisada para
Acción Lista de asistentes: Leos-Vera [] sí [] no /	Moción : / López □ sí □ no / M	Apoyada ora □ sí □ no / GW Sir	Sí Abstuvo mmons	No Ausente ca ☐ sí ☐ no
el Distrito Escolar Un	nificado de Williams		estros de Williams re	dum de entendimiento entre elacionada a la educación a de abril de 2020.
Acción Lista de asistentes: Leos-Vera	Moción : / López □ sí □ no / M	Apoyada ora □ sí □ no / GW Sir	Sí Abstuvo mmons	No Ausente ca
		cción respecto a la a Maestros de Williams		do entre el Distrito Escolar 020-2021.
Acción Lista de asistentes: Leos-Vera [] sí [] no /	Moción : / López □ sí □ no / M	Apoyada ora □ sí □ no / GW Sir	Sí Abstuvo mmons ☐ sí ☐ no / Va	No Ausente ca ☐ sí ☐ no
elección bienal del C de palabras para la	Consejo Directivo de as declaraciones d	el Distrito Escolar Un	ificado de Williams, olicitando la conso	ión #23-052120: pedido de especificando la cantidad lidación de la elección, y
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El Distrito Escolar Unificado de Williams, sirviendo a individuos con necesidades especiales en conformidad con la ley para estadounidenses con discapacidades, alienta a aquellos con discapacidades a participar plenamente del proceso de reunión pública. Si usted necesita acomodaciones o modificaciones relacionadas a su discapacidad, incluyendo asistencia y servicios auxiliares para poder participar en la reunión del Consejo Directivo, debe notificar por escrito a la oficina del Superintendente antes de la reunión regular para poder llevar a cabo todo esfuerzo razonable para acomodar sus necesidades.

Documentos de la agenda: Según lo establecido en SB 343, los documentos de la agenda distribuidos al Consejo Directivo con menos de 72 horas antes de la reunión estarán disponibles para su revisión pública en la oficina del Distrito Escolar Unificado de Williams ubicado en 260 11th Street, Williams, California.

LA PRÓXIMA REUNIÓN PROGRAMADA DEL CONSEJO DIRECTIVO SERÁ el jueves 18 de junio de 2020 a las 6:30 P.M.

Publicado: 14 de mayo de 2020.

Enrollment

Grade	Students Enrolled	Average Class Size			
TK	22	22 Students			
Kindergarten	98	21.7 Students			
1 st Grade	98	21.7 Students			
2 nd Grade	82	20.5 Students			
3 rd Grade	94	18.8 Students			
Total	394	Students			

Instruction:

Distance learning continues! Below is artwork from our Kinder Pushes and Pulls unit and our 1st grade rainforest unit.







End of School Year: Teachers will be making appointments with families to come in and collect items left in classrooms and return books. Chromebooks will be returned the week of June 1st.

Williams Elementary School Amanda Zimmerman, Principal

Enrollment 2020-2021 (As of May 11th)

Grade	Students Enrolled	Average Class Size		
TK	20	20 Students		
Kindergarten	61	12.2 Students		
1 st Grade	98	21.7 Students		
2 nd Grade	98	21.7 Students		
3 rd Grade	82	20.5 Students		
Total	359	Students		

WUSD Board Report May 21, 2020

District SIG / English Learner Administrator

Migrant Education

During the district closure, weekly check-ins with Migrant Education staff have taken place. Staff from Colusa County Office of Education and the Williams Parent Advisory Committee (PAC) president have joined the ZOOM sessions on several occasions. Discussion items have focused on how to support school families moving to the Migrant Camp: 1) Developing a communication plan-Community updates/resources, student meal service information, school updates; 2) Developing a process for enrolling students, providing curriculum and dispersing technology while following county and state Stay-At-Home orders.

District Service Agreement 2020-2021

An increase in allocation for the coming year has permitted an expansion of services for Migrant students and parents throughout the district.

- 1. Regular Year Services
 - a. Parent Training-Student curricular and Parent Engagement/Communication Applications (ex. Footsteps2Brilliance, Imagine Learning, AERIES Parent Portal, Zoom)
 - b. K-1 Literacy Intervention (Lindamood-Bell Literacy Intervention)
 - c. 4-6 Math Saturday Intervention
 - d. 7-12 Academic Supports: Technology Access, Academic supports to increase graduation rate
- 2. Summer Services
 - a. 2-12 Migrant Distance Learning Academy (July 2020)
 - b. K-6 Summer Program (June 2021)
 - c. 7-12 ELA/ELD Language Academy (June 2021)
 - d. Cultural Pride lessons-Binational teacher from Mexico (June 2020)
- 3. Parent Advisory Committee
 - a. Supplies for regular PAC meetings (6)
 - b. Parent Leadership Workshops: Officer Training/Roberts Rules of Order, LCAP, California Dashboard (Williams USD), School Site visit, CAASPP

Parent Advisory Committee (PAC)

To continue increasing engagement, monthly PAC meetings will be broadcast via zoom to allow more parents to participate from their home. Meetings will take place at the Parent Center each month.

School Improvement Grant

Quarter 3 Expenditure Report was submitted and approved. Service Provider contracts will be honored with pending services rescheduled for 2020-2021 school year.

District English Learner Administration

ELPAC

As of May 8, 2020, district-wide 4 students have been identified as possible English Learners. A CALPADS search is in process, confirming the need for sites to administer the Initial ELPAC to screen for English Learner status. The district has 75 days from student enrollment date to complete the administration (SB 117) but must be completed by June 30, 2020. The new testing window will open July 1, 2020.

Enrollment

As of May 11, 60 students have enrolled in the district since February. Most are returning students to Williams.

Grade	TK	1	2	3	4	5	6	7	8	9	10	11	12	Total
Students	3	4	4	6	7	9	8	3	3	2	4	4	3	60

Respectfully submitted Rosa M. Meza Villasenor

Board Report Mónica Vega-Mendoza

May 2020

ROLES

DISTRICT:

Translations: I translated documents for meal change, family guide to distance learning, welcome back to school flyers for the Migrant Camp students, and "Hotspot" and Modem

Bond Oversight Committee meeting coordinating last meeting for the school.

District Parent Engagement: Last parent session participation, prior to the COVID19, was on Tuesday, March 10, 2020.

MPAC: The MPAC meeting postponed until further notice.

Migrant Camp Students: On the opening day of the Williams Migrant Camp April 21, 2020, I placed flyers on their bulletin board with information on where enrollment packets would be located and my contact information. As families began calling the Parent Center to enroll or re-enroll students, I started to email the corresponding Site, Site Administrator(s), Migrant Education, and anyone else relevant to the student with student's information. Site would then reach out to families set up an appointment for device pick and deliver the packets/backpack by noon to the Parent Center so that I would be ready to leave by 1pm to the Williams Migrant Camp.

A system created to help alleviate any confusion from sites and I. All calls from Migrant families directed to me and I would email all corresponding entities mentioned above with student(s) and parent information. I would make sure the subject line read "Migrant Student" so that sites new this is a McKinney Vento-Migrant student needing to be re-activated or enrolled promptly. Soon after, Site would deliver the packets and backpacks to the Parent Center. I would call and inform families that I would be delivering the student's packet/backpack by 1pm. This has been my daily routine.

As soon as the "hotspots" arrived Natalie Herrejon and I, respecting the social distancing, began to deploy the "hotspots" at the Williams Migrant Camp. While Natalie issued out the "hotspots" to families already enrolled, I went door to door making sure all students enrolled in school. Eddie Rios, Williams Migrant Camp Manager, shared a list with units rented and included the number of school age children needed to be enrolled in school. I handed out new enrollment packets to families in need and or wrote down unit number, phone number, student and parent information. This information I would email, daily, to entities mentioned above regarding new enrollment, re-enrollment, and students need a device pick-up appointment. **Nataly Herrejon,** thank you for your flexibility, collaboration, and

for your tremendous work in deploying the "Hotspots" and packets/backpack to the Migrant students.

To all three sites: **WES**, <u>WUES</u>, <u>WJSHS</u>, your hard work has not gone unnoticed, and I, along with Family Resource Center and Parent Center, would like to express our deep gratitude to each and every one of you.

Parent Engagement- Lifelong Skill of the Month Integrity- Meeting: Meetings postponed until further notice due to COVID-19.

DISTRICT LIAISON

Lunch Applications: Assist Kristi in translating documents and calling families as needed.

Collaborating with Alejandra Lopez for the opening of the Migrant Camp – April 21, 2020 and the Migrant Resource Fair – Cancelled 2020. This event cancelled for this year due to the Governor's Protocol COVID-19.

Family Resource Center / Parent Center: Jointly collaborating in deploying Frontier Modems to families in need of internet.

THANKYOU!



Williams Upper Elementary School

Hector Gonzalez, Principal



Williams Upper Elementary School's Mission:

Students will experience: Communication, Collaboration, Critical Thinking, and Creativity daily

May 2020 Board Report

ENROLLMENT UPDATE

Grade Level	de Level Number of Boys		Average Class Size	Number of Students
Fourth	53	41	23.5 scholars	94
Fifth	60	42	25.5 scholars	102
Sixth	68	38	26.5 scholars	106
Independent Study	0 (0	0
Total	181	121	25.16 scholars	302

As of May 8, 2020

ATTENDANCE

Attendance: Because of COVID -19, school closed and therefore, we have had no student attendance

Month	Ni	umber of scholars	Month	Nu	mber of scholars	Month	Number of scholars
August	-	318	November	-	311	February	- 300
September	-	321	December	-	304	March	- 302
October	-	324	January	-	304	April	 No School COVID-19
						May	No School COVID-19

Distance Learning at WUES:

- 1. Teachers take attendance every day to keep record on which scholars are actively participating in "Long Distance Learning".
- 2. Some scholars are not able to connect to WiFi. We are still working on getting Hot Spots for them.
- 3. We are still distributting computers and workpackets for those who cannot connect. They can come to our parking lot and connect via our WiFi. Once they download lessons, they can view them at their own leisure.
- 4. We still have some parents coming in to get a computer. We have been calling and leaving messages that we have a computer for their child.
- 5. Teachers are still busy learning to teach online using Modern Teacher techniques and recommendations. Teachers are using their "Playlists" to teach the content.
- 6. Currently, we have begun to test scholars using our STAR test. We are meeting some obsticles, but we are working through them. For example, connectivity is an issue. Some scholars are finishing their exam within 15 minutes when it should take them 30 minutes per section or more.
- 7. Teachers have been reaching out to all scholars via email, texting or even calling home to speak with the scholars or their parents.
- 8. The Office staff (Toni and Julie) call parents and set up appointments to meet their needs. Some come for help with computers, others are coming in to register their child or are coming in to drop off packets.

Quick Updates from Wendy Sjolund:

O During the transition to Distance Learning, I've have been supporting the WUES staff in the following ways:

- Training on Modern Teacher to help support grade levels during collaboration of instructional content
- Checking in with WUES staff
- Working to modify SEAL Strategies to be compatible with Distance Learning
- Updating previously taught SEAL units so that they are ready for the 2020-2021 school year
- Planning and preparing for virtual Unit Development Days for each grade level, due to our last scheduled day being canceled
- Join the teacher Zoom grade-level meetings to provide lesson planning support

Quick Updates from Michelle Jorge:

During Distance Learning, I have been supporting WUES with the following actions:

- Continuing to support English Learners by attending Californians Together Distance Learning trainings on integrated and designated ELD.
- Support teachers in adding integrated and designated ELD into their playlists.
- Advise grade levels on playlist materials as needed.
- Support Wendy with SEAL and Distance Learning.
- Aquire and analyze reading data for summer school.
- Research, review and develop reading content and structure for the 20/21 school year.

Distance Learning attendance:

- o 6th Grade has had a 76% attendance rate
- o 5th Grade has had a 95% attendance rate
- o 4th Grade has had a 72% attendance rate
 - These percentages are based on what teachers report
- On our attendance sheets, teacher are writing comments as to which scholars are attending their Zoom meetings and which scholars are just working on packets.
- o Julie and Toni are helping by calling parents when their children do not attend a scheduled Zoom meetings.
- O Julie is also calling parents whom only speak Spanish to help translate for our teachers who do not speak Spanish.
- Teacher are texting, calling, or emailing us with concerns or when they need to reach a "hard to reach parent".

Lindamood-Bell Professional Development Training:

- On May 6, we began to learn about teaching scholars how to read. This training will continue until the end of May. We train three days a week (W/Th/F) from 1:30pm until 3:30pm.
- We have two great presenters (Nikke & Deci) who have an excellent understanding of how to teach teachers to teach reading. We will be able to identify what skills or concepts scholars are lacking when it comes to reading. Things like, word attack, sight word recognition, contextual fluency, oral vocabualry, ancomprehension. Once we truly understand this, will then be able to know what to do and will be able to identify what skill is missing.
- o More impoortantly, they began by teaching us what steps to begin with when working with scholars who are learning to read.



Williams Jr/Sr High School Report to the Board March 2020

Wililams Jr/Sr High Board Monthly Report Distance Learning May 8, 2020

Principal Update:

PHASE III Report Distance Learning

We are entering the fourth week of distance learning. Staff is noticing less engagement, the 'zoom' honeymoon is over. Dept Chairs, along with admin trying to brainstorm ideas to improve motivation and engagement in zoom, and rethink. Admin continue to hold staff meetings, to have teachers connect, clarify questions, support update expectations. We also have OLT and ILT Dept. Teams meeting weekly, we check in, give updates on our tasks, troubleshoot. Lastly we continue to work on the following during Phase III:

- 1. playlists (lessons)
- 2. rubrics for (grading) feedback/monitoring
- 3. zoom engagement
- 4. attendance (average 85%) will be calling/visiting about 29 students who are 'truant'
- 5. supporting Seniors that need credit recovery and are in danger of not graduating
- 6. AP testing for students in May
- 7. Monitoring interventions students

PHASE IV

We are planning summer school. Veronica Solis will be principal. Summer School for H.S.

- 1. WCC summer classes team is enrolling
- 2. Aventa-credit recovery
- 3. Algebra remediation/support

We are planning now to begin a check-out system for staff as per social distance guidelines. And finish up the year. Check out will also include ordering for the new year. Other check-out items:

- 1. prep room
- 2. staff moving
- 3. staff not returning
- 4. textbook collection
- 5. work orders for broken items, devices, etc.
- 6. placing orders

PHASE V 2020-2021 New School Year



Williams Jr/Sr High School Report to the Board March 2020

OLT Team (organizational team-counselors/learning support specialist/admin) beginning to map out plans for school opening. We will create two plans: A= Distance Learning Plan B=Face to Face. Below are the topics to address for new school year:

- 1. Student Schedules
- 2. Orientation for incoming 7th grade (Virtual and/or face to face)
- 3. Re-enrolling parents
- 4. handbooks update/edit
- 5. Update and improve website

Graduation

Principal sent out a survey via phone, email, and social media on Friday, May 1st. And asked Seniors for feedback on google classroom. We had about 8 parents respond/email principal. And about 15 Seniors respond as well. All parents voiced that they wanted a real physical graduation. Our students were mixed. ½ wanted postponed (which is not possible), ½ want real or did not have an opinion and wanted to focus on college, ½ wanted a car parade.

As of now, Superintendent and Principal have made a final decision, due to social distance guidelines and protocols, that we will move forward with a virtual live ceremony.

Principal has been in contact with families, responded to every single email, and offered a zoom parent meeting on Tuesday, May 12, 2020

ESTEFANIA GUILLEN ACEVES

INTERNSHIP COORDINATOR
MAY PROGRESS REPORT

WORK ACCOMPLISHED/WORK IN PROGRESS:

Internships:

Internships are still paused until further notice.

Work Opportunities:

All student employment is current until May 29, 2020. Unfortunately, with COVID-19 and the school closure, the students have been ordered to stop working.

To reiterate the last board report, we currently have three ASSETS/ASES tutors and ten Family Resource Center staff members. Although they have been ordered to stop, as soon as the situation eases, we will be calling them to come in and assist with their original duties.

I have had many parents reach out to me and ask if Williams Unified School District was hiring any students at the moment. Apparently, word of having student employment opportunities/internships has been spreading! Unfortunately, I was saddened to report that we have halted the hiring process for any student positions.

Once I receive clearance to start hiring for more positions, such as the custodian student help, I will begin to recruit. For now, I am trying to conform to the new "normal" and figuring out other ways of reaching out and spreading out the word to the students. So as soon as we have clearance,

Family Resource Center:

The Family Resource Center has come together to work with the Parent Center. Monica Vega-Mendoza and I will submit a joint board report after our individual reports.

Overall, the Family Resource Center has definitely become one of my biggest responsibilities. As soon as the phones slowed down, other duties arose. We are now facing the challenge of passing out internet modems to about 200 families in our community.

The Family Resource Center is still open for any other phone calls that parents may need. Our phone numbers are (530) 473-4313 and (530) 473-4311.

Summer Literacy Program:

Once we received word that the Summer Literacy Program was not going to be needing the interns' help, I stopped recruiting for the position. I notified the students interested and advised them to continue to look for more opportunities. Once the internship program was back on its feet, we would work together to prepare them.

Ms. Rosa Villasenor, Lyndsey Dawn Ruiz (personnel from the Center for Nutrition in Schools in the University of California, Davis), and I, agreed to look into the future for another opportunity to work together.

APRIL BOARD REPORT 2020



MAY 12

WUSD FAMILY RESOURCE / PARENT CENTER
Written by: Estefania Guillen Aceves & Monica Vega-Mendoza

WUSD FAMILY RESOURCE / PARENT CENTER HOTLINE





Joint Board Report

Estefania Guillen Aceves & Monica Vega-Mendoza

Due to the COVID-19 School Closure on March 18, 2020, Dr. Lampkin's vision on setting up a Hotline at the Family Resource and Parent Center was a success thanks to the collaboration of Estefania Guillen Aceves and Monica Vega-Mendoza.

The Family Resource and Parent Center Hotline hours are from 10:00 a.m. – 2:00 p.m. Monday through Friday. Initially, we were open to the public either through walk-in or appointment. Now, the Family Resource Center and Parent Center is open solely by appointment so we respect the Distancing Protocol. The Family Resource Center Hotline number is 530-473-4311 and the Parent Center Hotline number is 530-473-4313. Calls from all sites are forwarded to the hotline numbers. Between Estefania and

Monica, the calls are answered and messages are forwarded to the appropriate site, administrators, and personnel.

We start answering phones at 10a.m. through 2p.m. Between answering phone calls, attending Zoom meetings, answering questions of parents that continue to walk-in to the Family Resource and Parent Center, to training parents over the phone and in person, has kept Estefania and Monica extremely busy.

Thus far, we have received 223 calls since its opening on March 20, 2020 and we have trained 20 parents at the Parent center respecting the Distancing Protocol. The in person trainings have taken about two – three hours, depending on the comfort zone parents have on technology usage.

The phone calls that the Family Resource Center/Parent Center receive vary in subjects. Parents have called asking about devices, internet usage, packets, meals, enrollment applications, work permit applications, school pictures and kindergarten evaluations. Questions in regards to seniors were also brought up. Many of the questions include graduation ceremony updates, credits, university applications, SAT/ACT exams, and how this online distance learning will affect their future.

Respecting the Distancing Protocol, we schedule trainings with parents from 11:30a.m.-2pm, when necessary. For example, if a parent does not have access to internet from home, and apps need downloading, or a parent is not tech savvy, we then schedule an appointment. However, we do our very best to help each parent over the phone by guiding step by step on how to download apps, (Clever.com, Footsteps 2Brilliance, Aeries), how to login to Google classroom, and or how to set up an email. For many parents setting up an email was a challenge. Once they realized how simple it was for them they left feeling a great sense of accomplishment!

The Family Resource Center and Parent Center are working on making a Facebook page to better assist our parents and community with this "new normal". Estefania and Monica will work on putting up videos as to how to access all of the programs as well as important information.

Moreover, parents have expressed a continual appreciation to our hotline and to the trainings, we offer. They feel that any concern, suggestion, or even question they may have, answers to most of their questions are only a phone call away, and the best of it all, a REAL person answers.

In addition, the community expressed a deep sense of respect to our Superintendent, Dr. Lampkin, for his vision in creating a Hotline where the community of Williams could call for information considering our "new normal" is online learning.

Maintenance: Projects in queue include: MPR Bathroom floors, MPR kitchen floor, Upper Elem roof, Band room roof, HS Gym North overhang roof, Pelican programmable thermostats at WES replacement, Door handles and panic bars replacement WES main building. HVAC condensing unit leaks and repairs for WES 101,102, 218. Ramp replacement Upper Elem 215, 216. Door repairs at Upper Elem quad entrance. Wall repairs in room 218. Closed loop cooling tower north circulating pump removal and replacement. Backflow preventer irrigation hook up to city water at WES Kinder play area. Irrigation sprinkler replacement. PM's for lawn mowing equipment and tractors. Begin work on mowing, discing, brush pile removal and weed control at 1500 E street. Plumbing repairs at WUES rooms 205, 206. Alarm system repairs and battery backup replacement. Fire system extinguisher checks. Roof leak repair at WES main building above room 101. HVAC circulating system start up and flushing as part of preventative maintenance to remove and reduce build up within closed loop systems. Condensing units on package units of portable classrooms cooling fin dirt and debris removal. Resuming grounds keeping duties and irrigation. Support for all construction projects ongoing.

Operations: Proceed with disinfecting and maintaining offices and rooms used on a daily basis during the closure. Preparing plan to enter Phase 1 for reopening of schools bringing essential workers back to address disinfection and deep cleaning of classrooms while supporting offices and classrooms that are being used during school closure. Providing mask, gloves, disinfectant material to continue to provide essential workers support for entire district and prepare for new school year. Scheduling room assignments for deep cleaning of all classrooms, bathrooms, play structures, offices and weight training facilities.

Transportation: End of year bus mileage reports and driver certification reports to CHP.

All busses taken out of service to prevent expenditures for unnecessary 45 day safety inspections. When plans for reopening and transportation resume all busses will enter into the 45 day inspection cycle.

Solar Array system functioning according to expected production levels for the season. No invertor or panel issues. Weed control on going.

End of May 2020 MOT Board Report

Tim Wright

Technology Report May 2020

Projects:

- A number of student families have no Internet access at home.
 - 1. Frontier has started to drop off modems to our Family Resource Center so that we can deploy them to the homes of our students that need connectivity. We utilize the Family Resource Center for Frontier to drop off the pre-programed modems with instructions and the center coordinates the deployment to the families. The deployments of these devices started on 5/5/20 and will continue to 5/19/20 until the last home is installed. This was a special arrangement that Frontier made available to us outside of the normal process and we thank them greatly for it. However, since our district is paying for this service at this time, there are still a number of questions such as reporting problem calls and how and when we will be terminating this service. In addition, their system requires a PIN (Personal Identification Number) when problem issues are reported. The PIN number will be sent to the district with their invoice once it is submitted. However we have not received this yet. So we (and Frontier) are still unclear on how to handle issues when these occur. In the meantime the local, Frontier technician, Brenda has helped us with at least one known issue.
 - 2. We are also moving ahead with the Edu Net project that will provide internet access to all our students through our own network. We are in the process of receiving competitive bids per our board policy. The insurance coverage issue regarding for the installer to climb the tower for the installation has been resolved. The installer is ready to move ahead now with the installation of the devices once these are purchased. Estimated completion of this project is 4-6 weeks from the starting day, which is not yet known to us.
 - 3. We have provided Verizon phones with hotspots for the migrant camp families.
 - 4. We are looking at purchasing some Kajeet hotspots for grades 7 and 8 through an Upper Bound grant.
 - 5. We are expecting 250-300 hotspots provided by CDE (California Department of Education). These devices were donated to CDE by Google and we are waiting to receive these with great anticipation since this will be a new service in our area that was not available before.
- Providing ongoing support for Distance Learning.
- Computer deployment continues by appointment only for families to receive new devices or replace ones with various issues.
- As reported in last month's report, new programs that are now utilized within our District require the installation of extensions. We had to allow this to take place so these programs could work especially with special education students. Extensions are able to provide good features to programs. However, not all extensions are written well and some may open a door to unwanted items. Normally we block these items within our firewall but now we have deployed computers to homes with their own private internet access. Parents will need to supervise closely the students at home for their protection.
- In addition, I worked with I-boss support and CCOE to address some issues we were experiencing with the youtube.com videos. After installing the latest firmware upgrade in the I-boss device hosted at CCOE, the system now filters with much better results for safe searches. These upgrades have not only improved searches for youtube.com, but in general, for all searches including google.com for CCOE and the other districts. However even though the system works as designed now, it is important to emphasize that the safest way that teachers can display videos is to share them through Google

- classroom or O365 share drive. This will eliminate completely the possibility of our students seeing any inappropriate content that has been purposely mislabeled to hide the content.
- A new domain controller is ready to host the new air conditioning manager program that eventually
 will control the entire campus as construction moves ahead in the future. All programs are installed
 and the vendor has remote access through VPN (Virtual Private Network) to make adjustments and
 control the system as needed. We are waiting for the new MDF (Main Data Facility) room 151 to be
 ready for connecting it to our network.
- Three new color copiers were purchased from Caltronics. One for the family center and two to replace copiers that came to end of their contract. All three have been successfully deployed to their sites. The copiers that came to the end of the contract were 6 in total. The district purchased 4 of these because the utilization was very low and the price was right. We were planning to spend over \$10,000.00 to replace all six and we saved about 75% of this money by buying only two new ones and purchasing the other four at the price US Bank requested. It would have cost more to ship these devices back to US Bank than to purchase them.
- Aeries reported that there was a data security breech in their system that affected one of their clients. Their engineering department has since corrected this security breech by deploying patches to their system. As a precaution, they recommend tightening the security for our database by implementing stricter password requirements. They will also automatically force these requirements at our request.



FOOD & NUTRITION DEPARTMENT April 2020



Meal Counts:

Elementary School:

391 Enrolled

Breakfast	Free	Reduced Paid	Total	Lunch	Free	Reduced Paid	Total		Suppers
Served			0					0	Elem Café: 0
% Participating									HS Café: 0

2018/19 Compare 2017/18 Compare

Upper Elem., Jr./Sr. High School:

932 Enrolled

Breakfast	Free	Reduced	Paid	Total	Lunch	Free	Reduced	Paid	Total		ASSETS Snacks
Served				0						0	0
% Participating											

2018/19 Compare 2017/18 Compare

Application Counts:

Elementary

91.05% Free & Reduced

High School

91.21% Free & Reduced

Compare 2018/19

91.90% 91.59%

Combined

91.16% Free & Reduced

Compare 2017/18

Directly Certified

49.17% (Goal 62.5% for 100% reimb. Community Elig.)

Outstanding Applications:

32

Financial:

EZ School Pay has brought in \$

\$723.30

Cash Sales\$

\$911.94

Total Cash:

\$1,635.24

Outstanding balances owed \$

\$6,331.17

Elem.:

\$1,794.85 Middle:

\$1,121.45 HS:

\$3,414.87

Auto Dialers go out Tuesday & Friday. Statements mailed home on the 1st each month.

Trainings/Misc.:

Lists are provided to each site Principal each month with balances owed and highlights of accounts with no payment activity.

The statements have directions in both languages as to how to pay online.

Food & Nutrition Staff work 1 week on/1 week off or 50%.

We served 5,172 meals in April, averaging 300 meals per day.

Respectfully, Kristi Ward Food & Nutrition Director Nutrition Matters



Board Report May 21, 2020

Mechele Coombs, Director of Fiscal Services and Accountability

Business Office Operations

The Business Office has been very busy. In May, the Business Office dedicates the majority of its time to reviewing the current year budget, completing the estimated actuals on how we estimate the district will end the fiscal year and building the budget for the next fiscal year.

On May 7th the Department of Finance issued a letter regarding the economic impact of the COVID-19. The state revenue losses in the current and next fiscal year are estimated to be \$54 billion. Of that \$18.3 billion is estimated to be a reduction to education funding. Based on those numbers School Services of California is estimating education funding loss to be equivalent to a -22% cost of living adjustment (COLA). Included is the School Services of California fiscal article.

The Governor's May Revise is expected to be released May 14th. We will not know the true impact to our budget until the May Revise is released. We need to be prepared to make difficult decisions due to the reduction in funding.

Escape

We recently received training via a webinar on the fixed assets module in Escape. Currently, the fixed assets are tracked on a spreadsheet in Excel. Beginning July 1, 2020, we will start tracking the fixed assets for all items meeting the districts threshold of \$500 or more per item in Escape. This will allow the ability to run reports by site, location, budget accounts, etc. and have all of the purchasing documents such as the invoice available for each asset at the click of a button. We will also be ability to do physical inventory processing as well.

Click Here for COVID-19 Related Resources

FISCAL REPORT

PUBLIC EDUCATION'S POINT OF REFERENCE FOR MAKING EDUCATED DECISIONS

COVID-19 Decimates State Revenues, Education Funding



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posted May 7, 2020

In a letter issued by the Department of Finance (DOF) this morning in advance of Governor Gavin Newsom's May Revision release scheduled for next Thursday, May 14, the economic impact of COVID-19 is dramatically greater than the impact of the financial crisis of 2008.

Governor Newsom's financial advisors are now estimating that state revenue losses from the health pandemic that shut down the state, national, and global economies amount to \$41.2 billion. For comparison, when the financial crisis hit in December 2008, early state revenue losses were estimated at \$28 billion. The COVID-19 impact on personal income tax alone—that accounts for two-thirds of the funding the state uses to finance all programs—is estimated to be three times greater than during the Great Recession.

The DOF estimates state revenue losses of \$9.7 billion in the current year and an additional \$32.2 billion in the coming budget year. These losses are compounded by growing caseloads in state social services programs that bring the total shortfall to \$54 billion going into fiscal year 2020–21.

Impact on Proposition 98 and Education Funding

A \$41 billion reduction in state revenues from the Governor's January estimates correspond to an \$18.3 billion reduction in Proposition 98 for the 2019–20 and 2020–21 fiscal years. Recall that Governor Newsom estimated the 2020–21 Proposition 98 minimum guarantee would be \$84 billion, up from an estimated \$81.6 billion in the current year. Although the DOF did not provide a fiscal year breakdown of the total reduction in Proposition 98, our best estimate is that the current-year guarantee is reduced by approximately \$3.7 billion while the 2020–21 guarantee would be reduced by \$14.6 billion. This means that based on the Governor's January estimates, the current-year and budget-year minimum guarantees are \$77.9 billion and \$69.4 billion, respectively.

Across both fiscal years, the new estimated loss in education funding is equivalent to a -22.0% cost-of-living adjustment. On a per average daily attendance (ADA) basis for the Local Control Funding Formula (LCFF), the average reduction is approximately \$2,300 in 2020-21. Total per-ADA revenues, inclusive of the LCFF, would be down by \$2,600-\$2,700.

The state's rainy day fund, while at its highest level ever, would provide only a modicum of relief. The fund's balance is approximately \$18 billion, with less than \$500 million specifically reserved for K-14 education. Under current law, only half of the balance can be drawn down in any given year. Given that the state's reserves are inadequate to offset the total revenue loss, including the loss in education funding, we anticipate that the state will impose budget deferrals for the 2019-20 fiscal year. Unlike cash deferrals, budget deferrals allow the state to put cash in the hands of local educational agencies (LEAs) while accounting for those payments in the next fiscal year. It is both too early to tell and too magnitudinous to know how the state intends to manage the 2020-21 Proposition 98 reduction.

May Revision and Beyond

Given the magnitude of the economic crisis, we expect that the May Revision will offer a suite of measures to help LEAs mitigate the devastating impact; although it is difficult to fathom that any or all of them would be sufficient to protect students and staff from the wrath of revenue cuts if they are not accompanied by offsetting federal or state aid.

While we at School Services of California Inc. are having a difficult time wrapping our minds around this recent news, we remain committed to serving each of you by helping you operationalize these data for your respective agencies and providing the latest and most accurate information coming from the state. We also know that everyone is wondering how long this current recession will last, and how quickly we can expect the state to recover from it. Once the Governor's May Revision is released, we intend to address this and more in our *Fiscal Report* and at our May Revision Workshop. We are both humbled and honored to be with and serve each of you during this time.

WILLIAMS UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Thursday, April 23, 2020, Regular Meeting

MINUTES

1.0 <u>CALL TO ORDER</u> – Board president, George W. Simmons, called the Regular Board meeting of the Williams Unified School District Board of Trustees to order at <u>6:30 PM</u> on April 23, 2020, in the College & Career Center, located at 260 Eleventh Street, Williams, California. A quorum was established.

2.0 ROLL CALL

Trustees Present:

George W. Simmons, President

Silvia Vaca, Vice President Alejandra Lopez, Member

Administrative Staff:

Dr. Edgar Lampkin, Superintendent

Amanda Zimmerman, Elementary School Principal via Zoom Hector Gonzalez, Upper Elementary School Principal via Zoom Rosa Villaseñor, SIG Coordinator/ELD Administrator via Zoom

Dr. Mary Ponce, Secondary Principal via Zoom

Dr. Nicole Odell, Secondary Assistant Principal via Zoom

ASB Representative:

None

Audience:

Participation via Zoom.

3.0 PLEDGE OF ALLEGIANCE - Board president, George W. Simmons, led the Board and audience in the Pledge of Allegiance.

4.0 APPROVAL OF THE AGENDA

A MOTION was made by Silvia Vaca and SECONDED by Alejandra Lopez to APPROVE the agenda with an amendment to action item 12.10 to add Boberg Hardwood Flooring, Inc to the contract with the bid amount of \$148,500. Motion passed. Ayes __3_ Noes __0_ Absent __2_ by the following vote: Leos-Vera – absent, Lopez – aye, Mora – absent, GW Simmons – aye, Vaca – aye.

- 5.0 <u>AUDIENCE/VISITORS PUBLIC DISCUSSION</u> Board president, George W. Simmons welcomed all visitors and invited them to speak at this time on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.
 - 5.1 None

6.0 PUBLIC HEARING (6:35 PM)

6.1 Adoption of the following textbooks for Williams Jr/Sr High School:

TITLE	PUBLISHER	GRADES	COPYRIGHT	ISBN#	Meets State Standards
Life Skills Curriculum	Community for Education Foundation	7	2019	Free Download	Х
Teen Health	Glencoe	7	2014	9780021385409	X
Geography Alive! Regions and People	Teacher's Curriculum Institute (TCI)	9	2019	9781934534687	Х
Health	Glencoe	9	2014	9780021336371	X

7.0 CLOSE PUBLIC HEARING (6:37 PM)

8.0 PRESENTATIONS

8.1 Construction Update – Jeff Threet, Stone Creek Engineering, Inc. displayed a PowerPoint presentation highlighting the construction at the Elementary Multipurpose Building. Mr. Threet shared pictures of the ADA parking lot, kitchen, restrooms, basketball hoop installation and acoustic panels. ABS Builders have demolished the bleachers for the gymnasium upgrades project. The district went out to bid for the flooring contractor. Boberg Hardwood Flooring, Inc submitted an acceptable bid. There is no contingency built into the agreement so we will expect a change order to come before the Board at the May meeting once we begin tearing out the sub floor. Some dry rot and mold will be tested in the restroom. The North wing modernization and infrastructure projects are waiting on DSA approval. The South wing project is in design mode and will be submitted to DSA in August.

9.0 BOARD REPORTS

9.1 Elementary School Principal, Amanda Zimmerman stated Williams Elementary has started distance learning. Play lists and packets have been prepared for students. Teachers are taking attendance as they check in with students. On Monday, Ms. Zimmerman and Maria Salcedo will be doing home visits for around 25 students that have not checked in with their teachers.

Trustee Silvia Vaca questioned how often attendance is taken.

Ms. Zimmerman stated attendance is taken weekly. The home visits are for any students that have are unaccounted for online, via email or by phone.

- 9.2 SIG Coordinator/ELL Administrator, Rosa Villaseñor submitted a written report and stated she attends a weekly Zoom meeting with Migrant Education to discuss student supports. The Migrant Camp opened up on April 21st. Mrs. Villaseñor thanked Monica Vega-Mendoza and Natalie Herrejon, the district's McKinney Vento representatives, for having a plan in place for the incoming families. They have made a list of available services and provided enrollment and curriculum support. The Summer Academies will be provided this year via distance learning. The district will collaborate with Modern Teacher, Woodland Community College and Upward Bound to provide services. A bilingual teacher has been selected from the Mexico Exchange program.
- 9.3 District Liaison, Monica Vega-Mendoza submitted a written report.
- 9.4 Upper Elementary School Principal, Hector Gonzalez submitted a written report and stated the Upper Elementary is doing long distance learning. Teachers are taking daily attendance and are communicating concerns about students that are not attending. Mr. Gonzalez will be doing home visits on Monday for any students they have not been able to reach.
- 9.5 Secondary School Principal, Dr. Mary Ponce submitted a written report and stated the Jr/Sr High School provided their parent/student distance learning handbooks and expectations to the Board. They are taking attendance at the end of each week. Teachers are making phone calls to any missing students and sending their names to administrators and counselors for follow up. Dr. Ponce reported that she met with her department chairs today and meets with staff weekly. They are looking at next school year, working on the master schedule, and hiring.
- 9.6 Internship Coordinator, Estefania Guillen Aceves submitted a written report.
- 9.7 Maintenance, Operations and Transportation Director, Tim Wright submitted a written report.

Board president George W. Simmons questioned the line from the restrooms to the barn.

Mr. Wright stated he has developed a work around and will disconnect the line and pump it into the pasture. This should eliminate the smell.

9.8 Technology Director, Vangelis Bolias submitted a written report and stated distance learning is his life. He is supporting parents, teachers and students.

Trustee Vaca thanked Mr. Bolias for his work.

9.9 Food and Nutrition Director, Kristi Ward submitted a written report and stated they are serving approximately 300 meals per day. They are struggling to get some products and packaging.

Elementary Principal Amanda Zimmerman thanked Kristi and her team for the impressive work they are doing. Ms. Zimmerman added the importance of that daily consistency for our students.

- 9.10 Director of Fiscal Services and Accountability, Mechele Coombs submitted a written report and stated that the County Office is asking districts to plan for zero COLA and possible cuts. We are anxiously waiting to hear what the Governor will report out at the May revise.
 - Dr. Lampkin stated districts are facing cuts statewide and all are preparing for zero COLA.
- District Superintendent and Secretary to the Board, Dr. Edgar Lampkin acknowledged the work staff has been 9.11 doing. We have completed 3 phases of distance learning. Dr. Lampkin acknowledged the work of the food service department and student supervisors that are feeding families and preparing meals. The Family Resource Center is open daily from 10:00 am to 2:00 pm. Monica and Estefania are fielding phone calls, communicating with office staff, admin and the community. They are doing an incredible job. The MOT staff is cleaning and sanitizing our buildings. Dr. Lampkin acknowledged Ronnie Johnson for his dedication and availability during the school closure. Dr. Lampkin acknowledged site administrators for coordinating all of the manpower, the online preparation and creating packets for students. Dr. Lampkin shared teacher playlists and displayed how students are receiving work. Dr. Lampkin thanked Vangelis Bolias and Alex Evans for coordinating the deployment of devices for families with Frontier. Cell phones with hot spots have been ordered for the families at the Migrant Camp to use. Migrant Camp students are working on packets until these devices arrive. Dr. Lampkin stated he is a member of the Closing the Digital Divide Committee for the state with Tony Thurman and companies like AT&T. Our next phase for district learning is phase 4. We will providing families with information about graduation options, closing the school year and discussing digital summer school. A proposal for virtual graduation will be coming to the Board.

10.0 EMPLOYEE GROUPS BOARD REPORTS

- 10.1 Certificated Employees Williams Teachers Association No report.
- 10.2 Classified Employees California School Employees Association Chapter #556 No report.
- 11.0 <u>ACTION ITEMS CONSENT CALENDAR</u> Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.
 - 11.1 **BOARD MINUTES** Request to approve Board minutes
 - 11.1.1 February 20, 2020 (Regular)
 - 11.1.2 February 25, 2020 (Special)
 - 11.1.3 March 12, 2020 (Regular)
 - 11.1.4 March 16, 2020 (Emergency)
 - 11.1.5 April 1, 2020 (Special)
 - 11.2 BILLS/WARRANTS Request to approve warrants list, special variable payroll (V. Wright)
 - 11.3 MONTHLY ACCOUNT SUMMARIES Request to approve monthly account summaries (T. Rivera)
 - 11.3.1 Prepared by Toni Rivera, General Ledger Report and Bank Reconciliation Report, Williams Middle School Checking Account, February 2020.

11.4 SERVICE AGREEMENTS/CONTRACTS

- 11.4.1 Licensing Agreement for Document Tracking Services (DTS) for a web-based access to update school and district level reports effective March 15, 2020 March 15, 2021.
- 11.4.2 Prestige Maintenance Agreement and Order Form for Caltronics Business Systems for a Canon printer.
- 11.4.3 Prestige Maintenance Agreement and Order Form for Caltronics Business Systems for six Canon printers.
- 11.4.4 Electrical Consulting Engineering Fee Proposal for the Engineering Enterprise for the Williams USD Low Voltage Systems Master Plan.
- 11.4.5 Amendment No. 1 to the Agreement for Special Services between Migrant Education and Williams Unified School District for Migrant Education Advisory Program (MEAP) and Intervention Specialist.
- 11.4.6 Clark/Sullivan Potential Change Order #139-99 for Williams MP Building.
- 11.4.7 Clark/Sullivan Potential Change Order #141-99 for Williams MP Building.
- 11.4.8 Clark/Sullivan Potential Change Order #142-99 for Williams MP Building.
- 11.4.9 Clark/Sullivan Potential Change Order #143-99 for Williams MP Building.

- 11.4.10 Clark/Sullivan Potential Change Order #304-99 for Williams MP Building.
- 11.4.11 Clark/Sullivan Potential Change Order #305-99 for Williams MP Building.
- 11.4.12 Clark/Sullivan Potential Change Order #306-99 for Williams MP Building.
- 11.4.13 Clark/Sullivan Potential Change Order #308-99 for Williams MP Building.
- 11.4.14 Order from Teaching Strategies for Early Childhood for ReadyRosie Classroom Resources.
- 11.4.15 Modern Teacher Services & Subscription Agreement for Williams Unified School District effective April 1, 2020.
- 11.4.16 EduNet Proposal for Installation for Internet Connection at home. Total cost \$110,000
- 11.5 ROUTINE PURCHASE ORDERS

11.5.1 None

11.6 APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS —Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports. (R. Cranford)

Classification	Position	Status	Name
Substitute Pool	Custodian/Assistant Cook/Student Supervisor	Open	
Extra Duty	Summer Academy Cook	Open	
Extra Duty	Summer Academy Assistant Cook	Open	

11.7 APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT- Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports (R. Cranford).

Classification	Position	Status	Name
Certificated	Secondary Music Teacher SY 20-21	Filled	Carrie Clark pending all clearances
Certificated	Secondary English Teacher SY 20-21	Filled	 Kathleen (Katie) Sorensen Sarah Luchetta Brooklyn Shaffer Kelley Pending all clearances
Certificated	Health Specialist	Open	
Certificated	Multiple Subjects Teacher SY 20-21	Open	
Certificated	Secondary Music Teacher	Resignation	Idbin Acosta
Certificated	Secondary Physical Education Teacher	Retirement	Cindy Gobel
Classified	Health Clerk Aide	Open	
Classified	Custodian/Groundskeeper	Open	

- 11.8 APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULE 11.8.1 None
- 11.9 APPROVE STUDENT HANDBOOKS

11.9.1 None

11.10 APPROVE INTER-DISTRICT TRANSFER REQUESTS

11.10.1 Updated 2019-20 Inter-District Transfer List

11.11 APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)

11.11.1 CSBA Policy Guide Sheet March 2020

11.12 APPROVE FIELD TRIP REQUESTS

11.12.1 Out of State Field Trip request to Oregon State University for JV Volleyball from July 15-18, 2020.

11.13 APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES

11.13.1 None

Board president Simmons stated for Consent item 11.4.16 the amount is \$79,777. The amount does not include the Migrant Camp.

Dr. Lampkin noted that the camp adds around 100 units. The amount has increased to \$110,000.

A MOTION was made by Silvia Vaca and SECONDED by Alejandra Lopez to APPROVE the Consent Calendar. Motion passed. Ayes __3_ Noes __0_ Absent _2_ by the following vote: Leos-Vera – absent, Lopez – aye, Mora – absent, GW Simmons – aye, Vaca – aye.

ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

12.1 Consideration and possible action concerning the options within Board Policy 5141.21 Administering Medication and Monitoring Health Conditions.

A MOTION was made by Silvia Vaca and SECONDED by Alejandra Lopez to APPROVE option one within Board Policy 5141.21 Administering Medication and Monitoring Health Conditions. Motion passed. Ayes __2_ Noes _1__ Absent __2_ by the following vote: Leos-Vera – absent, Lopez – aye, Mora – absent, GW Simmons – no, Vaca – aye.

12.2 Consideration and possible action concerning the approval of Resolution #20-042320: Resolution of the Williams Unified School District, State of California in the Matter of Uniform Public Construction Cost Accounting Procedures.

A MOTION was made by Silvia Vaca and SECONDED by George W. Simmons to APPROVE Resolution #20-042320: Resolution of the Williams Unified School District, State of California in the Matter of Uniform Public Construction Cost Accounting Procedures. Motion passed. Ayes_3_ Noes _0_ Absent_2_ by the following vote: Leos-Vera – absent, Lopez – aye, Mora – absent, GW Simmons – aye, Vaca – aye.

12.3 Consideration and possible action concerning the approval of adoption of <u>Life Skills Curriculum</u> published by the Community for Education Foundation for Williams Jr/Sr High School for Grade 7.

A MOTION was made by Silvia Vaca and SECONDED by Alejandra Lopez to APPROVE the adoption of <u>Life Skills Curriculum</u> published by the Community for Education Foundation for Williams Jr/Sr High School for Grade 7. Motion passed. Ayes __3_ Noes __0_ Absent __2_ by the following vote: Leos-Vera – absent, Lopez – aye, Mora – absent, GW Simmons – aye, Vaca – aye.

12.4 Consideration and possible action concerning the approval of adoption of the <u>Teen Health</u> textbooks published by Glencoe **McGraw Hill** for Williams Jr/Sr High School for Grade 7.

A MOTION was made by George W. Simmons and SECONDED by Silvia Vaca to APPROVE the adoption of the Teen Health textbooks published by-Glencoe McGraw Hill for Williams Jr/Sr High School for Grade 7. Motion passed. Ayes

__3__Noes__0__Absent__2__by the following vote: Leos-Vera – absent, Lopez – aye, Mora – absent, GW

Simmons – aye, Vaca – aye.

12.5 Consideration and possible action concerning the approval of adoption of the <u>Geography Alive! Regions and People</u> textbooks published by Teacher's Curriculum Institute (TCI) for Williams Jr/Sr High School for Grade 9.

A MOTION was made by George W. Simmons and SECONDED by Silvia Vaca to APPROVE the adoption of the Geography Alive! Regions and People textbooks published by Teacher's Curriculum Institute (TCI) for Williams Jr/Sr High School for Grade 9. Motion passed. Ayes __3_ Noes __0_ Absent __2_ by the following vote: Leos-Vera – absent, Lopez – aye, Mora – absent, GW Simmons – aye, Vaca – aye.

12.6 Consideration and possible action concerning the approval of adoption of <u>Health</u> textbooks published by Glencoe- **McGraw Hill** for Williams Jr/Sr High School for Grade 9.

A MOTION was made by George W. Simmons and SECONDED by Silvia Vaca to APPROVE adoption of <u>Health</u> textbooks published by Glencoe McGraw Hill for Williams Jr/Sr High School for Grade 9. Motion passed. Ayes __3__ Noes __0__ Absent __2_ by the following vote: Leos-Vera – absent, Lopez – aye, Mora – absent, GW Simmons – aye, Vaca – aye.

12.7 Consideration and possible action concerning the approval of the Renewal Application and Resolution for the State and Federal Surplus Property Program.

A MOTION was made by George W. Simmons and SECONDED by Alejandra Lopez to APPROVE the Renewal Application and Resolution for the State and Federal Surplus Property Program. Motion passed. Ayes __3__ Noes __0__ Absent __2__ by the following vote: Leos-Vera – absent, Lopez – aye, Mora – absent, GW Simmons – aye, Vaca – aye.

12.8 Consideration and possible action concerning the ratification of the memorandum of understanding between Williams Unified School District and Williams Teachers Association regarding COVID-19 Coronavirus March 23, 2020.

A MOTION was made by Silvia Vaca and SECONDED by Alejandra Lopez to APPROVE the ratification of the memorandum of understanding between Williams Unified School District and Williams Teachers Association regarding COVID-19 Coronavirus March 23, 2020. Motion passed. Ayes __3_ Noes __0_ Absent __2_ by the following vote: Leos-Vera – absent, Lopez – aye, Mora – absent, GW Simmons – aye, Vaca – aye.

12.9 Consideration and possible action concerning the ratification of the proposed memorandum of understanding between Williams Unified School District and the California School Employees Association Chapter #556 related to the coronavirus (COVID-19) response.

A MOTION was made by George W. Simmons and SECONDED by Silvia Vaca to APPROVE the ratification of the proposed memorandum of understanding between Williams Unified School District and the California School Employees Association Chapter #556 related to the coronavirus (COVID-19) response. Motion passed. Ayes __3__ Noes __0_ Absent __2_ by the following vote: Leos-Vera – absent, Lopez – aye, Mora – absent, GW Simmons – aye, Vaca – aye.

12.10 Consideration and possible action concerning the approval of the construction agreement for the Williams Jr./Sr. High School Gymnasium Flooring Replacement, Project No. WUSD HS003F. The project was advertised on April 8 and April 15 in the Williams Pioneer. Bids are due on April 22, 2020. The District will review the submitted bid packages and present the lowest responsive bid at the board meeting for approval.

The district recommends approval the bid from Boberg Hardwood Flooring, Inc for \$148,500.

A MOTION was made by George W. Simmons and SECONDED by Silvia Vaca to APPROVE the construction agreement for the Williams Jr./Sr. High School Gymnasium Flooring Replacement, Project No. WUSD HS003F with Boberg Hardwood Flooring, Inc for \$148,500. Motion passed. Ayes __3_ Noes __0_ Absent __2_ by the following vote: Leos-Vera – absent, Lopez – aye, Mora – absent, GW Simmons – aye, Vaca – aye.

12.11 Consideration and possible action concerning the approval of Resolution #21-042320: Designation of Applicant's Agent Resolution for Non-State Agencies April 23, 2020.

A MOTION was made by Silvia Vaca and SECONDED by Alejandra Lopez to APPROVE Resolution #21-042320: Designation of Applicant's Agent Resolution for Non-State Agencies April 23, 2020. Motion passed. Ayes __3_ Noes __0_ Absent __2_ by the following vote: Leos-Vera – absent, Lopez – aye, Mora – absent, GW Simmons – aye, Vaca – aye.

12.12 Consideration and possible action concerning the approval of **Resolution #22-042320: Resolution on Grading During Emergency School Closures.**

A MOTION was made by George W. Simmons and SECONDED by Silvia Vaca to APPROVE Resolution #22-042320: Resolution on Grading During Emergency School Closures. Motion passed. Ayes __3_ Noes __0_ Absent __2_ by the following vote: Leos-Vera – absent, Lopez – aye, Mora – absent, GW Simmons – aye, Vaca – aye.

13.0 BOARD MEMBER COMMENTS

- 13.1 Trustee Silvia Vaca thanked everyone for helping us get to this point. WTA, CSEA and everyone that is a part of this district. I appreciate everything you do for our students.
- 13.2 Board president Simmons questioned if students will get a break for the final quarter of school if we are only grading up until the third quarter.
 - Dr. Lampkin noted that we are continuing the learning process for students. This is the reason for the grading resolution.

Mr. Simmons noted that this is the future of teaching. We need to ensure our students are prepared for college.

14.0 <u>INFORMATIONAL ITEMS AND REPORTS</u>

14.1 District Enrollment Report

- 14.2 District Discipline Distribution Reports
- 14.3 Williams Uniform Complaint Quarterly Report from January March, 2020

15.0 CORRESPONDENCE

- 15.1 Notice from the Division of the State Architect regarding Certification of Compliance.
- 15.2 Letter from the California School Employees Association requesting information and bargaining demand.
- 15.3 Letter from the Colusa County Office of Education regarding the Second Interim report for 2019-20.

16.0 FUTURE MEETING DATES

- 16.1 May 21, 2020 (Regular)
- June 9, 2020 (Special LCAP & Budget Public Hearing) Dr. Lampkin stated there may be a change from the state regarding the LCAP deadline. We are waiting for additional information.
- 16.3 June 18, 2020 (Regular)
- 16.4 July 16, 2020 (Regular)
- 17.0 PENDING AGENDA This is the time to place future items on the Pending Agenda.
 - 17.1 None

18.0 CONVENE TO CLOSED SESSION (7:59 PM)

Closed Session will be held regarding the following matters:

- 18.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)
- 18.2 Conference with Labor Negotiators (Gov. Code 54957.6) Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and Legal Representation
 - 18.2.1 Certificated Employees WTA
 - 18.2.2 Classified Employees CSEA Chapter #556
- 18.3 Public Employee Performance Evaluation Title: Superintendent

19.0 RECONVENE TO OPEN SESSION (10:27 PM)

Action Taken During Closed Session:

19.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

No Action Taken.

19.2 Conference with Labor Negotiators (Gov. Code 54957.6) Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and Legal Representation

19.2.1 Certificated Employees – WTA

19.2.2 Classified Employees – CSEA Chapter #556

No Action Taken.

19.3 Public Employee Performance Evaluation Title: Superintendent

No Action Taken.

20.0 <u>ADJOURNMENT (10:29 PM)</u>

A MOTION was made by Silvia Vaca and SECONDED by Alejandra Lopez to APPROVE the adjournment. Motion passed. Ayes __3_ Noes __0_ Absent _2_ by the following vote: Leos-Vera – absent, Lopez – aye, Mora – absent, GW Simmons – aye, Vaca – aye.

Please note that additional information distributed to the Board during the meeting and not included in the agenda packet can be obtained by calling the District Office at 530-473-2550, x11409.

Respectfully submitted,

Dr. Edgar Lampkin, District Superintendent Secretary to the Board

erl/jdc

heck lumber	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
0413096	04/10/2020	Amazon Capital Services Inc.	01-4300	1,518,42	
			01-4356	129.48	1,647.90
0413097	04/10/2020	Bimbo Bakeries USA	13-4700		803.75
0413098	04/10/2020	Brady's Moving & Storage Inc	01-5800		3,118.50
0413099	04/10/2020	California's Valued Trust	01-3701	4,744.00	
			01-3702	714.00	
			01-9514	148,837.88	154,295.88
0413100	04/10/2020	Caltronics Business Systems	01-4400		1,768.18
0413101	04/10/2020	CAS Inspections Inc	21-6290		30,470.00
0413102	04/10/2020	CDW Government Inc	01-4300		457.94
0413103	04/10/2020	Cintas Corporation	13-5500		211,00
0413104	04/10/2020	Close Lumber	01-4300		106.11
0413105	04/10/2020	Colusa Unified School District	01-5800		3,760.00
0413106	04/10/2020	Crystal Creamery	13-4700		5,253.05
0413107	04/10/2020	EMCOR Services	01-5600		3,025.75
0413108	04/10/2020	Fagen Friedman & Fulfrost LLP	01-5870		7,761.00
0-10100	04/10/2020	Accounting Department	2, 55, 5		,,, •
0413109	04/10/2020	Fastenal Company	01-4300		38.70
0413110	04/10/2020	Franchise Tax Board Withholding Services &	01-5800		234.55
0413111	04/10/2020	General Produce	13-4700		4,368.85
0413112	04/10/2020	Gold Star Foods Inc	13-4700		11,950.80
0413113	04/10/2020	Grainger	01-4300		375.51
0413114	04/10/2020	Haney, Benjamin	01-9540		322.33
0413115	04/10/2020	Happy Valley Fresh Fruit Co	13-4700		1,834.00
0413116	04/10/2020	Harris School Solutions	13-5800		35.70
0413117	04/10/2020	HM Receivables Co LLC	01-5100	11,178.00	
W 1	0171072020		01-5800	7,452.00	18,630.00
0413118	04/10/2020	Lakeshore Learning	01-4300	7,102.00	2,920.72
0413119	04/10/2020	Magnatag Inc	01-4400		1,337.30
0413110	04/10/2020	Messick Ace Hardware	01-4300		107.24
0413120	04/10/2020	MJB Welding	01-5600		66.50
0413121	04/10/2020	Modern Teacher LLC	01-5800		5,000.00
			01-4300		323.99
0413123	04/10/2020	Monica Duran	01-4300	306.42	020.00
0413124	04/10/2020	Mt Shasta Spring Water	01-5510	91.65	398.07
2440405	0.4/4.0/2020	NADA Auto Dorto Williamo	01-4300	91.03	38.93
0413125	04/10/2020	NAPA Auto Parts Williams			264.44
0413126	04/10/2020	Pacific Gas & Electric Company	13-5530		
0413127	04/10/2020	Papa Murphy's JRD Food Service lbc	13-4700		1,735.00
0413128	04/10/2020	Platt Electric	01-4300		73.46
0413129	04/10/2020	Recology Butte Colusa Counties	01-5520		1,941.43
0413130	04/10/2020	Rosa Thompson	01-4300	0.407.00	195.18
0413131	04/10/2020	SFS of Sacramento Inc	13-4300	2,187.23	4040 ==
			13-4700	2,623.32	4,810.55
0413132	04/10/2020	Shop N Save	13-4700		29.26
0413133	04/10/2020	Signco	01-4300	1,340.63	
			01-4356	107.25	1,447.88

045 - Williams Unified School District

Generated for Vera Wright (VWRIGHT), May 5 2020 11:41AM

Board Report

Check lumber	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
0413134	04/10/2020	Tamco Capital Corporation	01-5600		1,676.60
0413135	04/10/2020	The Danielsen Co	13-4300	1,011.14	
			13-4700	9,547.50	10,558.64
0413136	04/10/2020	Triarco	01-4300		136.77
0413137	04/10/2020	US Bank Corporate Payment Sy	01-4300	2,824.52	
			01-4400	3,216.36	
			01-5200	8,866.58	
			01-5800	1,528.78	
			13-4300	60.99	16,497.23
0413138	04/10/2020	US Bank Equipment Finance	01-5650	236.17	
			13-5650	155.16	391.33
0413139	04/10/2020	US Bank Equipment Finance	01-5650		429.27
0413140	04/10/2020	US Bank Equipment Finance	01-5650		1,370.97
0413141	04/10/2020	US Bank Equipment Finance	01-5650		192.90
0413142	04/10/2020	US Bank Equipment Finance	13-5650		14.40
0413143	04/10/2020	US Bank Equipment Finance	01-5650		16.38
0413144	04/10/2020	US Bank Equipment Finance	01-5650		17.32
0413145	04/10/2020	Vega Mendoza, Monica	01-9540		25.00
0413146	04/10/2020	Velazquez Mendoza, Emma	01-9540		194.10
0413147	04/10/2020	Wallace Kuhl & Associates Inc	21-6240		25,649.13
0413148	04/10/2020	Waxie Sanitary Supplies	01-4300		2,451.11
0413149	04/10/2020	WB Promotion CustomLanyard.Net	01-4300		153.36
0413150	04/10/2020	Wilmington Trust	01-7438	41,791.17	
			01-7439	110,000.00	
			25-7438	56,253.84	208,045.01
0413151	04/10/2020	Zee Medical Company	13-4300		198.31
0413296	04/24/2020	Access Information Protected	01-5800		343.46
0413297	04/24/2020	Alves, Madison	01-5200		126.50
0413298	04/24/2020	Amazon Capital Services Inc.	01-4300	120.29	
			01-4356	39.68	159.97
0413299	04/24/2020	Caldwell, Kimberlee	01-5200		126.50
0413300	04/24/2020	California's Valued Trust	01-3701	4,744.00	
			01-3702	714.00	
			01-9514	148,839.56	154,297.56
0413301	04/24/2020	Carvalho's Heating & Air Conditioning	01-5600		150.00
0413302	04/24/2020	CDW Government Inc	01-4300	796.51	
			01-4400	4,219.79	
			01-5800	1,520.00	6,536.30
0413303	04/24/2020	City of Williams	01-5510		2,945.96
0413304	04/24/2020	Clark & Sullivan Construction	21-6270		828,856.82
0413305	04/24/2020	Colusa County Farm Supply	01-4300		178.89
0413306	04/24/2020	Conrado, Denise	01-5821		27.50
0413307	04/24/2020	David's Broken Note	01-4300	30,78	
			01-5600	490.18	520.96
0413308	04/24/2020	Davies Oil Company Inc	01-4325		914.25
0413309	04/24/2020	Education Translations	01-5800		215.95

045 - Williams Unified School District

Generated for Vera Wright (VWRIGHT), May 5 2020 11:41AM

Board Report

Check Number	Check Date	Pay to the Order of	Fu	nd-Object	Expensed Amount	Check Amoun
00413310	04/24/2020	EMCOR Services		01-5600	912.99	
				01-6500	26,763.00	27,675.99
0413311	04/24/2020	Employemnt Development Dept		01-9515		1,127.94
0413312	04/24/2020	Estrada, Manuel		01-5200		126.50
0413313	04/24/2020	Fastenal Company		01-4300		104.08
0413314	04/24/2020	Frontier		01-5900		2,077.69
0413315	04/24/2020	Gonzalez, Hector		01-5200		126.50
0413316	04/24/2020	IEC Power LLC		01-5800		1,698.35
0413317	04/24/2020	Isom Advisors Attn: Bryan A. Moore		01-5800		3,525.00
0413318	04/24/2020	IXL Learning Inc		01-5800		3,738.00
0413319	04/24/2020	Jeff Savage Plumbing		01-5600		580.00
0413320	04/24/2020	JK Architecture Engineering		35-6210		10,732.50
0413321	04/24/2020	Junior Library Guild		01-4200	226.65	,
		-		01-4300	226.65	453.30
0413322	04/24/2020	Laminating USA		01-4300		495.84
0413323	04/24/2020	M & K Harvesting Equipment		01-4300	271.10	
		3 1 1		01-5800	7.49	278.59
0413324	04/24/2020	Magana, Sandro		01-5200		126.50
0413325	04/24/2020	Mid Valley Auto Care		01-5600		59.00
0413326	04/24/2020	Office Depot		01-4300		188.08
0413327	04/24/2020	Pacific Gas & Electric Company		01-5530		1,822.53
0413328	04/24/2020	Pickett's Auto Repair		01-5600		51.75
0413329	04/24/2020	Placer County Office of Ed		01-5200		275.00
0413330	04/24/2020	Really Good Stuff		01-4300		202.15
0413331	04/24/2020	Recology Butte Colusa Counties		01-5520		937.70
0413332	04/24/2020	Rideout Medical Assoc/Occ		01-5820		252.00
0413333	04/24/2020	Ross, Chelsea		01-5000		101.43
0413334	04/24/2020			01-5200		25.00
0413334	04/24/2020	Sacramento County Office of Education		01-5200		25.00
0413335	04/24/2020	Sjolund, Wendy		01-5200		126.50
0413336	04/24/2020	Solorio, Catalina		01-5200		118.45
0413337	04/24/2020	Spurr		01-5530		1,491.71
0413338	04/24/2020	State of California Department of Justice		01-5821		64.00
0413339	04/24/2020	Stone Creek Engineering Inc		35-6272		18,768.00
0413340	04/24/2020	SyTech Solutions		01-5800		4,200.00
0413341	04/24/2020	The Latino Family Literacy Project		01-5200		200.00
0413342	04/24/2020	Thompson, Katherine		01-5200		100.05
0413343	04/24/2020	US Bank Corporate Payment Sy		01-4300 01-5200	619.02 1,526.56	2,145.58
0413344	04/24/2020	Victoria Sedgwick		01-4300	.,====	199.78
0413345	04/24/2020	Wallace Kuhl & Associates Inc		21-6240		6,339.50
0413346	04/24/2020	Williams Hardware		01-4300		1,188.29
0413347	04/24/2020	Williams Jr/Sr High School		01-7619		4,260.00
0413348	04/24/2020	Woodwind and Brasswind		01-4300		1,064.37
•			Fotal Number of Checks	109	£	1,631,625.55

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 3 of 4

Board Report

Check Number	Check Date	Pay to the Order of	Fund-C	Expensed Object Amount	Check Amount
		Fund F	Recap		
	Fund	Description	Check Count	Expensed Amount	
	01	General Fund/county Sch.srv.fd	89	612,271.86	
	13	Cafeteria Fund	16	42,283.90	
	21	Building Fund	4	891,315.45	
	25	Capital Facilities Fund	1	56,253.84	
	35	County School Facilities Fund	2	29,500.50	
	-	Total Number of Checks	109	1,631,625.55	
		Less Unpaid Tax Liability		.00	
		Net (Check Amount)		1,631,625.55	

From Acct: 1

Page 1 of 2

From Date: 3/1/2020 To Date: 3/31/2020

To Account: 999999

							YTD	
Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payable	Work Bal.
000100	Upper Elementary School	\$2,419.72	\$175.25	\$0.00	\$0.00	\$2,594.97	\$0.00	\$2,594.97
000200	4th grade	\$1,622.32	\$0.00	(\$625.00)	\$0.00	\$997.32	\$0.00	\$997.32
000210	5th grade	\$1,995.97	\$0.00	\$0.00	\$0.00	\$1,995.97	\$0.00	\$1,995.97
000220	6th grade	\$73.19	\$0.00	\$0.00	\$0.00	\$73.19	\$0.00	\$73.19
000230	K-6 Playground	\$1,154.30	\$0.00	\$0.00	\$0.00	\$1,154.30	\$0.00	\$1,154.30
000310	Shady Creek	\$4,050.56	\$3,494.87	(\$740.00)	\$0.00	\$6,805.43	\$0.00	\$6,805.43
000600	Elementary Student Body	\$15,969.13	\$0.00	\$0.00	\$0.00	\$15,969.13	\$0.00	\$15,969.13
000620	3rd grade	\$506.46	\$0.00	\$0.00	\$0.00	\$506.46	\$0.00	\$506.46
000630	3rd grade Pioneers	\$83.09	\$0.00	\$0.00	\$0.00	\$83.09	\$0,00	\$83.09
000640	Elementary Garden Fund	\$246.36	\$0.00	\$0.00	\$0.00	\$246.36	\$0.00	\$246.36
000650	Elementary Library Club	\$94.13	\$0.00	\$0.00	\$0.00	\$94.13	\$0.00	\$94.13
Group 7	Fotal	\$28,215.23	\$3,670.12	(\$1,365.00)	\$0.00	\$30,520.35	\$0.00	\$30,520.35
Activity	Accounts Grand Total	\$28,215.23	\$3,670.12	(\$1,365.00)	\$0.00	\$30,520.35	\$0.00	\$30,520.35

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From Date:

3/1/2020

To Date:

3/31/2020

From Acet:

E.

To Account:

999999

							YTD	
Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payable	Work Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$3,669.87	\$0.00	(\$3,669.87)	\$0.00	\$0.00	\$0.00
992	Checking	\$28,215.23	\$0.25	(\$1,365.00)	\$3,669.87	\$30,520.35	\$0.00	\$30,520.35
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gener	al Ledger Grand Total	\$28,215.23	\$3,670.12	(\$1,365.00)	\$0.00	\$30,520.35	\$0.00	\$30,520.35

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my

knowledge.

Bookkeeper: Principal:

_ Date: 4

Date: 4120120

Williams Middle School Bank Reconciliation Report

From Date:

3/1/2020

To Date:

3/31/2020

Checking Account

992

Ending Balance on Statement dated

3/31/2020 -

\$31,260.35

Add: Outstanding Deposits (Bank Deposits) -> +

\$0.00

Less Outstanding Checks:

\$740.00

Checking Cash Balance as of 3/31/2020

\$30,520.35 ***

Cash Balance for Checking as of 3/1/2020

\$28,215.23

Add: Total Deposits (Bank Deposits)

\$3,670.12

Less: Total Checks and Withdrawals

(\$1,365.00)

Computer Cash Balance as of 3/31/2020

\$30,520.35 ***

Summary of Asset Accounts

GL Acc Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.
990 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991 Cash On Hand	\$0.00	\$3,669.87	\$0.00	(\$3,669.87)	\$0.00
992 Checking	\$28,215.23	\$0.25	(\$1,365.00)	\$3,669.87	\$30,520.35 ***
993 Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total	\$28,215.23	\$3,670.12	(\$1,365.00)	\$0.00	\$30,520.35

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper:

Date:

Dalmainals

*** Entries Must match

Williams High School General Ledger Report Financial Report 2019 November

From Date: 11/1/2019

To Date: 11/30/2019

 From Acct:
 1

 To Account:
 9999999

							YTD	
Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payable	Work Bal.
		\$68.30	\$0.00	\$0.00	\$0.00	\$68.30	\$0.00	\$68.30
000001	Volleyball	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000003	Softball	\$601.34	\$0.00	\$0.00	\$0.00	\$601.34	\$0.00	\$601.34
000004	Baseball	\$1,979.62	\$0.99	(\$5.00)	\$0.00	\$1,975.61	\$0.00	\$1,975.61
000006	ASB	\$18,107.98	\$0.00	(\$188.11)	\$0.00	\$17,919.87	\$0.00	\$17,919.87
000007	FFA	\$31,044.28	\$12,622.00	\$0.00	\$0.00	\$43,666.28	\$0.00	\$43,666.28
800000	Athletics	\$2,697.65	\$692.00	\$0.00	\$0.00	\$3,389.65	\$0.00	\$3,389.65
000009	Sundial	\$127.51	\$387.60	\$0.00	\$0,00	\$515.11	\$0.00	\$515.11
000010	Anime Club	\$272.82	\$0.00	\$0.00	\$0.00	\$272.82	\$0.00	\$272.82
000011	Band	\$359.28	\$0,00	\$0.00	\$0.00	\$359.28	\$0.00	\$359.28
000012	Jr. High Yearbook	\$926,95	\$0.00	\$0.00	\$0.00	\$926.95	\$0.00	\$926.95
000013	Golf	\$3,036.98	\$0.00	\$0.00	\$0.00	\$3,036.98	\$0.00	\$3,036.98
000016	Pep Squad	\$1,164.74	\$0.00	\$0.00	\$0.00	\$1,164.74	\$0.00	\$1,164.74
000017	Student Clearing	\$3,189.68	\$0.00	\$0.00	\$0.00	\$3,189.68	\$0.00	\$3,189.68
000018	Football	\$65.35	\$0.00	\$0.00	\$0.00	\$65.35	\$0.00	\$65,35
000019	Shop Clearing	\$4.93	\$0.00	\$0.00	\$0.00	\$4.93	\$0.00	\$4.93
000020	Friday Night Live	\$4,93 \$1.48	\$0.00	\$0.00	\$0.00	\$1.48	\$0.00	\$1.48
000022	Green House	\$327.76	\$0.00	\$0.00	\$0.00	\$327.76	\$0.00	\$327.76
000023	Varsity Sports Awards	\$844.50	\$170.00	\$0.00	\$0.00	\$1,014.50	\$0.00	\$1,014.50
000024	CSF		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000025	MESA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000026	Savings Interest	\$0.00		\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
000027	Admission Challenge	\$1,500.00	\$0,00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000028	CALSA	\$0.00	\$0.00		\$0.00	\$1,076.66	\$0.00	\$1,076.66
000030	Running Club	\$1,076.66	\$0.00	\$0.00	\$0.00	\$1,300,09	\$0.00	\$1,300.09
000033	Peer Council	\$1,300.09	\$0.00	\$0.00	\$0.00	\$1,251.00	\$0.00	\$1,251.00
000035	MEChA	\$1,251.00	\$0.00	\$0.00	\$0.00	\$1,338.02	\$0.00	\$1,338.02
000036	HS Girls Soccer	\$1,338.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000037	HS Boys Soccer	\$0.00	\$0.00	\$0.00	\$0.00	\$2,183.00	\$0.00	\$2,183.00
000038	Boys Basketball	\$2,183.00	\$0.00	\$0.00		\$89.45	\$0.00	\$89.45
000039	Drama Club	\$89.45	\$0.00	\$0.00	\$0.00	\$738.96	\$0.00	\$738.96
000040	FFA AG Loan	\$738.96	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
000041	Choir	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$244.23
000042	FBLA	\$244.23	\$0.00	\$0.00	\$0.00	\$244.23	\$0.00	\$335.14
000043	Mid Valley High School	\$335.14	\$0_00	\$0.00	\$0.00	\$335.14	\$0.00	\$375.00
000044	WHS Counseling Scholarsh	\$25,00	\$350,00	\$0.00	\$0.00	\$375.00	φυ.υυ	ψ010100

Williams High School General Ledger Report Financial Report 2019 November

From Date: 11/1/2019
To Date: 11/30/2019

From Acct:
To Account:

							YTD	
Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payable	Work Bal.
000048	Art	\$255.64	\$0.00	\$0.00	\$0.00	\$255.64	\$0.00	\$255.64
000049	LGBT/Straight Alliance Cl	\$751.98	\$0.00	\$0.00	\$0,00	\$751.98	\$0.00	\$751.98
000050	Shellnut Scholarship Fdtn	\$268.30	\$0.00	\$0.00	\$0.00	\$268_30	\$0.00	\$268.30
000060	Wrestling Club	\$964.12	\$0.00	\$0.00	\$0.00	\$964_12	\$0,00	\$964.12
000065	Girls Basketball	\$742.27	\$0.00	\$0.00	\$0.00	\$742.27	\$0.00	\$742.27
000067	Garden Club	\$2,451.49	\$0.00	\$0.00	\$0.00	\$2,451.49	\$0.00	\$2,451.49
000070	Jr. High ASB	\$551.01	\$0.00	\$0.00	\$0.00	\$551.01	\$0.00	\$551.01
000072	Class of 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000073	Jr. High FBLA	\$171.12	\$0.00	\$0.00	\$0.00	\$171.12	\$0.00	\$171.12
000074	Jr. High Band	\$21.72	\$0.00	\$0.00	\$0.00	\$21.72	\$0.00	\$21.72
000075	Jr. High Athletics	\$583.17	\$143.55	\$0.00	\$0.00	\$726.72	\$0.00	\$726.72
000076	Jr. High MESA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000077	Jr. High 4.0 Club	\$39.77	\$0.00	\$0.00	\$0.00	\$39.77	\$0.00	\$39.77
000078	Class of 2020	\$725.04	\$685.50	\$0.00	\$0.00	\$1,410.54	\$0,00	\$1,410.54
000079	Class of 2021	\$8,838.13	\$512.00	\$0.00	\$0.00	\$9,350.13	\$0.00	\$9,350.13
080000	Class of 2022	\$2,850.58	\$0.00	\$0.00	\$0.00	\$2,850.58	\$0.00	\$2,850.58
000081	Class of 2023	\$3,779.50	\$165.40	\$0.00	\$0.00	\$3,944.90	\$0.00	\$3,944.90
000082	Class of 2024	\$4,805.16	\$0.00	\$0.00	\$0.00	\$4,805.16	\$0.00	\$4,805.16
000083	Class of 2025	\$1,521.73	\$0.00	\$0.00	\$0.00	\$1,521.73	\$0.00	\$1,521.73
Group 7	- Total	\$104,223.43	\$15,729.04	(\$193.11)	\$0.00	\$119,759.36	\$0.00	\$119,759.36
Activity	Accounts Grand Total	\$104,223.43	\$15,729.04	(\$193.11)	\$0.00	\$119,759.36	\$0.00	\$119,759.36
-		40.00	* 0.00	¢0.00	\$0.00	\$0.00	\$0.00	\$0.00
990	Petty Cash	\$0.00	\$0.00	\$0.00				
991	Cash On Hand	\$10,681.20	\$15,728.05	\$0.00	\$0.00	\$26,409.25	\$0.00	\$26,409.25
992	Checking	\$71,238.38	\$0.63	(\$188.11)	\$0.00	\$71,050.90	\$0.00	\$71,050-90
993	CD Account Savings	\$7,039.75	\$0,00	\$0.00	\$0.00	\$7,039.75	\$0.00	\$7,039.75
994	Money Market Account	\$15,264.15	\$0.36	(\$5.00)	\$0.00	\$15,259.51	\$0.00	\$15,259.51
Genera	al Ledger Grand Total	\$104,223.48	\$15,729.04	(\$193.11)	\$0.00	\$119,759.41	\$0.00	\$119,759.41

Williams High School General Ledger Report Financial Report 2019 November

From Date:

11/1/2019

To Date: 11/30/2019 From Acct:

To Account:

999999

YTD

Acct. **Account Name** Beg. Bal.

Recpt/JV

Disb/JV

Transfer

End. Bal.

Payable

Work Bal.

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: <u>lamends</u> Principal: <u>Mul. o Leel</u> -

Date: 5/11/2020

Williams High School Bank Reconciliation Report

Checking Account

From Date: 11/1/2019

To Date: 11/30/2019

992

Ending Balance on Statement dated 11/30/2019 -> \$76,149.65

Add: Outstanding Deposits (Bank Deposits) -> + \$0.00

Less Outstanding Checks: \$5,098.75

Checking Cash Balance as of 11/30/2019 \$71,050.90 ***

Cash Balance for Checking as of 11/1/2019 \$71,238.38

Add: Total Deposits (Bank Deposits) \$0.63

Less: Total Checks and Withdrawals (\$188.11)

Computer Cash Balance as of 11/30/2019 \$71,050.90 ***

Summary of Asset Accounts

GL Acct Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.
990 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991 Cash On Hand	\$10,681.20	\$15,728.05	\$0.00	\$0.00	\$26,409,25
992 Checking	\$71,238.38	\$0.63	(\$188.11)	\$0.00	\$71,050.90 ***
993 CD Account Savings	\$7,039.75	\$0.00	\$0.00	\$0.00	\$7,039 75
994 Money Market Account	\$15,264.15	\$0.36	(\$5.00)	\$0.00	\$15,259,51
Grand Total	\$104,223.48	\$15,729.04	(\$193.11)	\$0.00	\$119,759.41

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

*** Entries Must match

From Date:

12/1/2019

To Date:

12/31/2019

From Acct:

To Account:

							YTD	
Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payable	Work Bal.
000001	Volleyball	\$68.30	\$0.00	\$0.00	\$0.00	\$68,30	\$0.00	\$68.30
000003	Softball	\$0.00	\$0_00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000004	Baseball	\$601.34	\$0_00	\$0.00	\$0,00	\$601.34	\$0.00	\$601.34
000006	ASB	\$1,975,61	\$144.76	(\$24.95)	\$0.00	\$2,095.42	\$0.00	\$2,095.42
000007	FFA	\$17,919.87	\$0.00	(\$368,87)	\$0.00	\$17,551.00	\$0.00	\$17,551.00
800000	Athletics	\$43,666.28	\$5,336.00	(\$11,137.23)	\$0.00	\$37,865,05	\$0.00	\$37,865.05
000009	Sundial	\$3,389.65	\$1,313.30	\$0.00	\$0.00	\$4,702.95	\$0.00	\$4,702.95
000010	Anime Club	\$515.11	\$17.00	\$0.00	\$0.00	\$532.11	\$0.00	\$532.11
000011	Band	\$272.82	\$0.00	\$0.00	\$0.00	\$272.82	\$0.00	\$272.82
000012	Jr. High Yearbook	\$359,28	\$54.00	\$0.00	\$0.00	\$413.28	\$0.00	\$413.28
000013	Golf	\$926.95	\$0.00	\$0.00	\$0.00	\$926.95	\$0.00	\$926.95
000016	Pep Squad	\$3,036.98	\$96.00	(\$35.00)	\$0.00	\$3,097.98	\$0.00	\$3,097.98
000017	Student Clearing	\$1,164.74	\$0.00	\$0.00	\$0.00	\$1,164.74	\$0.00	\$1,164.74
000018	Football	\$3,189.68	\$0.00	\$0.00	\$0.00	\$3,189.68	\$0.00	\$3,189.68
000019	Shop Clearing	\$65.35	\$0.00	\$0.00	\$0.00	\$65.35	\$0.00	\$65.35
000020	Friday Night Live	\$4.93	\$0.00	\$0.00	\$0.00	\$4.93	\$0.00	\$4.93
000022	Green House	\$1.48	\$0.00	\$0.00	\$0.00	\$1.48	\$0.00	\$1.48
000023	Varsity Sports Awards	\$327.76	\$0.00	\$0.00	\$0.00	\$327.76	\$0.00	\$327.76
000024	CSF	\$1,014.50	\$10.00	(\$104.73)	\$0.00	\$919.77	\$0.00	\$919.77
000025	MESA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000026	Savings Interest	\$0.00	\$0.00	\$000	\$0.00	\$0.00	\$0.00	\$0.00
000027	Admission Challenge	\$1,500.00	\$0.00	\$000	\$0.00	\$1,500.00	\$0.00	\$1,500.00
000028	CALSA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000030	Running Club	\$1,076.66	\$0.00	\$0.00	\$0.00	\$1,076.66	\$0.00	\$1,076.66
000033	Peer Council	\$1,300.09	\$0.00	\$0.00	\$0.00	\$1,300.09	\$0.00	\$1,300.09
000035	MEChA	\$1,251.00	\$0.00	\$0.00	\$0.00	\$1,251.00	\$0.00	\$1,251.00
000036	HS Girls Soccer	\$1,338.92	\$3,514.20	(\$3,059.47)	\$0.00	\$1,792.75	\$0.00	\$1,792.75
000037	HS Boys Soccer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000038	Boys Basketball	\$2,183.00	\$0.00	\$0.00	\$0.00	\$2,183.00	\$0.00	\$2,183.00
000039	Drama Club	\$89.45	\$0.00	\$0.00	\$0.00	\$89.45	\$000	\$89.45
000040	FFA AG Loan	\$738.96	\$0.00	\$0.00	\$0_00	\$738.96	\$0.00	\$738.96
000041	Choir	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000042	FBLA	\$244.23	\$0.00	\$0.00	\$0.00	\$244.23	\$0.00	\$244.23
000043	Mid Valley High School	\$335.14	\$0.00	\$0.00	\$0,00	\$335,14	\$0.00	\$335.14
000044	WHS Counseling Scholarsh	\$375.00	\$0.00	\$0,00	\$0.00	\$375.00	\$0.00	\$375,00

From Date:

12/1/2019

To Date:

12/31/2019

From Acct:

To Account:

999999

- 3-							YTD -	
Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payable	Work Bal.
000048	Art	\$255,64	\$0.00	(\$18.91)	\$0.00	\$236.73	\$0.00	\$236.73
000049	LGBT/Straight Alliance Cl	\$751.98	\$0.00	\$0.00	\$0.00	\$751.98	\$0.00	\$751.98
000050	Shellnut Scholarship Fdtn	\$268.30	\$0.00	\$0.00	\$0.00	\$268.30	\$0.00	\$268.30
000060	Wrestling Club	\$964.12	\$0.00	\$0.00	\$0.00	\$964.12	\$0.00	\$964.12
000065	Girls Basketball	\$742.27	\$0.00	\$0.00	\$0.00	\$742.27	\$0.00	\$742.27
000067	Garden Club	\$2,451.49	\$0.00	\$0.00	\$0.00	\$2,451.49	\$0.00	\$2,451.49
000070	Jr. High ASB	\$551.01	\$0.00	\$0,00	\$0.00	\$551.01	\$0.00	\$551.01
000072	Class of 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000073	Jr. High FBLA	\$171.12	\$0.00	\$0.00	\$0.00	\$171.12	\$0.00	\$171.12
000074	Jr. High Band	\$21.72	\$0.00	\$0.00	\$0.00	\$21.72	\$0.00	\$21.72
000075	Jr. High Athletics	\$726.72	\$40.00	(\$550.00)	\$0.00	\$216.72	\$0.00	\$216.72
000076	Jr. High MESA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000077	Jr. High 4.0 Club	\$39.77	\$0.00	\$0.00	\$0.00	\$39.77	\$0.00	\$39.77
000078	Class of 2020	\$1,410.54	\$370.00	(\$26.02)	\$0.00	\$1,754.52	\$0.00	\$1,754.52
000079	Class of 2021	\$9,350.13	\$86.00	(\$434.91)	\$0.00	\$9,001.22	\$0.00	\$9,001.22
080000	Class of 2022	\$2,850.58	\$0.00	\$0.00	\$0.00	\$2,850.58	\$0.00	\$2,850.58
000081	Class of 2023	\$3,944.90	\$0.00	(\$40.84)	\$0.00	\$3,904.06	\$0.00	\$3,904.06
000082	Class of 2024	\$4,805.16	\$14.00	(\$1,822.20)	\$0.00	\$2,996.96	\$0.00	\$2,996.96
000083	Class of 2025	\$1,521.73	\$0.00	\$0.00	\$0.00	\$1,521.73	\$0.00	\$1,521.73
Group T	Total	\$119,759.36	\$10,995.26	(\$17,623.13)	\$0.00	\$113,131.49	\$0.00	\$113,131.49
Activity /	Accounts Grand Total	\$119,759.36	\$10,995.26	(\$17,623.13)	\$0.00	\$113,131.49	\$0.00	\$113,131.49

From Date: 12/1/2019 To Date: 12/31/2019

From Acct: To Account: 999999

		Dec Del	D 4/ DV	Dial / 157	T	r J. p. 1	YTD	397t- D-1
Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payable	Work Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0,00
991	Cash On Hand	\$26,409.25	\$10,994.50	\$0.00	(\$36,892.75)	\$511.00	\$0.00	\$511.00
992	Checking	\$71,050.90	\$0.76	(\$17,623,13)	\$36,892.75	\$90,321.28	\$0.00	\$90,321.28
993	CD Account Savings	\$7,039,75	\$0.00	\$0.00	\$0.00	\$7,039.75	\$0.00	\$7,039.75
994	Money Market Account	\$15,259.51	\$0.00	\$0.00	\$0.00	\$15,259.51	\$0.00	\$15,259.51
Gener	al Ledger Grand Total	\$119,759.41	\$10,995,26	(\$17,623.13)	\$0.00	\$113,131.54	\$0.00	\$113,131,54

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my

knowledge. Principal:

Bookkeeper:

Williams High School **Bank Reconciliation Report**

From Date: 12/1/2019

> 12/31/2019 To Date:

Checking Account

992

Ending Balance on Statement dated 12/31/2019 ->

\$99,487.62

Add: Outstanding Deposits (Bank Deposits) -> +

\$0.00

Less Outstanding Checks:

\$9,166.34

Checking Cash Balance as of 12/31/2019

\$90,321.28 ***

Cash Balance for Checking as of 12/1/2019

\$71,050.90

Add: Total Deposits (Bank Deposits)

\$36,893.51

Less: Total Checks and Withdrawals

(\$17,623.13)

Computer Cash Balance as of 12/31/2019

\$90,321.28 ***

Summary of Asset Accounts

GL Acct Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.
990 Petty Cash	\$0,00	\$0.00	\$0.00	\$0.00	\$0.00
991 Cash On Hand	\$26,409.25	\$10,994.50	\$0.00	(\$36,892,75)	\$511.00
992 Checking	\$71,050.90	\$0.76	(\$17,623.13)	\$36;892.75	\$90,321.28 ***
993 CD Account Savings	\$7,039.75	\$0.00	\$0.00	\$0,00	\$7,039.75
994 Money Market Account	\$15,259.51	\$0.00	\$0.00	\$0.00	\$15,259.51
Grand Total	\$119,759.41	\$10,995.26	(\$17,623.13)	\$0.00	\$113,131.54

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper:

Principal:

*** Entries Must match

From Date: To Date:

1/1/2020 1/31/2020 From Acct:

To Account:

							YTD	
Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payable	Work Bal
000048	Art	\$236.73	\$500.00	\$0.00	\$0.00	\$736.73	\$0.00	\$736.73
000049	LGBT/Straight Alliance Cl	\$751.98	\$0.00	\$0.00	\$0.00	\$751.98	\$0.00	\$751.98
000050	Shellnut Scholarship Fdtn	\$268.30	\$0.00	\$0.00	\$0.00	\$268.30	\$0.00	\$268.30
000060	Wrestling Club	\$964.12	\$0.00	\$0.00	\$0.00	\$964.12	\$0.00	\$964.12
000065	Girls Basketball	\$742.27	\$258.00	\$0.00	\$0.00	\$1,000.27	\$0.00	\$1,000.27
000067	Garden Club	\$2,451.49	\$500.00	\$0.00	\$0.00	\$2,951.49	\$0.00	\$2,951.49
000070	Jr. High ASB	\$551.01	\$0.00	\$0.00	\$0.00	\$551.01	\$0.00	\$551.01
000072	Class of 2019	\$0.00	\$298.25	\$0.00	\$0.00	\$298.25	\$0.00	\$298.25
000073	Jr. High FBLA	\$171.12	\$0.00	\$0.00	\$0.00	\$171.12	\$0.00	\$171.12
000074	Jr. High Band	\$21.72	\$0.00	\$0.00	\$0.00	\$21.72	\$0.00	\$21.72
000075	Jr. High Athletics	\$216.72	\$111.00	(\$60.00)	\$0.00	\$267.72	\$0.00	\$267.72
000076	Jr. High MESA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000077	Jr. High 4.0 Club	\$39.77	\$0.00	\$0.00	\$0.00	\$39.77	\$0.00	\$39.77
000078	Class of 2020	\$1,754.52	\$352.55	(\$225.00)	\$0.00	\$1,882.07	\$0.00	\$1,882.07
000079	Class of 2021	\$9,001.22	\$180.60	(\$200.00)	\$0.00	\$8,981.82	\$0.00	\$8,981.82
080000	Class of 2022	\$2,850.58	\$0.00	\$0.00	\$0.00	\$2,850.58	\$0.00	\$2,850.58
000081	Class of 2023	\$3,904.06	\$0.00	\$0.00	\$0.00	\$3,904.06	\$0.00	\$3,904.06
000082	Class of 2024	\$2,996.96	\$4,211.50	(\$200.00)	\$0.00	\$7,008.46	\$0.00	\$7,008.46
000083	Class of 2025	\$1,521.73	\$186.50	(\$105.00)	\$0.00	\$1,603.23	\$0.00	\$1,603.23
Group T	otal	\$113,131.49	\$23,505.55	(\$3,420.76)	\$0.00	\$133,216.28	\$0.00	\$133,216.28
Activity A	Accounts Grand Total	\$113,131.49	\$23,505.55	(\$3,420.76)	\$0.00	\$133,216.28	\$0.00	\$133,216.28
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$511.00	\$23,504.65	\$0.00	(\$24,015.65)	\$0.00	\$0.00	\$0.00
992	Checking	\$90,321.28	\$0.90	(\$3,420.76)	\$24,015.65	\$110,917.07	\$0.00	\$110,917.07
993	CD Account Savings	\$7,039.75	\$0.00	\$0.00	\$0.00	\$7,039.75	\$0.00	\$7,039.75
994	Money Market Account	\$15,259.51	\$0.00	\$0.00	\$0.00	\$15,259.51	\$0.00	\$15,259.51
Genera	I Ledger Grand Total	\$113,131.54	\$23,505.55	(\$3,420.76)	\$0.00	\$133,216.33	\$0,00	\$133,216.33

From Date: To Date: 1/1/2020 1/31/2020

From Acet:
To Account:

							YTD	
Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payable	Work Bal.
000001	Volleyball	\$68.30	\$0.00	\$0.00	\$0.00	\$68.30	\$0.00	\$68.30
000003	Softball	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000004	Baseball	\$601.34	\$0.00	\$0.00	\$0.00	\$601.34	\$0.00	\$601.34
000006	ASB	\$2,095.42	\$1,500.90	\$0.00	\$0.00	\$3,596.32	\$0.00	\$3,596.32
000007	FFA	\$17,551.00	\$8,700.00	(\$360.76)	\$0.00	\$25,890.24	\$0.00	\$25,890.24
800000	Athletics	\$37,865.05	\$4,948.25	(\$1,775.00)	\$0.00	\$41,038.30	\$0.00	\$41,038.30
000009	Sundial	\$4,702.95	\$531.00	\$0.00	\$0.00	\$5,233.95	\$0.00	\$5,233.95
000010	Anime Club	\$532.11	\$0.00	(\$495.00)	\$0.00	\$37.11	\$0.00	\$37.11
000011	Band	\$272.82	\$0.00	\$0.00	\$0.00	\$272.82	\$0.00	\$272.82
000012	Jr. High Yearbook	\$413.28	\$0.00	\$0.00	\$0.00	\$413.28	\$0.00	\$413.28
000013	Golf	\$926.95	\$0.00	\$0.00	\$0.00	\$926.95	\$0.00	\$926.95
000016	Pep Squad	\$3,097.98	\$0.00	\$0.00	\$0.00	\$3,097.98	\$0.00	\$3,097.98
000017	Student Clearing	\$1,164.74	\$0.00	\$0.00	\$0.00	\$1,164.74	\$0.00	\$1,164.74
000018	Football	\$3,189.68	\$0.00	\$0.00	\$0.00	\$3,189.68	\$0.00	\$3,189.68
000019	Shop Clearing	\$65.35	\$0.00	\$0.00	\$0.00	\$65.35	\$0.00	\$65.35
000020	Friday Night Live	\$4.93	\$0.00	\$0.00	\$0.00	\$4.93	\$0.00	\$4.93
000022	Green House	\$1.48	\$0.00	\$0.00	\$0.00	\$1.48	\$0.00	\$1.48
000023	Varsity Sports Awards	\$327.76	\$0.00	\$0.00	\$0.00	\$327.76	\$0.00	\$327.76
000024	CSF	\$919.77	\$90.00	\$0.00	\$0.00	\$1,009.77	\$0.00	\$1,009.77
000025	MESA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000026	Savings Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0:00
000027	Admission Challenge	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
000028	CALSA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000030	Running Club	\$1,076.66	\$0.00	\$0.00	\$0.00	\$1,076.66	\$0.00	\$1,076.66
000033	Peer Council	\$1,300.09	\$0.00	\$0.00	\$0.00	\$1,300.09	\$0.00	\$1,300.09
000035	MEChA	\$1,251.00	\$0.00	\$0.00	\$0.00	\$1,251.00	\$0.00	\$1,251.00
000036	HS Girls Soccer	\$1,792.75	\$102.00	\$0.00	\$0.00	\$1,894.75	\$0.00	\$1,894.75
000037	HS Boys Soccer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000038	Boys Basketball	\$2,183.00	\$1,035.00	\$0.00	\$0.00	\$3,218.00	\$0.00	\$3,218.00
000039	Drama Club	\$89.45	\$0.00	\$0.00	\$0.00	\$89.45	\$0.00	\$89.45
000040	FFA AG Loan	\$738.96	\$0.00	\$0.00	\$0.00	\$738.96	\$0.00	\$738.96
000041	Choir	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000042	FBLA	\$244.23	\$0.00	\$0.00	\$0.00	\$244.23	\$0.00	\$244.23
000043	Mid Valley High School	\$335.14	\$0.00	\$0.00	\$0.00	\$335.14	\$0.00	\$335.14
000044	WHS Counseling Scholarsh	\$375.00	\$0.00	\$0.00	\$0.00	\$375.00	\$0.00	\$375.00

From Date: To Date:

1/1/2020 1/31/2020 From Acct:

To Account:

999999

YTD

Acct. **Account Name** Beg. Bal.

Recpt/JV

Disb/JV

Transfer

End. Bal.

Payable

Work Bal.

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my

knowledge.

Bookkeeper: Principal:

Friday, February 21, 2020

Williams High School Bank Reconciliation Report

From Date:

1/1/2020

To Date:

1/31/2020

Checking Account

992

Ending Balance on Statement dated

1/31/2020 ->

\$115,494.89

Add: Outstanding Deposits (Bank Deposits) -> +

\$0.00

Less Outstanding Checks:

\$4,577.82

Checking Cash Balance as of 1/31/2020

\$110,917.07 ***

Cash Balance for Checking as of 1/1/2020

\$90,321.28

Add: Total Deposits (Bank Deposits)

\$24,016.55

Less: Total Checks and Withdrawals

(\$3,420.76)

Computer Cash Balance as of 1/31/2020

\$110,917.07 ***

Summary of Asset Accounts

GL Acct Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.
990 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991 Cash On Hand	\$511.00	\$23,504.65	\$0.00	(\$24,015.65)	\$0.00
992 Checking	\$90,321.28	\$0.90	(\$3,420.76)	\$24,015.65	\$110,917.07 ***
993 CD Account Savings	\$7,039.75	\$0.00	\$0.00	\$0.00	\$7,039.75
994 Money Market Account	\$15,259.51	\$0.00	\$0.00	\$0.00	\$15,259.51
Grand Total	\$113,131.54	\$23,505.55	(\$3,420.76)	\$0.00	\$133,216.33

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my

knowledge.

Bookkeeper: Principal: ___

_ Date

Date

*** Entries Must match

Williams High School General Ledger Report Financial Report 2020 February

From Date: To Date:

2/1/2020

2/29/2020

From Acct: 999999 To Account:

							YTD	
Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payable	Work Bal.
000001	Volleybalí	\$68.30	\$0.00	(\$13.59)	\$0.00	\$54.71	\$0.00	\$54.71
000003	Softball	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000004	Baseball	\$601.34	\$0.00	\$0.00	\$0.00	\$6 01.34	\$0.00	\$601.34
000006	ASB	\$3,587.02	\$371.31	(\$619.96)	\$0.00	\$3,338.37	\$0.00	\$3,338.37
000007	FFA	\$25,890.24	\$0.00	(\$18,374.70)	\$0.00	\$7,515.54	\$0.00	\$7,515.54
800000	Athletics	\$41,038.30	\$8,114.51	(\$5,186.12)	\$0.00	\$43,966.69	\$0.00	\$43,966.69
000009	Sundial	\$5,233.95	\$348.60	(\$540.00)	\$0.00	\$5,042.55	\$0.00	\$5,042.55
000010	Anime Club	\$37.11	\$0.00	\$0.00	\$0,00	\$37.11	\$0.00	\$37.11
000011	Band	\$272.82	\$0.00	\$0.00	\$0.00	\$272.82	\$0.00	\$272.82
000012	Jr. High Yearbook	\$413.28	\$0.00	(\$65.00)	\$0.00	\$348.28	\$0.00	\$348.28
000013	Golf	\$926.95	\$0.00	\$0.00	\$0.00	\$926.95	\$0.00	\$926.95
000016	Pep Squad	\$3,097.98	\$425.00	(\$1,397.02)	\$0.00	\$2,125.96	\$0.00	\$2,125.96
000017	Student Clearing	\$1,164.74	\$0.00	\$0.00	\$0.00	\$1,164.74	\$0.00	\$1,164.74
000018	Football	\$3,189.68	\$0.00	\$0.00	\$0,00	\$3,189.68	\$0.00	\$3,189.68
000019	Shop Clearing	\$65.35	\$0.00	\$0.00	\$0.00	\$65.35	\$0.00	\$65.35
000020	Friday Night Live	\$4.93	\$0,00	\$0.00	\$0.00	\$4.93	\$0.00	\$4 .93
000022	Green House	\$1.48	\$0.00	\$0.00	\$0.00	\$1.48	\$0.00	\$1.48
000023	Varsity Sports Awards	\$327.76	\$0.00	\$0.00	\$0.00	\$327.76	\$0.00	\$327.76
000024	CSF	\$1,009.77	\$0.00	\$0.00	\$0.00	\$1,009.77	\$0.00	\$1,009.77
000025	MESA	\$0.00	\$0.00	\$0.00	\$0.00	\$0,00	\$0.00	\$0.00
000026	Savings Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000027	Admission Challenge	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
000028	CALSA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000030	Running Club	\$1,076.66	\$0.00	\$0.00	\$0.00	\$1,076,66	\$0.00	\$1,076.66
000033	Peer Council	\$1,300.09	\$0.00	\$0.00	\$0.00	\$1,300.09	\$0.00	\$1,300.09
000035	MEChA	\$1,251.00	\$0.00	\$0.00	\$0.00	\$1,251.00	\$0.00	\$1,251,00
000036	HS Girls Soccer	\$1,894.75	\$0.00	(\$866.59)	\$0.00	\$1,028.16	\$0.00	\$1,028.16
000037	HS Boys Soccer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000038	Boys Basketball	\$3,218.00	\$0.00	\$0.00	\$0.00	\$3,218.00	\$0.00	\$3,218.00
000039	Drama Club	\$89.45	\$0.00	\$0.00	\$0,00	\$89.45	\$0.00	\$89.45
000040	FFA AG Loan	\$738.96	\$0.00	\$0.00	\$0.00	\$738.96	\$0.00	\$738.96
000041	Choir	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000042	FBLA	\$244-23	\$0.00	\$0.00	\$0.00	\$244 23	\$0.00	\$244.23
000043	Mid Valley High School	\$335.14	\$0.00	\$0.00	\$0.00	\$335.14	\$0.00	\$335 14
000044	WHS Counseling Scholarsh	\$375.00	\$0.00	\$0.00	\$0.00	\$375.00	\$0.00	\$375.00

Williams High School General Ledger Report Financial Report 2020 February

From Date: 2/1/2020 To Date: 2/29/2020 From Acct: 1

To Account: 999999

							YTD	
Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal,	Payable	Work Bal.
000048	Art	\$736.73	\$0.00	(\$124.31)	\$0.00	\$612.42	\$0.00	\$612.42
000049	LGBT/Straight Alliance Cl	\$751.98	\$0.00	\$0.00	\$0.00	\$751.98	\$0.00	\$751.98
000050	Shellnut Scholarship Fdtn	\$268.30	\$0.00	\$0.00	\$0.00	\$268.30	\$0.00	\$268.30
000060	Wrestling Club	\$964.12	\$0.00	\$0.00	\$0.00	\$964.12	\$0.00	\$964.12
000065	Girls Basketball	\$1,000.27	\$0.00	\$0.00	\$0.00	\$1,000.27	\$0.00	\$1,000.27
000067	Garden Club	\$2,951.49	\$0.00	\$0.00	\$0.00	\$2,951.49	\$0.00	\$2,951.49
000070	Jr. High ASB	\$551.01	\$0.00	\$0.00	\$0.00	\$551.01	\$0.00	\$551.01
000072	Class of 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000073	Jr. High FBLA	\$171.12	\$0.00	\$0.00	\$0.00	\$171.12	\$0.00	\$171.12
000074	Jr. High Band	\$21.72	\$0.00	\$0.00	\$0.00	\$21.72	\$0.00	\$21.72
000075	Jr. High Athletics	\$267.72	\$1,579.71	(\$1,356.00)	\$0.00	\$491.43	\$0.00	\$491.43
000076	Jr. High MESA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000077	Jr. High 4.0 Club	\$39.77	\$0.00	\$0.00	\$0.00	\$39.77	\$0.00	\$39.77
000078	Class of 2020	\$2,180.32	\$807.37	\$0.00	\$0.00	\$2,987.69	\$0.00	\$2,987.69
000079	Class of 2021	\$8,981.82	\$2,629.10	(\$1,243.40)	\$0.00	\$10,367.52	\$0.00	\$10,367.52
080000	Class of 2022	\$2,850.58	\$2,825.00	(\$1,400.00)	\$0.00	\$4,275.58	\$0.00	\$4,275.58
000081	Class of 2023	\$3,904.06	\$0,00	\$0.00	\$0.00	\$3,904.06	\$0.00	\$3,904.06
000082	Class of 2024	\$7,008.46	\$0.00	(\$1,114.84)	\$0.00	\$5,893.62	\$0,00	\$5,893.62
000083	Class of 2025	\$1,603.23	\$1,844.10	(\$846.81)	\$0.00	\$2,600.52	\$0.00	\$2,600.52
Group 7	Total	\$133,206.98	\$18,944_70	(\$33,148.34)	\$0.00	\$119,003.34	\$0.00	\$119,003.34
Activity	Accounts Grand Total	\$133,206.98	\$18,944.70	(\$33,148.34)	\$0.00	\$119,003.34	\$0.00	\$119,003.34
990	Petty Cash	\$0.00	\$0.00	\$0,00	\$0.00	\$0,00	\$0,00	\$0.00
991	Cash On Hand	\$0.00	\$18,943.39	\$0.00	(\$18,943,39)	\$0.00	\$0.00	\$0.00
			\$0.95	(\$33,143,34)	\$18,943.39	\$96,718,07	\$0.00	\$96,718,07
992	Checking	\$110,917.07						
993	CD Account Savings	\$7,039.75	\$0.00	\$0.00	\$0.00	\$7,039.75	\$0.00	\$7,039.75
994	Money Market Account	\$15,250.21	\$0.36	(\$5.00)	\$0,00	\$15,245,57	\$0.00	\$15,245.57
Genera	al Ledger Grand Total	\$133,207.03	\$18,944.70	(\$33,148,34)	\$0,00	\$119,003,39	\$0.00	\$119,003,39

Williams High School General Ledger Report Financial Report 2020 February

From Date:

2/1/2020

To Date:

2/29/2020

From Acct:

To Account:

999999

1

YTD

Acct. Account Name

Beg. Bal.

Recpt/JV

Disb/JV

Transfer

End. Bal.

Payable

Work Bal.

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Idmendly

_ Date: <u>5 /01 /2</u>0つび

Date:_/_

Williams High School Bank Reconciliation Report

From Date:

2/1/2020

To Date:

2/29/2020

Checking Account 992

Ending Balance on Statement dated

2/29/2020 ->

\$120,107.80

Add: Outstanding Deposits (Bank Deposits) -> +

\$0.00

Less Outstanding Checks:

\$23,389.73

Checking Cash Balance as of 2/29/2020

\$96,718.07 ***

Cash Balance for Checking as of 2/1/2020

\$110,917.07

Add: Total Deposits (Bank Deposits)

\$18,944.34

Less: Total Checks and Withdrawals

(\$33,143.34)

Computer Cash Balance as of 2/29/2020

\$96,718.07 ***

Summary of Asset Accounts

GL Acct Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.
990 Petty Cash	\$0.00	\$0,00	\$0.00	\$0.00	\$0.00
991 Cash On Hand	\$0.00	\$18,943.39	\$0.00	(\$18,943.39)	\$0.00
992 Checking	\$110,917.07	\$0.95	(\$33,143.34)	\$18,943.39	\$96,718.07 ***
993 CD Account Savings	\$7,039.75	\$0.00	\$0.00	\$0.00	\$7,039.75
994 Money Market Account	\$15,250.21	\$0.36	(\$5.00)	\$0.00	\$15,245.57
Grand Total	\$133,207.03	\$18,944.70	(\$33,148.34)	\$0.00	\$119,003.39

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: <u>Idmenden</u> Principal: Date: 05/01 / 202 O

*** Entries Must match

From Date: 3/1/2020 To Date: 3/31/2020
 From Acct:
 1

 To Account:
 9999999

							YTD	
Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payable	Work Bal.
000001	Volleyball	\$54.71	\$0.00	\$0.00	\$0.00	\$54.71	\$0.00	\$54.71
000003	Softball	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000004	Baseball	\$601.34	\$0.00	\$0.00	\$0.00	\$601.34	\$0.00	\$601.34
000006	ASB	\$3,338.37	\$1.21	(\$5.00)	\$0.00	\$3,334.58	\$0.00	\$3,334.58
000007	FFA	\$7,515.54	\$500.00	(\$553.68)	\$0.00	\$7,461.86	\$0.00	\$7,461.86
800000	Athletics	\$43,966.69	\$178.41	(\$597.69)	\$0.00	\$43,547.41	\$0.00	\$43,547.41
000009	Sundial	\$5,042.55	\$1,288.00	\$0.00	\$0.00	\$6,330.55	\$0.00	\$6,330.55
000010	Anime Club	\$37.11	\$0.00	\$0.00	\$0.00	\$37.11	\$0,00	\$37.11
000011	Band	\$272.82	\$0.00	\$0.00	\$0.00	\$272.82	\$0.00	\$272.82
000012	Jr. High Yearbook	\$348.28	\$0.00	\$0.00	\$0.00	\$348.28	\$0.00	\$348.28
000013	Golf	\$926.95	\$0.00	\$0.00	\$0.00	\$926.95	\$0.00	\$926.95
000016	Pep Squad	\$2,125.96	\$0.00	\$0.00	\$0.00	\$2,125.96	\$0.00	\$2,125.96
000017	Student Clearing	\$1,164.74	\$0.00	\$0.00	\$0.00	\$1,164.74	\$0.00	\$1,164.74
-000018-	Football	\$3,189.68	\$0.00	\$0,00	\$0.00	\$3,189.68	\$0.00	\$3,189.68
000019	Shop Clearing	\$65.35	\$0.00	\$0.00	\$0.00	\$65.35	\$0.00	\$65.35
000020	Friday Night Live	\$4.93	\$0.00	\$0.00	\$0.00	\$4.93	\$0.00	\$4.93
000022	Green House	\$1.48	\$0,00	\$0.00	\$0.00	\$1.48	\$0.00	\$1.48
000023	Varsity Sports Awards	\$327.76	\$0.00	\$0.00	\$0.00	\$327.76	\$0.00	\$327.76
000024	CSF	\$1,009.77	\$0.00	(\$75.00)	\$0.00	\$934.77	\$0.00	\$934.77
000025	MESA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000026	Savings Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000027	Admission Challenge	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
000028	CALSA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000030	Running Club	\$1,076.66	\$0.00	\$0.00	\$0.00	\$1,076.66	\$0.00	\$1,076,66
000033	Peer Council	\$1,300.09	\$0.00	\$0.00	\$0.00	\$1,300.09	\$0.00	\$1,300.09
000035	MEChA	\$1,251.00	\$0.00	\$0.00	\$0.00	\$1,251.00	\$0.00	\$1,251.00
000036	HS Girls Soccer	\$1,028.16	\$0.00	(\$83.85)	\$0.00	\$944,31	\$0.00	\$944.31
000037	HS Boys Soccer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000038	Boys Basketball	\$3,218.00	\$0.00	\$0.00	\$0.00	\$3,218.00	\$0.00	\$3,218.00
000039	Drama Club	\$89.45	\$0.00	\$0.00	\$0.00	\$89.45	\$0.00	\$89.45
000040	FFA AG Loan	\$738.96	\$0.00	\$0.00	\$0.00	\$738.96	\$0.00	\$738.96
000041	Choir	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000042	FBLA	\$244,23	\$0.00	\$0.00	\$0,00	\$244.23	\$0.00	\$244 23
000043	Mid Valley High School	\$335.14	\$0.00	\$0.00	\$0.00	\$335.14	\$0.00	\$335.14
000044	WHS Counseling Scholarsh	\$375.00	\$0.00	\$0.00	\$0.00	\$375 00	\$0.00	\$375.00

From Date: To Date: 3/1/2020 3/31/2020 From Acct:
To Account:

A 4		Dog Dol	Paget/IV	Dich/IV	Tuanafan	F1 D1	YTD	West Dat
Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	Payable	Work Bal.
000048	Art	\$612.42	\$0.00	\$0.00	\$0.00	\$612.42	\$0.00	\$612.42
000049	LGBT/Straight Alliance Cl	\$751.98	\$0.00	\$0.00	\$0.00	\$751.98	\$0.00	\$751.98
000050	Shellnut Scholarship Fdtn	\$268.30	\$0.00	\$0.00	\$0.00	\$268.30	\$0.00	\$268.30
000060	Wrestling Club	\$964.12	\$0.00	\$0.00	\$0.00	\$964.12	\$0.00	\$964.12
000065	Girls Basketball	\$1,000.27	\$0.00	\$0_00	\$0.00	\$1,000.27	\$0.00	\$1,000.27
000067	Garden Club	\$2,951.49	\$0.00	\$0.00	\$0.00	\$2,951.49	\$0.00	\$2,951.49
000070	Jr. High ASB	\$551.01	\$0.00	\$0.00	\$0,00	\$551.01	\$0,00	\$551.01
000072	Class of 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000073	Jr. High FBLA	\$171.12	\$0.00	\$0.00	\$0.00	\$171_12	\$0.00	\$171.12
000074	Jr. High Band	\$21.72	\$0.00	\$0.00	\$0.00	\$21.72	\$0.00	\$21.72
000075	Jr. High Athletics	\$491.43	\$200.00	\$0.00	\$0.00	\$691.43	\$0.00	\$691.43
000076	Jr. High MESA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000077	Jr. Hìgh 4,0 Club	\$39.77	\$0.00	\$0.00	\$0.00	\$39.77	\$0.00	\$39.77
000078	Class of 2020	\$2,987.69	\$0.00	\$0.00	\$0,00	\$2,987.69	\$0.00	\$2,987.69
000079	Class of 2021	\$10,367.52	\$0.00	\$0.00	\$0.00	\$10,367.52	\$0.00	\$10,367.52
080000	Class of 2022	\$4,275.58	\$0.00	\$0.00	\$0.00	\$4,275.58	\$0.00	\$4,275.58
000081	Class of 2023	\$3,904.06	\$0.00	\$0,00	\$0.00	\$3,904.06	\$0.00	\$3,904.06
000082	Class of 2024	\$5,893.62	\$1,076.00	\$0.00	\$0.00	\$6,969,62	\$0.00	\$6,969.62
000083	Class of 2025	\$2,600.52	\$856.00	(\$140.00)	\$0.00	\$3,316.52	\$0.00	\$3,316.52
Group 1	Total .	\$119,003.34	\$4,099.62	(\$1,455.22)	\$0.00	\$121,647.74	\$0.00	\$121,647.74
Activity /	Accounts Grand Total	\$119,003.34	\$4,099,62	(\$1,455,22)	\$0,00	\$121,647.74	\$0.00	\$121,647,74
990	Petly Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0,00	\$0.00
991	Cash On Hand	\$0.00	\$4,098.41	\$0.00	(\$4,098,41)	\$0.00	\$0.00	\$0.00
992	Checking	\$96,718.07	\$0.88	(\$1,450.22)	\$4,098 41	\$99,367.14	\$0.00	\$99,367.14
993	CD Account Savings	\$7,039.75	\$0.00	\$0,00	\$0.00	\$7,039.75	\$0.00	\$7,039.75
994	Money Market Account	\$15,245.57	\$0.33	(\$5.00)	\$0.00	\$15,240.90	\$0.00	\$15,240.90
Genera	l Ledger Grand Total	\$119,003.39	\$4,099.62	(\$1,455-22)	\$0.00	\$121,647.79	\$0.00	\$121,647.79

Williams High School General Ledger Report

Financial Report 2020 March

From Date: To Date: 3/1/2020

ate: 3/31/2020

From Acet:

1

To Account:

999999

YTD

Acct. A

Account Name

Beg. Bal.

Recpt/JV

Disb/JV

Transfer

End. Bal.

Payable

Work Bal.

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my

knowledge.

Bookkeeper: Udmenden

_ Date: <u>5 /01 / 202</u> /

Date: 5///

Williams High School **Bank Reconciliation Report**

From Date:

3/1/2020

To Date:

3/31/2020

Checking Account 992

Ending Balance on Statement dated 3/31/2020 -> \$104,212.65

Add: Outstanding Deposits (Bank Deposits) -> +

\$0.00

Less Outstanding Checks:

\$4,845.51

Checking Cash Balance as of 3/31/2020

\$99,367.14 ***

Cash Balance for Checking as of 3/1/2020

\$96,718.07

Add: Total Deposits (Bank Deposits)

\$4,099.29

Less: Total Checks and Withdrawals

(\$1,450.22)

Computer Cash Balance as of 3/31/2020

\$99,367.14 ***

Summary of Asset Accounts

GL Acct Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.
990 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991 Cash On Hand	\$0.00	\$4,098.41	\$0.00	(\$4,098.41)	\$0.00
992 Checking	\$96,718.07	\$0.88	(\$1,450.22)	\$4,098.41	\$99,367.14 ***
993 CD Account Savings	\$7,039.75	\$0.00	\$0.00	\$0.00	\$7,039.75
994 Money Market Account	\$15,245.57	\$0.33	(\$5.00)	\$0,00	\$15,240.90
Grand Total	\$119,003.39	\$4,099.62	(\$1,455.22)	\$0.00	\$121,647.79

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my

Principal:

Bookkeeper: Idmenden

*** Entries Must match

Interquest Detection Canines® Of North Valley Counties (INTERQUEST)

Williams Unified School District (the District)

This shall serve as an agreement by and between Interquest Detection Canines® of North Valley Counties and the DISTRICT for substance awareness and detection services for the period of August 2020 through June 2021.

It is understood that the DISTRICT has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms and ammunition, prescription and over-the-counter medication, and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students and contrary to the DISTRICT'S desire to foster an atmosphere conducive to safety and education.

INTERQUEST shall provide contraband inspection services utilizing non-aggressive contraband detection canines. Such inspections may be conducted on an unannounced basis under the auspices and direction of the DISTRICT administration with INTERQUEST acting as an agent of the DISTRICT while conducting such inspections. Communal areas, lockers, gym areas, parking lots (automobiles), grounds, and other select areas as directed by DISTRICT officials, shall be subject to inspection. Contraband detected on DISTRICT property is the responsibility of the DISTRICT. Suspected drugs of abuse may be field-tested to provide preliminary or presumptive identification of the drug.

INTERQUEST agrees to provide 20_*** visits for the contract period. The DISTRICT may increase the total number of visits by notifying INTERQUEST in writing. Each visit will be \$ 370 / visit. Multiple canine teams will be charged on a per team basis. DA required court testimony on behalf of the DISTRICT will be charged at the same rate. INTERQUEST will invoice for service on a monthly basis at the conclusion of the service month. The DISTRICT agrees to pay for services within thirty (30) days of receipt of such invoice.

INTERQUEST will schedule DISTRICT visits in conjunction with days designated by the DISTRICT as appropriate for visits. The District will provide a school calendar with inappropriate dates for service noted. This calendar will serve as an addendum to the Agreement. All other dates will be considered acceptable for visits. DISTRICT will be responsible for payment for any visit made on any day other than those days noted as unacceptable on the attached school calendar.

INTERQUEST is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, and regulatory commissions as required.

INTERQUEST DETECTION CANINES® Of NORTH VALLEY COUNTIES	FOR THE DISTRICT:		
	DATE		
Terry Bogue President General Partner	DATE:		

Please return one (1) copy of this Agreement <u>and your District calendar</u> in the enclosed envelope. Retain the other copy for school files.

^{**}The 20 visits will be provided during the school year to Williams High School.



AGREEMENT FOR LEGAL SERVICES

This agreement is by and between Williams Unified School District ("Client") and the law firm of Fagen Friedman & Fulfrost LLP ("Attorney"). In consideration of the promises and the mutual agreements hereinafter contained, Attorney agrees to provide legal services to Client on the terms set forth below effective July 1, 2020 through June 30, 2021:

- 1. <u>CONDITIONS</u>. This Agreement will not take effect, and Attorney will have no obligation to provide legal services, until Client returns a signed copy of this Agreement.
- 2. SCOPE OF SERVICES. Client hires Attorney as its legal representative/counsel with respect to matters Client specifically refers to Attorney. Attorney will provide those legal services reasonably required to represent Client. Attorney will take reasonable steps to keep Client informed of progress and to respond to Client's inquiries.
- 3. <u>CLIENT'S DUTIES</u>. Client agrees to cooperate with Attorney and to communicate with candor while keeping the Attorney apprised of any information or developments which may come to Client's attention, to abide by this Agreement, to pay Attorney's bills on time and to keep Attorney advised of Client's address and telephone number. Client will assist Attorney in providing information and documents necessary for the representation in the described matter.
- **4. CONSULTANT SERVICES.** Attorney may provide consulting services in addition to or in support of the legal services provided pursuant to this Agreement, through qualified non-attorney Communication Services and Education Consultants. These services are intended to support Client with communications work or educational consultant services related to labor and employment matters, special education and student matters, high-profile litigation and settlement agreements, in addition to employee, community, inter-governmental and media relations.
- 5. EMAIL COMMUNICATIONS/CLOUD-BASED COMPUTING. In order to provide Client with efficient and convenient legal services, Attorney will frequently communicate and transmit documents using e-mail. In addition, Attorney uses a cloud computing service with servers located in a facility other than Attorney's office. Most of Attorney's electronic data, including emails and documents, are stored in this manner. Although Attorney will take reasonable precautions to keep email and other electronic data confidential and secure, because technology and cyber threats continue to evolve, there may be risks communicating and storing electronic data in this manner, including risks related to confidentiality and security. By entering into this Agreement, Client is consenting to such e-mail transmissions with Client and Client's representatives and agents, as well as to having communications, documents and electronic data pertinent to Client's matter(s) stored through a cloud-based service.
- **6. LEGAL FEES AND BILLING PRACTICES.** Client agrees to pay by the hour, in minimum units of one tenth (.1) of an hour, at Attorney's prevailing rates for all time spent on Client's matter by Attorney's legal personnel. Current hourly rates are noted in an attached rate schedule and the actual rate billed is based on the attorney's number of years of experience.

The rates on this schedule are subject to change on 30 days' written notice to client. If Client declines to pay any increased rates, Attorney will have the right to withdraw as Attorney for

Client. The time charged will include the time Attorney spends on telephone calls relating to Client's matter, including calls with Client and other parties and attorneys. The legal personnel assigned to Client's matter may confer among themselves about the matter, as required and appropriate. When they do confer, each person will charge for the time expended, as long as the work done is reasonably necessary and not duplicative. Likewise, if more than one of the legal personnel attends a meeting or other proceeding, each will charge for the time spent.

7. COSTS AND OTHER CHARGES. (a) Attorney will incur various costs and expenses in performing legal services under this Agreement. Except as otherwise stated, Client agrees to pay for all costs, disbursements and expenses in addition to the hourly fees. These include fees fixed by law or assessed by public agencies, messenger and other delivery fees, out of office copying/reproduction costs, and travel costs (including mileage charged at the standard IRS rate, parking, transportation, meals and hotel costs, if applicable), and other similar items. The following costs shall not be charged:

In office Photocopying	No Charge
Facsimile Charges	No Charge
Postage	No Charge
On-line Legal Research Subscriptions	No Charge
Administrative Overhead	No Charge

- (b) Out of town travel. Client agrees to pay transportation, meals, lodging and all other costs of any necessary out-of-town travel by law firm personnel. Client will also be charged the hourly rates for the time legal personnel spend traveling.
- (c) Consultants and Investigators. To aid in the representation in Client's matter, it may become necessary to hire consultants or investigators. Client agrees to pay such fees and charges.
- 8. <u>BILLING STATEMENTS.</u> Attorney will send Client monthly statements for fees and costs incurred. Each statement will be payable within thirty (30) days of its mailing date. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) days past due. Client may request a statement at intervals of less than 30 days. If Client requests a bill, Attorney will provide one within 10 days. The statements shall include the amount, rate, basis of calculation or other method of determination of the fees and costs, which costs will be clearly identified by item and amount.
- 9. DISCHARGE AND WITHDRAWAL. Client may discharge Attorney at any time. Attorney may withdraw with Client's consent, for good cause or as allowed or required by law upon ten (10) days written notice. Good cause includes Client's breach of this Agreement, refusal to cooperate or to follow Attorney's advice on a material matter or any fact or circumstance that would render Attorney's continuing representation unlawful or unethical. When Attorney's services conclude, all unpaid charges will immediately become due and payable. Following the conclusion of Attorney's representation of Client, Attorney will, upon Client's request, deliver to Client the Client file(s) and property in Attorney's possession, whether or not Client has paid for all services. If Client has not requested delivery of the files, Attorney may destroy all such files in its possession seven (7) years after the conclusion of the representation.
- 10. <u>DISCLAIMER OF GUARANTEE AND ESTIMATES</u>. Nothing in this Agreement and nothing in Attorney's statements to Client will be construed as a promise or guarantee about the outcome of the matter. Attorney makes no such promises or guarantees. Attorney's comments about the outcome of the matter are expressions of opinion only. Actual fees may vary from estimates given.

- 11. <u>ENTIRE AGREEMENT.</u> This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties.
- 12. <u>MODIFICATION BY SUBSEQUENT AGREEMENT</u>. This Agreement may be modified by subsequent agreement of the parties only by an instrument in writing signed by both of them or an oral agreement only to the extent that the parties carry it out.
- 13. <u>SEVERABILITY IN EVENT OF PARTIAL INVALIDITY</u>. If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.
- **14. MEDIATION CLAUSE.** If a dispute arises out of or relating to any aspect of this Agreement between the Client and Attorney, or the breach thereof, and if the dispute cannot be settled through negotiation, Attorney and Client agree to use mediation before resorting to arbitration, litigation, or any other dispute resolution procedure.
- 15. EFFECTIVE DATE. This Agreement will govern all legal services performed by Attorney on behalf of Client commencing with the date Attorney first performed services. The date at the beginning of this Agreement is for reference only. Even if this Agreement does not take effect, Client will be obligated to pay Attorney the reasonable value of any services Attorney may have performed for Client.

THE PARTIES HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND AGREE TO THEM AS OF THE DATE ATTORNEY FIRST PROVIDED SERVICES. THE CLIENT SHALL RECEIVE A FULLY EXECUTED DUPLICATE OF THIS AGREEMENT.

IN WITNESS WHEREOF, the parties have signed this Agreement for Legal Services.

Williams Unified School District	Fagen Friedman & Fulfrost LLP			
	Chris Keeler			
Type or Print Name	Name			
	Managing Partner			
Type or Print Title	Title			
	Chiph			
District Authorized Signature	Signature			
DATE:	DATE: <u>April 29, 2020</u>			



PROFESSIONAL RATE SCHEDULE

Williams Unified School District July 1, 2020 through June 30, 2021

1. HOURLY PROFESSIONAL RATES

Client agrees to pay Attorney by the following standard hourly rate:

Associate	\$210 - \$240 per hour
Partner	\$255 - \$290 per hour
Of-Counsel	\$290 per hour
Paralegal/Law Clerk	\$130 - \$190 per hour
Paralegal/Law Clerk (Bar Admitted Outside CA)	\$210 per hour
Education Consultant	\$220 per hour
Communication Services Consultant	\$240 per hour

Travel time shall be charged only from the attorney's nearest office to the destination and shall be prorated if the assigned attorney travels for two or more clients on the same trip. If Client requests a specific attorney, Client agrees to pay for all travel time of that specific attorney in connection with the matter.

2. ON-SITE LEGAL SERVICES

At Client's discretion and by prior arrangement of Client and Attorney, Attorney may provide regularly scheduled on-site legal services ("Office Hours") to address legal issues that may arise in Client's day-to-day operations. Office Hours, which include time Attorney spends at Client's facility as well as travel time, shall be provided at a reduced hourly rate of 90% of the Attorney's standard hourly rate.

3. COSTS AND EXPENSES

In office Photocopying	No Charge
Facsimile Charges	No Charge
Postage	No Charge
On-line Legal Research Subscriptions	No Charge
Administrative Overhead	No Charge
Mileage	IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.

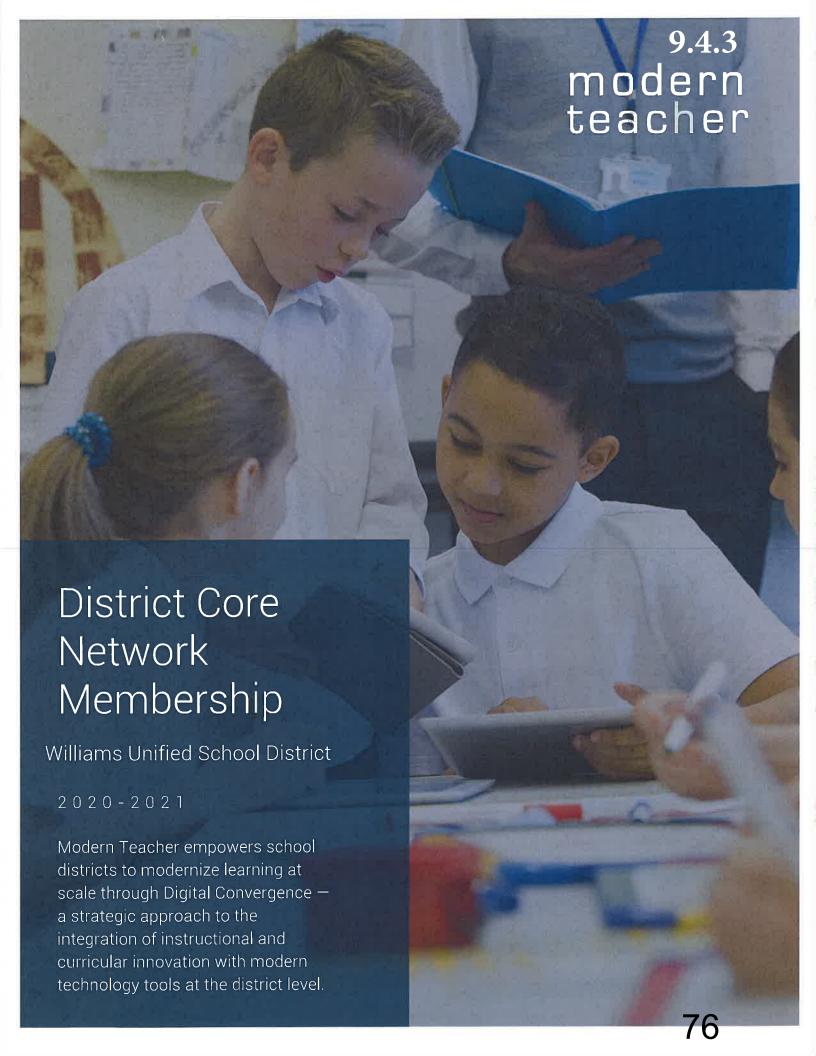


Table of Contents

Digital Convergence	Page 3
Objectives	Page 4
Subscription & Services	Page 5
Strategy Officer Support	Page 6
Professional Learning	Page 7
The National Network	Page 8
Investment Summary & Project Plan	Page 9
Agreement	Page 10



Digital Convergence

The Digital Convergence Framework provides a blueprint for systematic alignment across your entire district to actionize your strategic plan and modernize learning at scale:

Leadership

Instructional Models

Modern Curriculum

Digital Ecosystem

Professional Learning

Community



Objectives

Your district will accomplish the following by completing the Success Indicators of the Digital Convergence Framework, guided by a dedicated Strategy Officer for on-site and virtual support:

Build Stakeholder Engagement

Engage your community in the future of learning and actionize your strategic plan. Determine the skills that will enable your students to thrive, and develop a vision for modern learning experiences that will deliver these skills.

Deliver Branding & Messaging to Communicate Your District's Movement Toward Modern Learning

Build culture and community across your district by developing and sharing a Digital Convergence brand unified by your unique vision for modern learning — a process essential to building district-wide buy-in from site-based leaders, teachers, and students.

Develop a District-Wide Instructional Model

Connect your vision for modern learning directly to instruction across your entire district to achieve a deeper level of learning for all students, Conceptualize the aspects of instruction that will develop the skills your students need to thrive, and formalize them into a model that will support all teachers in delivering modern learning experiences.

Architect the Pathways to Support Your Instructional Model

Design your Modern Curriculum in sync with your Digital Ecosystem to create the pathways for your district's vision to manifest in the learning experiences of each student.

Incorporate Modern Learning into Instructional Practices at Scale with Professional Learning

Empower your teachers to become fluent in facilitating modern learning with a) professional learning content relevant to your Instructional Model, Modern Curriculum, and Digital Ecosystem, and b) a support system in place for success and shared responsibility.



Subscription & Services

Users at Williams Unified School District receive unlimited access licenses to modernteacher.com — a change-management platform designed to organize, facilitate, and support your Digital Convergence journey. The following outlines the opportunities available through modernteacher.com:

Advance Through the Framework

Within modernteacher.com, the Framework provides an overview of your district's progress as you complete the individual Success Indicators, or actionable steps, at the intersection of each Stage & Driver.

Manage & Chart Your Progress

Modernteacher.com provides all of the project management tools you need to modernize learning across your entire district. Goal Cycles distill your district's work into attainable segments with a target completion date, and team assignments create shared responsibility.

Your progress stats, key strategic milestones, and associated work products are archived in your district reports, which can be helpful when showcasing your Digital convergence journey to stakeholders, such your school board.

Build Teacher Proficiency in Modern Learning

Professional Learning at modernteacher.com is designed to incorporate your district's vision for modern learning into instructional practices at scale — with customizable and ready-to-use modules, coaching, and competency-based progress tracking.

Collaborate with the National Network

Access the National Network at modernteacher.com to connect, collaborate, and share resources with other districts advancing in Digital Convergence. District portfolios allow you to explore a district's progress and access their shared resources to inspire your work.



Strategy Officer Support

Williams Unified School District will receive 4 full support days onsite and 10 hours of virtual support from a dedicated Strategy Officer versed in the best practices of district-level transitions to modern learning.

Coaching Support for Administration Team

Strategy Officers work with multiple districts across the United States implementing Digital Convergence. They are excellent strategic planners and are trained in change management strategies. This knowledge and expertise allow them to work with the Digital Convergence Steering Committee to provide concierge and onsite support in many areas of Digital Convergence, specifically as it relates to moving the work of modern learning forward

Goal Cycle and Success Indicator Support

Your strategy officer knows and understands the Digital Convergence Framework better than anyone else. As your district progresses through the 6 Drivers and 7 Stages of change, your strategy officer will work with you to build goal cycles and monitor and track this progress. Concierge support involving check-ins and updates ensures that the Digital Convergence Steering Committee members understand the success indicators and the affiliated work that needs to be accomplished. Success indicators may be tackled virtually or onsite. Regardless, they often require concierge support to review, refine, and publish.

Change Management Support

When a district journeys into waters that involve the acquisition of new skills, pedagogies, and thinking for all stakeholders, your Strategy Officer will often provide concierge support in navigating these waters, specifically as it relates to change.

Problem Solving

Concierge and onsite support could be thought of as problemsolving. Because your strategy officer is exposed to many scenarios across the country, they are able to provide a variety of options as your team works to find solutions.



Professional Learning

Incorporate modern learning into instructional practices at scale using the Professional Learning Framework at modernteacher.com — giving your district the tools and full flexibility to align your professional learning with your district's vision for modern learning.

Ready-to-Use Modern Teacher PL Modules

Modern Teacher's Professional Learning Framework is broken down into Modules, which cover a range of topics relevant to today's educators, blending a range of learning experiences, from online interactions and games to private self-assessments and inperson coaching sessions.

Custom PL Content Using the PL Builder

Modern Teacher's PL Builder allows your district to create your own link existing Professional Learning Modules, similar to those available in Modern Teacher's PL Modules. This flexibility allows concepts specific to your Instructional Model, Modern Curriculum, and Digital Ecosystem to be reflected in your Professional Learning.

Micro-Certifications

On each available Professional Learning Module, you can earn two Micro-Certifications. The Literacy Micro-Certification is meant to provide new information, helping you to acquire new knowledge and skills. The Fluency half of the module allows for opportunities to apply and receive coaching on the new knowledge and skills acquired in Literacy.



Coaching

Coaching serves a critical role in the work of Digital Convergence, as it provide the support system to ensure that teachers successfully become fluent in facilitating modern learning. Coaches complete a Instructional Coaching Module before teachers are assigned to them within the platform.

Tracking Progress Toward Proficiency at Scale

As teachers complete PL modules, their progress dynamically integrates with the Digital Convergence Framework within the platform, allowing leadership to easily see how you are tracking toward district-wide teacher proficiency in modern learning.



The National Network

The National Network creates unparalleled relationships among the most transformative school districts across the country. Districts collaborate together online at modernteacher.com and in person each year at the National Conference on Digital Convergence.

References

Dr. Lori Duerr

Superintendent Falmouth Public Schools MA Iduerr@falmouth.k12.ma.us

David Tebo

Superintendent
Hamilton Community Schools
MI
dtebo@hamiltonschools.us

Dr. Todd Keruskin

Superintendent
Elizabeth Forward School
District
PA
tkeruskin@efsd.net



Exhibit A: Investment Summary

Through membership with Modern Teacher, access the Digital Convergence Framework at modernteacher.com alongside the tools & resources to support your progress.

Modern Teacher Subscription & Services

 Network membership including unlimited user access to modernteacher.com & Digital Convergence support as outlined in Exhibit B

Total Investment: \$20,000

(\$5,000 credit to be applied from current Basic

Membership)

Contract Start Date: 4/1/2020

Exhibit B: Project Plan

4 Full Support Days on Site

 Your Modern Teacher Strategy Officer will travel to your district to work with you in person for four days during your contract term to guide and support your progress in the Digital Convergence Framework. On-site hours can be conducted virtually upon request.

Up to 10 Virtual Concierge Hours

 Your Modern Teacher Strategy Officer will provide up to ten hours of scheduled virtual meetings/ conference calls in between in-person strategy days to deliver supplemental strategic guidance for your progress in the Digital Convergence Framework.

District Information

Williams Unified School District Dr. Edgar Lampkin, Superintendent 260 11th Street, Williams, CA 95987



Modern Teacher Services & Subscription Agreement (Order Form)

This Services and Subscription Agreement ("Agreement") is entered into and effective as of April 1, 2020 ("Effective Date") by and between Modern Teacher, LLC, located at 4600 S. Ulster St., Suite 1450, Denver, CO 80237 ("Company") and Williams Unified School District located at 260 11th Street, Williams, CA 95987 ("Client").

For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Products and Services Subscription

Client hereby agrees to purchase and subscribe to, and Modern Teacher hereby agrees to deliver and provide, the products and services outlined in the Modern Teacher Investment Summary attached hereto and incorporated herein as Exhibit A (collectively, the "Services"), for use by Client in the following school(s) and/or school districts during the Agreement Term. The total commitment for the duration of this agreement is \$20,000.

The Services shall be provided by Modern Teacher and used by Client in accordance with Modern Teacher Standard Terms & Conditions set forth http://www.modernteacher.com/terms-private-mt2019 (the "Terms and Conditions"). The password to access the Terms and Conditions: mod3rnt3acher. Additional project details are set forth in Exhibit B attached hereto.

2. Agreement Term

The initial term of the Agreement shall be one (1) year commencing as of the Effective Date herein. Services will begin as referenced in Exhibit B under Contract Start Date. Thereafter, the term of this Agreement shall automatically renew for successive one (1) year terms unless one party provides written notice to the other party at least thirty (30) days in advance of the end of the then existing term that it does not wish to renew the term of this Agreement.

3. Fees and Consideration

Acknowledged and Agreed:

Client shall pay the fees and consideration in the amounts specified in Investment Summary attached hereto. Charges due hereunder shall be payable net thirty (30) days from the invoice date. Modern Teacher's fees are exclusive of all local, state, federal and foreign taxes, levies, or duties of any nature ("Taxes"), if applicable, and Client is responsible for payment of all applicable Taxes, excluding only United States taxes based on Modern Teacher's income. If Modern Teacher has the legal obligation to pay or collect taxes for which Client is responsible pursuant to this Section 3, the appropriate amount shall be invoiced to and paid by Client unless Client provides Company with a valid tax exemption certificate authorized by the appropriate taxing authority.

By: Slawn Smith

Print Name Edgar Lampkin

Title: Superintendent

Modern Teacher, LLC

By: Slawn Smith

Print Name:

Title: CEO

Title: CEO

ate: 5/7/2020



Services Contract

The undersigned organization ("District") agrees to pay Lindamood-Bell Learning Processes ("Lindamood-Bell") for the following services:

Created Date

5/1/2020

Account Name

Williams Unified School District

Billing Address

499 Marquerite Street Suite C

Williams, CA 95987

USA

Contact Name

Edgar Lampkin

Phone

(530) 473-2550 x 11401

Email

elampkin@williams.k12.ca.us

Contract

00000823

The price for each additional participant over quantity listed (up to 50 participants) is below.

- Seeing Stars®: \$420 per additional participant
- V/V®: \$420 per additional participant
- OCN™: \$420 per additional participant
- Talkies®: \$420 per additional participant
- LiPS® : \$500 per additional participant

(no materials included)

Workshop(s)

Start Date

5/19/2020

End Date

5/28/2020

Start Time

1:30 PM

End Time

3:30 PM

Product				Quantity	Service Fee
Visualizing and	Verbalizing® (V/V®) Online Workshop			10.00	\$4200
Description	5/19-5/22 and 5/26-28	Subtotal	\$4200		
		Discount	0.00%		
		Grand Total	\$4200		

Final invoice issued after the workshop(s) to include grand total and additional participant fees, plus any applicable taxes.

Large group discounts are available, not to be combined with the multiple workshop discount. Discount is applied to the final invoice.

20-39 participants = 10% off the Service Fee

40-50 participants = 20% off the Service Fee

1. Course Materials Policy

The District will contact Lindaprood-Bell with the number of participants in the workshop and how many computers per site will join the workshop at least four weeks prior to the start of the scheduled event. If the number changes within four weeks of the start date, the District is responsible for contacting Lindamood-Bell. If the District fails to contact Lindamood-Bell with the number of participants, Lindamood-Bell will ship materials for the minimum number of participants as stated in the contract. The District will incur any extra shipping charges for the shipment of extra materials within those four weeks, and Lindamood-Bell cannot guarantee they will arrive in time for the workshop.

2. Participant Kit Policy der Lamber

The District must purchase a kit with a current edition course manual of the appropriate program for each participant. Lindamood-Bell requires each workshop participant to receive a course manual, as each class is taught from the manual and requires kit components for practice sessions. The appropriate manual for each course is: 1) Seeing Stars Teacher's Manual, Second Edition; 2) V/V® Teacher's Manual, Second Edition: 3) LiPS® Manual - Fourth Edition: 4) Talkies® Teacher's Manual, First Edition. or On Cloud Nine® Teacher's Manual, First Edition. Each participant must have their own kit accessible during the workshop. Kits may be purchased from Gander Publishing. Reference the code included for discounted rates.

Lindamood-Bell reserves the right to cancel the scheduled event if any participant does not have the required course kits during the

Created By

Mia Lowry

animared st workstrop

3. Outside Contracts Policyclar Lorumids)
If the District's policy is to issue its own services rendered or consultant agreement contract, it must be received by Lindamood-Bell at least four weeks prior to the start of the scheduled event. If the outside services contract is not received at least four weeks prior to the start of the event, Lindamood-Bell reserves the right to cancel or postpone the above scheduled event until all issues regarding the outside services contract can be resolved.

4. Billing Policy day Languages

Lindamood-Bell requires a complete purchase order to accompany the signed contract at least four weeks prior to the scheduled event. A purchase requisition will not be accepted. Payment is due 30 days from date of invoice. If the District does not issue payment via purchase order, please inform Lindamood-Bell of your payment procedures prior to returning the signed contract so alternative payment arrangements can be made.

The District will be billed for the number of participants provided by the District. Payment is non-refundable regardless of actual number of participants. If participants are unable to attend, no refunds will be given. Lindamood-Bell recognizes that District personnel may be absent for unanticipated technical reasons. If this occurs during the workshop, Lindamood-Bell will work with the District to make up sessions by attending an alternative online workshop offered to the general public within one month of the workshop.

5. Cancellation Policy

The District may cantel up to four weeks prior to the scheduled event. If cancellation occurs less than four weeks prior to the event, the District will be responsible for any out of pocket expense (i.e. shipping charges) Lindamood-Bell has incurred for the above event.

Lindamood-Bell reserves the right to cancel the scheduled event at any time, for any reason, upon notice to the District, including if the signed contract and/or purchase order is not received by Lindamood-Bell at least four weeks prior to the beginning date of the event.

If the performance of this Agreement or any obligations hereunder is prevented, restricted or interfered with by reason of earthquake, fire, flood, or other casualty or due to strikes, riot, storms, explosions, acts of God, war, terrorism, or a similar occurrence or condition beyond the reasonable control of the Parties, the Party so affected shall, upon giving prompt notice to the other Parties, be excused from such performance during such prevention, restriction, or interference, and any failure or delay resulting therefrom shall not be considered a breach of this Agreement.

6. Your Scheduled Presenter Is: To be determined upon scheduling.

Should the named presenter(s) become unavailable, Lindamood-Bell will provide a presenter equally capable of delivering the standard high quality, current, and complete Lindamood-Bell® workshop to participants.

7. Level of Instruction (and Instruction)

This level of instruction is intended to introduce participants to the specific steps of these processes as preparation for instructing students and is not sufficient interaction to enable the participant to train others in the Lindamood-Bell® programs.

8. Prior Approval of Written Materials day Lamping

The District will submit a copy of any written materials that it plans to distribute regarding this workshop to Lindamood-Bell prior to its dissemination. Material must be provided to Lindamood-Bell for review and written approval no less than 30 business days prior to anticipated distribution.

9. Trademarks and Copyrights day Compression

Lindamood-Bell Learning Processes is the owner and/or exclusive licensee of the following proprietary trademarks and service marks (the "Marks"):

Lindamood-Bell Learning Processes®

Lindamood-Bell®

Lindamood®

LiPS®

Lindamood Phoneme Sequencing®

Visualizing and Verbalizing®

Visualizing & Verbalizing®

Visualizing and Verbalizing for Language Comprehension and Thinking®

V/V®

Seeing Stars®

Vanilla Vocabulary®

On Cloud Nine®

OCN™

See Time Fly®

SITM

HLM®

Human Learning Management®

Gander Educational Publishing®
Gander Publishing®
Nancibell®
We Create the Magic of Learning®
Catch a Star®
Center in a School™
CIS™
OPAL™
Orthographic and Phonological Awareness for Literacy A Measure of Symbol Imagery™
Talkies®
Sensory Cognitive Processing™
Follow the Goose!®

Some trademarks and service marks have associated proprietary images.

In addition to the Marks, Lindamood-Bell is the owner and/or exclusive licensee of the following copyrighted works (the "Copyrights"):

LAC Test, Lindamood Auditory Conceptualization Test®
The Lindamood Phoneme Sequencing Program for Reading, Spelling and Speech (LiPS)®
Visualizing and Verbalizing for Language Comprehension and Thinking®
On Cloud Nine: Visualizing and Verbalizing for Math®
Seeing Stars: Symbol Imagery for Phonemic Awareness, Sight Words and Spelling®
LINDAMOOD-BELL's website located at www.LindamoodBell.com (the "Website")®
Vanilla Vocabulary®
Ivan King of the Neighborhood®
Ivan Sleeps Over®
Talkies®

Each of the Copyrights has derivative works including, but not limited to: text, images, software, audio and/or video materials related thereto. All such materials, including the Marks, the Copyrights, and all other proprietary rights and materials of Lindamood-Bell and its affiliates are hereinafter referred to individually and collectively as the "Materials."

The District recognizes and agrees that the Program Materials consist of copyrighted works. Neither the District nor its employees shall do anything in connection with the Materials or the Marks that might in any way violate copyright or trademark laws applicable to the Materials and their use by the District pursuant to the terms and conditions of this Agreement. For example, neither the District nor its employees shall alter or amend the Materials without the express prior written consent of Lindamood-Bell. Further, neither the District nor its employees shall copy or distribute the Materials in a manner not authorized by the terms and conditions of this Agreement.

Any reference to all or any portion of the Materials in any and all advertising materials, manuals, instructional materials, software, registrations, websites, and other related documents or materials (collectively, the "Publications") produced or sponsored by the District shall contain the following disclaimer: "[District] is not affiliated with, certified, licensed, or sponsored by Lindamood-Bell Learning Processes, Nanci Bell, Phyllis Lindamood or Pat Lindamood. Lindamood-Bell Learning Processes in no way guarantees the quality of the materials or services that may be supplied by [District]." (The "Disclaimer"). The Disclaimer shall be placed in a conspicuous manner on any and all documents produced or sponsored by the District that in any way reference all or any portion of the Materials.

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Lindamood, Pat Lindamood, and/or any of their programs, copyrighted works, or other proprietary materials, including the Materials. Any such action by the District or its agents in violation of this covenant shall be deemed a material breach of this Agreement by the District and shall provide Lindamood-Bell the right to immediately terminate this Agreement in addition to seeking damages and equitable relief.

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The District hereby agrees to defend, indemnify, and hold Lindamood-Bell harmless from and against any and all suits, actions, claims, judgments, debts, obligations, or rights of action, of any nature or description, and any and all costs, including attorneys' fees incurred by Lindamood-Bell in connection with, arising out of, or relating to the need for Lindamood-Bell to protect the Copyrights and/or the Marks as a result of any acts, omissions, statements, or representations of any employee or agent of the District. The District shall immediately notify Lindamood-Bell of any known or expected violation of the Copyrights or the Marks, whether by an employee or agent of the District or by any third party.

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11. Credit Options of Langelitais)

The District acknowledges that participants will be offered the choice of one of the following two types of credit:

- a) Lindamood-Bell® Continuing Education Units (CEUs): One workshop hour equals 0.1 unit. These units are available at no cost upon request after the completion of the workshop.
- b) Brandman University: Credits are optional, additional fees apply, payable by the individual to Brandman University. Credits are as follows:
- SI™, V/V®, LiPS®, Talkies®, or OCN™: 1 semester unit (usually equivalent to 1 1/2 quarter units).

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All participants must have access to either individual or group login setup. Group login must be limited to 4 participants per group. Both setup options must be compatible with Zoom equipment minimum requirements:

- a.) a computer with a 2.2 GHz Core 2 Duo processor or higher and a min. of 4 GB of memory,
- b.) an HD webcam,
- d.) speakers,
- e.) microphone,
- f.) for each endpoint in the call a min. of 2 Mbps is required. Ex. 3 endpoints in a call from a specific location would require 6 Mbps download and 6 Mbps upload for an HD video Conference.
- g.) Administrator access to install program plug-in.

Zoom plug-in must be downloaded and testing for all equipment conducted prior to workshop. Lindamood-Bell will provide further information on preparing equipment for the workshop,

Individual Login:

- 1. Desktop or laptop computer. A chromebook or iPad is not recommended as this equipment is not compatible with some workshop activities.
- 2, A 2 Mbps by 2 Mbps stable internet connection. Ethernet connection is recommended as WIFI can become unstable during high traffic times.
- 3. An HD web camera.

- 4. Headphones.
- 5. A microphone(if not built into the headphones).

Group Login:

- 1. Room(s) set up classroom style with tables (not desks) and comfortable, adult-size chairs. ** Theater style seating is not appropriate. Please do not use rooms with columns or other features that may obstruct the participants' view.
 - a.) Desktop or laptop computer, a projector, and a screen. A chromebook or iPad is not recommended as this equipment is not compatible with some workshop activities.

OR

b.) Smartboard

- 2. A 2 Mbps by 2 Mbps stable internet connection. Ethernet connection is recommended as WIFI can become unstable during high traffic times.
- 3. A HD web camera.
- 4. Speakers
- 5. A microphone.
- ** The above set up is required to maximize the learning experience for all participants. Oddly shaped rooms with inadequate Audio Video equipment detract from the information presented. For Zoom's list of recommended equipment visit https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux

Except for any claim seeking the exercise of the injunctive or equitable powers of a court of competent jurisdiction, any action to enforce or interpret this Agreement, or to resolve disputes with respect to this Agreement, shall be settled by arbitration in accordance with California Code of Civil Procedure Sections 1280 through 1294.2 and any successor provisions thereto. The provisions of California Code of Civil Procedure Section 1283.05 regarding the right to take depositions and obtain discovery shall apply to the arbitration. Arbitration shall be the exclusive dispute resolution process. Any party may commence by sending a written demand for arbitration to the other parties. Such demand shall set forth the nature of the matter to be resolved by arbitration. The place of arbitration shall be in the County of San Luis Obispo, California. The arbitrator to the resolution of the dispute shall apply the substantive law of the State of California. The parties share equally all initial costs of arbitration. The prevailing party shall be entitled to reimbursement of attorneys' fees, costs, and expenses incurred in connection with the arbitration. All decisions of the arbitrator shall be final, binding, and conclusive on all parties. Judgment may be entered upon any such decision in accordance with applicable law in any court having jurisdiction thereof. The arbitrator (if permitted under applicable law) or such court may issue a writ of execution to enforce the arbitrator's decision.

14. Miscellaneous Provisions of Americans

This Agreement shall be binging upon and shall inure to the benefit of the parties hereto, successors and assigns, and shall be governed by, construed, and enforced in accordance with the laws of the State of California. If any enforcement of this Agreement is sought, the courts of San Luis Obispo County, California shall have exclusive jurisdiction and venue thereof, and each party hereby irrevocably and unconditionally submits to such jurisdiction and venue. This Agreement may be signed in counterparts and delivered by facsimile or other means of electronic transmission which together shall constitute one and the same Agreement. This Agreement expresses the full and complete understanding of the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous proposals, agreements, representations, and understandings, whether written or oral, with respect to the subject matter thereof. The Organization shall not assign this Agreement without the prior written consent of Lindamood-Bell. Nothing herein shall be construed to place the parties in the relationship of partners or joint venturers, and neither party shall have the right to bind the other in any manner whatsoever. If any one or more of the provisions contained in this Agreement are held to be invalid or unenforceable in any respect, such invalidity or unenforceability shall not affect any other provision hereof, and the intent manifested thereby shall be recognized. Any and all notices, demands, or other communications required or desired to be given hereunder by any party shall be in writing and shall be validly given or made to another party (i) if personally served, when received; (ii) if transmitted by facsimile, upon the generation by the transmitting facsimile machine of a confirmation that the entire document has been successfully transmitted; (iii) if sent by recognized courier service on the business day following the date of deposit with such courier services, or (iv) if sent by registered mail, postage prepaid, return receipt requested, on the third business day following the date of deposit in the United States mail. All such notices shall be addressed to a party at the addresses as set forth on the first and last page of this Agreement. Any party hereto may change its address for purposes of this paragraph by written notice in the manner provided above.

This offer Contract is valid for 60 days from the date issued. If not accepted by that date, the offer is rescinded after which time it may need to be revised.

The undersigned organization represents and warrants that they have the legal authority to enter into this Agreement, and that this Agreement shall be binding on the undersigned organization in accordance with its terms and conditions. The party signing this agreement on behalf of the undersigned organization has authority to fully bind the organization.

All pages of the agreement must be returned for the signed agreement to be valid.

Please print and sign one copy, and fax to: Lindamood-Bell Learning Processes Professional Development Department Fax: 805-624-5224 Account Name V

Williams Unified School District

Kits may be purchased from:

Gander Publishing

P.O. Box 780 Avila Beach, CA 93424 Phone: 800-541-5523 Fax: 805-782-0488

www.ganderpublishing.com

Signature:

Date: April 4, 2020

Contracting Party "The District"

Signature:

Date:_

Melissa Garner, Director of Lindamood-Bell for Schools

Lindamood-Bell Learning Processes



Created Date

4/29/2020

Contact Name

Rosa Villasenor

Account Name

Williams Unified School District

Billing Address

499 Marguerite Street Suite C

Williams, CA 95987

USA

Phone

(530) 473-2550 ext 11410

Email

rvillasenor@williams.k12.ca.us

Product	Product Description	Quantity	Service Fee
Visualizing and Verbalizing® (V/V®) Online Workshop	*Minimum of 10 participants *\$420 Service Fee per participant *Complimentary membership to Imagery-Language Connection		\$18480

Required Materials

Lindamood-Bell requires that each workshop participant have a program kit (program manual included). The kit and manual must be available for use during the workshop.

Kits are purchased from Gander Publishing. By purchasing materials in conjunction with the workshop service, an exclusive discount will be provided. Please reference the Gander Publishing materials quote included for discounted rates.

Total fees for the workshop include both service and material fees outlined in quotes.

Optional Savings

A 5% multiple workshop discount is available for on-site workshops scheduled for consecutive days

Large group discounts are available, not to be combined with the multiple workshop discount. Discount is applied to the final invoice.

- 20-39 participants = 10% off the Service Fee
- 40-59 participants = 20% off the Service Fee
- 60+ participants = 30% off the Service Fee



Services Contract

The undersigned organization ("District") agrees to pay Lindamood-Bell Learning Processes ("Lindamood-Bell") for the following services:

Created Date

5/1/2020

Account Name

Williams Unified School District

Billing Address

499 Marguerite Street Suite C

Williams, CA 95987

USA

Contact Name

Edgar Lampkin

Phone

(530) 473-2550 x 11401

Email

elampkin@williams.k12.ca.us

Contract

00000822

The price for each additional participant over quantity listed (up to 50 participants) is below.

- Seeing Stars®: \$420 per additional participant
- V/V® : \$420 per additional participant
- OCN™: \$420 per additional participant
- Talkies® : \$420 per additional participant
- LiPS®: \$500 per additional participant

(no materials included)

Workshop(s)

Start Date

5/6/2020

End Date

5/15/2020

Start Time

1:30PM

End Time

3:30 PM

Product			Quantity	Service Fee
Seeing Stars® (SI™) Online Workshop		10.00	\$4200
			* 1000	
Description	5/6-5/8 and 5/12-5/15	Subtotal	\$4200	
		Discount	0.00%	
		Grand Total	\$4200	

Final invoice issued after the workshop(s) to include grand total and additional participant fees, plus any applicable taxes.

Large group discounts are available, not to be combined with the multiple workshop discount. Discount is applied to the final invoice.

20-39 participants = 10% off the Service Fee

40-50 participants = 20% off the Service Fee

1. Course Materials Policy Lample (initials)

The District will contact Lindamood-Bell with the number of participants in the workshop and how many computers per site will join the workshop at least four weeks prior to the start of the scheduled event. If the number changes within four weeks of the start date, the District is responsible for contacting Lindamood-Bell. If the District fails to contact Lindamood-Bell with the number of participants, Lindamood-Bell will ship materials for the minimum number of participants as stated in the contract. The District will incur any extra shipping charges for the shipment of extra materials within those four weeks, and Lindamood-Bell cannot guarantee they will arrive in time for the workshop.

2. Participant Kit Police day Latitlists

The District must purchase a kit with a current edition course manual of the appropriate program for each participant. Lindamood-Bell requires each workshop participant to receive a course manual, as each class is taught from the manual and requires kit components for practice sessions. The appropriate manual for each course is: 1) Seeing Stars Teacher's Manual, Second Edition; 2) V/V® Teacher's Manual, Second Edition: 3) LiPS® Manual - Fourth Edition: 4) Talkies® Teacher's Manual, First Edition, or On Cloud Nine® Teacher's Manual, First Edition. Each participant must have their own kit accessible during the workshop. Kits may be purchased from Gander Publishing. Reference the code included for discounted rates.

Lindamood-Bell reserves the right to cancel the scheduled event if any participant does not have the required course kits during the

Account Name Williams Unified School District

workshop for Longitudes

3. Outside Contracts Policy Longitudes

If the District's policy is to issue its own services

If the District's policy is to issue its own services rendered or consultant agreement contract, it must be received by Lindamood-Bell at least four weeks prior to the start of the scheduled event. If the outside services contract is not received at least four weeks prior to the start of the event, Lindamood-Bell reserves the right to cancel or postpone the above scheduled event until all issues regarding the outside services contract can be resolved.

4. Billing Policy day Lartintials)

Lindamood-Bell requires a complete purchase order to accompany the signed contract at least four weeks prior to the scheduled event. A purchase requisition will not be accepted. Payment is due 30 days from date of invoice. If the District does not issue payment via purchase order, please inform Lindamood-Bell of your payment procedures prior to returning the signed contract so alternative payment arrangements can be made.

The District will be billed for the number of participants provided by the District. Payment is non-refundable regardless of actual number of participants. If participants are unable to attend, no refunds will be given. Lindamood-Bell recognizes that District personnel may be absent for unanticipated technical reasons. If this occurs during the workshop, Lindamood-Bell will work with the District to make up sessions by attending an alternative online workshop offered to the general public within one month of the workshop.

5. Cancellation Policy dyn Lamphitals)

The District may cance up to four weeks prior to the scheduled event. If cancellation occurs less than four weeks prior to the event, the District will be responsible for any out of pocket expense (i.e. shipping charges) Lindamood-Bell has incurred for the above event.

Lindamood-Bell reserves the right to cancel the scheduled event at any time, for any reason, upon notice to the District, including if the signed contract and/or purchase order is not received by Lindamood-Bell at least four weeks prior to the beginning date of the event.

If the performance of this Agreement or any obligations hereunder is prevented, restricted or interfered with by reason of earthquake, fire, flood, or other casualty or due to strikes, riot, storms, explosions, acts of God, war, terrorism, or a similar occurrence or condition beyond the reasonable control of the Parties, the Party so affected shall, upon giving prompt notice to the other Parties, be excused from such performance during such prevention, restriction, or interference, and any failure or delay resulting therefrom shall not be considered a breach of this Agreement.

6. Your Scheduled Presenter Is: To be determined upon scheduling.

Should the named presenter(s)-become unavailable, Lindamood-Bell will provide a presenter equally capable of delivering the standard high quality, current, and complete Lindamood-Bell® workshop to participants.

7. Level of Instruction day Language

This level of instruction is intended to introduce participants to the specific steps of these processes as preparation for instructing students and is not sufficient interaction to enable the participant to train others in the Lindamood-Bell® programs.

8. Prior Approval of Written Materials January Langitudes

The District will submit a copy of any written materials that it plans to distribute regarding this workshop to Lindamood-Bell prior to its dissemination. Material must be provided to Lindamood-Bell for review and written approval no less than 30 business days prior to anticipated distribution.

9. Trademarks and Copyrights Januarials)

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Lindamood®

LiPS®

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Zoom plug-in must be downloaded and testing for all equipment conducted prior to workshop. Lindamood-Bell will provide further information on preparing equipment for the workshop.

Individual Login:

- Desktop or laptop computer. A chromebook or iPad is not recommended as this equipment is not compatible with some workshop activities.
- 2. A 2 Mbps by 2 Mbps stable internet connection. Ethernet connection is recommended as WIFI can become unstable during high traffic times.
- 3. An HD web camera.

- 4. Headphones.
- 5. A microphone(if not built into the headphones).

Group Login:

- 1. Room(s) set up classroom style with tables (not desks) and comfortable, adult-size chairs. ** Theater style seating is not appropriate. Please do not use rooms with columns or other features that may obstruct the participants' view.
 - a.) Desktop or laptop computer, a projector, and a screen. A chromebook or iPad is not recommended as this equipment is not compatible with some workshop activities. OR
 - b.) Smartboard
- 2. A 2 Mbps by 2 Mbps stable internet connection. Ethernet connection is recommended as WIFI can become unstable during high traffic times.
- 3. A HD web camera.
- 4. Speakers
- 5. A microphone.
- ** The above set up is required to maximize the learning experience for all participants. Oddly shaped rooms with inadequate Audio Video equipment detract from the information presented. For Zoom's list of recommended equipment visit -

https://support.zoom.us/hg/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux 13. Arbitrationaly LamphitaisT

Except for any claim seeking the exercise of the injunctive or equitable powers of a court of competent jurisdiction, any action to enforce or interpret this Agreement, or to resolve disputes with respect to this Agreement, shall be settled by arbitration in accordance with California Code of Civil Procedure Sections 1280 through 1294.2 and any successor provisions thereto. The provisions of California Code of Civil Procedure Section 1283.05 regarding the right to take depositions and obtain discovery shall apply to the arbitration. Arbitration shall be the exclusive dispute resolution process. Any party may commence by sending a written demand for arbitration to the other parties. Such demand shall set forth the nature of the matter to be resolved by arbitration. The place of arbitration shall be in the County of San Luis Obispo, California. The arbitrator to the resolution of the dispute shall apply the substantive law of the State of California. The parties share equally all initial costs of arbitration. The prevailing party shall be entitled to reimbursement of attorneys' fees, costs, and expenses incurred in connection with the arbitration. All decisions of the arbitrator shall be final, binding, and conclusive on all parties. Judgment may be entered upon any such decision in accordance with applicable law in any court having jurisdiction thereof. The arbitrator (if permitted under applicable law) or such court may issue a writ of execution to enforce the arbitrator's decision.

14. Miscellaneous Provisions de Lampatitats

This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, successors and assigns, and shall be governed by, construed, and enforced in accordance with the laws of the State of California. If any enforcement of this Agreement is sought, the courts of San Luis Obispo County, California shall have exclusive jurisdiction and venue thereof, and each party hereby irrevocably and unconditionally submits to such jurisdiction and venue. This Agreement may be signed in counterparts and delivered by facsimile or other means of electronic transmission which together shall constitute one and the same Agreement. This Agreement expresses the full and complete understanding of the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous proposals, agreements, representations, and understandings, whether written or oral, with respect to the subject matter thereof. The Organization shall not assign this Agreement without the prior written consent of Lindamood-Bell. Nothing herein shall be construed to place the parties in the relationship of partners or joint venturers, and neither party shall have the right to bind the other in any manner whatsoever. If any one or more of the provisions contained in this Agreement are held to be invalid or unenforceable in any respect, such invalidity or unenforceability shall not affect any other provision hereof, and the intent manifested thereby shall be recognized. Any and all notices, demands, or other communications required or desired to be given hereunder by any party shall be in writing and shall be validly given or made to another party (i) if personally served, when received; (ii) if transmitted by facsimile, upon the generation by the transmitting facsimile machine of a confirmation that the entire document has been successfully transmitted; (iii) if sent by recognized courier service on the business day following the date of deposit with such courier services; or (iv) if sent by registered mail, postage prepaid, return receipt requested, on the third business day following the date of deposit in the United States mail. All such notices shall be addressed to a party at the addresses as set forth on the first and last page of this Agreement. Any party hereto may change its address for purposes of this paragraph by written notice in the manner provided above.

This offer Contract is valid for 60 days from the date issued. If not accepted by that date, the offer is rescinded after which time it may need to be revised.

The undersigned organization represents and warrants that they have the legal authority to enter into this Agreement, and that this Agreement shall be binding on the undersigned organization in accordance with its terms and conditions. The party signing this agreement on behalf of the undersigned organization has authority to fully bind the organization.

All pages of the agreement must be returned for the signed agreement to be valid.

Please print and sign one copy, and fax to: Lindamood-Bell Learning Processes Professional Development Department

Fax: 805-624-5224

Account Name

Williams Unified School District

Kits may be purchased from:

Gander Publishing P.O. Box 780

Avila Beach, CA 93424 Phone: 800-541-5523 Fax: 805-782-0488

www.ganderpublishing.com

Signature:

Date: _____ April 4, 2020

Contracting Party
"The District"

Signature:

Date:_

Melissa Garner, Director of Lindamood-Bell for Schools

Lindamood-Bell Learning Processes



Created Date

4/29/2020

Contact Name

Rosa Villasenor

Account Name

Williams Unified School District

Billing Address

499 Marguerite Street Suite C Williams, CA 95987

100

USA

Phone

(530) 473-2550 ext 11410

Email

rvillasenor@williams.k12.ca.us

Product	Product Description	Quantity	Service Fee
Seeing Stars® (St™) Online Workshop	*Minimum of 10 participants *\$420 Service Fee per participant *Complimentary membership to Imagery-Language Connection	44.00	\$18480

Required Materials

Lindamood-Bell requires that each workshop participant have a program kit (program manual included). The kit and manual must be available for use during the workshop.

Kits are purchased from Gander Publishing. By purchasing materials in conjunction with the workshop service, an exclusive discount will be provided. Please reference the Gander Publishing materials quote included for discounted rates.

Total fees for the workshop include both service and material fees outlined in quotes.

Optional Savings

A 5% multiple workshop discount is available for on-site workshops scheduled for consecutive days

Large group discounts are available, not to be combined with the multiple workshop discount. Discount is applied to the final invoice.

- 20-39 participants = 10% off the Service Fee
- 40-59 participants = 20% off the Service Fee
- 60+ participants = 30% off the Service Fee



May 6, 2020

CORPORATE OFFICE 3050 Industrial Boulevard West Sacramento, CA 95691 916,372,1434 phone 916,372,2565 fax

STOCKTON OFFICE

3422 West Hammer Lane, Sulte D Stockton, CA 95219 209,234.7722 phone 209,234.7727 fax

DSA File No. 6-H5 DSA App. No. 02-117431 LEA No. 116

Williams Unified School District 499 Marguerite Street, Suite C Williams, California 95987

Cost Proposal - Testing and Inspection Services
WILLIAMS HIGH SCHOOL MODERNIZATION
260 Eleventh Street

Williams, California Proposal No. 45PR20032

Wallace-Kuhl and Associates is pleased to submit this proposal to provide testing and inspection services during construction for the Williams High School Modernization project. The project consists of interior improvements to the North and South Wings of the high school's main building, including replacement of interior floor slabs.

Our budget estimate is based on review of the construction documents and discussions with project personnel. We understand our scope of work would include inspection and testing of limited earthwork (interior floor slab subgrade and utility trench backfill); interior floor slab concrete and rebar; and, post installed concrete anchors as required by the project documents, as well as preparation of the Division of the State Architect (DSA) required documentation.

Based on our experience and the project information provided, we estimate that our fee for the special inspection and testing services required for this project would be approximately **\$14,545**. Billing would be only for work performed and determined based on the attached 2020P Schedules of Fees. Please be aware that we bill for our hourly services on a portal-to-portal basis from our West Sacramento office. Also, the construction schedule and the contractor's efficiency affect the number of site visits - and the cost - required for our services. Our representatives would work with the Project Inspector to perform our work in a timely and efficient manner.

A construction schedule was not available for review at the time this proposal was prepared. Once a construction becomes available, we request the opportunity to revise our scope of work and estimated time required for the project, if necessary.

In order to provide the most efficient and responsive service, scheduling for inspections must be made at least 24 hours in advance of the work. In addition, it is considered essential that the contractor be notified well in advance of your intention to have special inspection and testing performed, so that they are prepared for the required inspections. Please notify us immediately if the inspection is canceled so that you do not incur a trip charge.

Cost Proposal - Testing and Inspection Services
WILLIAMS HIGH SCHOOL MODERNIZATION
May 6, 2020
WKA Proposal No. 45PR20032

To assure that all parties fully understand the limitations of our role in your project, we emphasize that our representative will not act as supervisor of construction, nor will they direct construction operations. The various sub-contractors should be informed that neither the presence of our representative nor the testing by our firm shall excuse them from defects discovered in their work. Job and site safety of the contractor's personnel will be the sole responsibility of the contractor.

Our agreement for this work is attached to this proposal. If this proposal is acceptable, please sign the agreement and return it to us as our written authorization to proceed. We will return a fully executed copy of the agreement to you for your files.

Wallace - Kuhl & Associates

Mauricio Luna

Project Engineer

Attachments: Budget Estimate

Construction Testing Agreement

Schedule of Fees 2020P



Budget Estimate

WILLIAMS HIGH SCHOOL MODERNIZATION

Williams, California Page 1

	Unit		ost (\$) er Unit	Estimated Days	Estimated Quantity		Total
ILS TESTING AND INSPECTION							
Grading Inspection/Testing	hour	\$	115.00	2	10	\$	2,300.0
Utility Trench Backfill Testing	hour	\$	115.00	2	10	\$	2,300.0
Laboratory Testing		•		_		,	,
ASTM D1557 Curve	each	\$	260.00		1	\$	260.
	00011	*			1140	•	
OJECT ADMINISTRATION, REVIEW & REPORTS						_	4.040
Project Engineer	hour	\$	155.00	1	8	\$	1,240.
Senior Engineer	hour	\$	190.00	1	2	\$	380.
Mileage	Mile	\$	0.75	4	120	\$	360.
	S	OILS	TOTAL			\$	6,840.
NCRETE TESTING AND INSPECTION							
Concrete Mix Design Review by Senior Engineer	each	\$	190.00	1	1	\$	190.
Reinforcing Steel Sampling and Tagging	hour	\$	110.00	2	2	\$	440.
Batch Plant Inspection	hour	\$	110.00	2	2	\$	440.
Concrete Placement T&I							
Continuous and Spread Footings	hour	\$	110.00			\$	3
Slab-on-Grade	hour	\$	110.00	2	5	\$	1,100.
Panels	hour	\$	110.00			\$	107
Slab-on-Deck	hour	\$	110.00			\$:
Miscellaneous	hour	\$	110.00			\$	- -
Retrieve Test Samples	hour	\$	110.00	2	2	\$	440.
Laboratory Testing							
Concrete Test Cylinders - 2 sets of 5	each	\$	30.00	1	10	\$	300.
Reinforcing Steel Tensile Testing	each	\$	90.00	1	2	\$	180.
Reinforcing Steel Bend Testing	each	\$	50.00	1	2	\$	100.
Training older Bend Teating			TOTAL			\$	3,190
ST-INSTALLED CONCRETE ANCHORS TESTING AND II	NEDECTI	ON					
Concrete Anchor Installation Inspection	hour	\$	110.00	3	3	\$	990.
Concrete Anchor Proof Load Testing	hour	\$	140.00	1	4	\$	560.
Concrete Anchor Torque Testing	hour	\$	115.00	1	4	\$	460.
Condition for que l'esting		_	RTOTAL			\$	2,010.
O IFOT ADMINISTRATION DESIGNA & DEPORTS							
OJECT ADMINISTRATION, REVIEW & REPORTS Project Administration	hour	\$	115.00	5	1	\$	575.
Senior Engineer - Report Review / DSA Documentation	hour	\$	190.00	2	2	\$	760.
Mileage	Mile	\$	0.75	13	120	\$	1,170.
CONSTRUCTION MATERIALS ADMI						\$	2,505.
ROJECT TOTAL						\$	14,545.
TOULD I TOTAL							. 7,070.

BUDGET ASSUMPTIONS:



WILLIAMS LINIFIED SCHOOL DISTRICT

CONSTRUCTION TESTING AGREEMENT

WILLIAMS HIGH SCHOOL MODERNIZATION
Williams, California

WILLIAMS UNIFIED SCHOOL DISTRICT (CLIENT") and River City Geoprofessionals, Inc. dba WALLACE - KUHL & ASSOCIATES ("WKA") agree:

- 1. PROFESSIONAL SERVICES. **WKA** will perform professional services and will receive compensation pursuant to the terms and conditions of the attached proposal letter dated May 6, 2020, which is incorporated herein by reference. In performing professional services, **WKA** shall use that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of the engineering profession practicing under similar conditions at the same time and in the same or similar locality. **CLIENT** understands and acknowledges the inherent risks connected with construction and agrees that no warranty, either express or implied, is included in this Agreement or in any drawing, specification, report or opinion produced pursuant to this Agreement.
- 2. PAYMENT. **WKA** will submit invoices for services rendered on a periodic basis, provided, however, said invoices shall not be submitted more frequently than once every 30 days. Invoices shall be due upon receipt but shall not be considered delinquent if paid on or before the expiration of 30 days from date of mailing. If payment is not so made, a late payment charge shall be due on the invoice amount at the rate of one and one-half percent (1½%) per month on the unpaid balance from the date of the invoice until paid. In the event of delinquency, **CLIENT** shall pay the actual cost of collection including, without limitation, reasonable attorneys' fees. If the **Client** is an LLC, the representative of the **Client** signing this agreement shall be personally responsible and guarantee payment of all invoices.
- 3. JOB SITE. **WKA** will not act as supervisor of construction operations, nor will **WKA** direct or exert any control over such operations. The construction contractor(s) shall be informed that neither the presence of **WKA** on the job site, nor the testing by **WKA** shall excuse the contractor(s) for defects in any contractor's work or any contractor's non-compliance with the project plans, specifications or applicable laws, ordinances, regulations or standards, whether such defect or non-compliance is discovered during or after construction. **CLIENT** agrees that the construction contractor(s) will be required by **CLIENT** to assume sole and complete responsibility for job conditions during construction, including safety of persons and property.
- 4. REPORTS. Reports, plans and other work prepared by **WKA** remain the property of **WKA**. **CLIENT** agrees that all reports and other work furnished to the **CLIENT** and his agents not paid for will be returned upon demand, and will not be used for licensing, permits, design and/or construction.
- 5. LIABILITY. **CLIENT** agrees to indemnify and hold **WKA** harmless from any and all liability in connection with the performance of work during construction of this project, except liability arising directly from the gross negligence or willful misconduct of **WKA**. **WKA** carries workers' compensation insurance and public liability insurance for bodily injury and property damage that may be suffered by third parties and members of the public who are not covered by the limitation of liability set forth below in Paragraph 6. Certificates of coverage will be furnished to **CLIENT** upon written request. **WKA** assumes the risk of damage caused by its personnel to its supplies and equipment. In the event **CLIENT** desires greater insurance coverage and directs **WKA** to take out additional insurance, **WKA** shall procure and maintain additional insurance, if procurable, at **CLIENT**'s expense; provided, however, **WKA** shall not be responsible for property damage and bodily injury resulting from any cause, including fire and explosion, beyond the amount and coverage of **WKA**'s insurance.
- 6. LIMITATION OF LIABILITY. **WKA**'s liability for damages due to alleged negligent professional acts, errors and omissions will be limited to a sum not to exceed \$50,000 or **WKA**'s total fee, whichever is greater. Notwithstanding any other provision herein to the contrary, WKA shall not be responsible or held liable for any special, indirect or consequential damages resulting in any way from **WKA**'s performance under this Agreement.
- 7. GOVERNING LAW; DISPUTES. This Agreement shall be governed by the laws of the State of California. Should either party hereto bring suit in court to enforce any term of this Agreement, it is agreed that each party shall pay their own legal costs, expenses and attorneys' fees.

THE DATE OF THE PARTY OF THE PA					
Signature		Signature			
	1				
Name printed or typed	Title	Mauricio Luna/ Project Engineer/ PE No. 81151 Name/Title			
Date					
Company Address		Date			

WALLACE # KUHL & ASSOCIATES

PROFESSIONAL SERVICES			
Principal Engineer / Geologist		\$190.00	per hour
Senior Engineer / Geologist		\$190.00	per hour
Senior Environmental Scientist		\$190.00	per hour
Project Engineer / Geologist		\$155.00	per hour
Project Environmental Scientist		\$155.00	per hour
Senior Staff Engineer / Geologist		\$145.00	per hour
Senior Staff Environmental Scientist		\$145.00	per hour
Staff Engineer / Geologist		\$140.00	per hour
Staff Environmental Scientist		\$140.00	per hour
Senior Environmental Technician		\$115.00	per hour
Senior / Supervising Technician		\$115.00	per hour
Draftsperson / GIS Technician		\$110.00	per hour
Administrative Assistant		\$85.00	per hour
FIELD INVESTIGATION TESTING			
Seismic Refraction Survey		\$190.00	per hour
Thermal Resistivity Testing		\$190.00	per hour
Electrical Resistivity Survey		\$190.00	per hour
Hand Augering/Sampling - Engineer		\$170.00	per hour
Photoionization Detector		\$190.00	per hour
Rebar Location / GPR		\$310.00	per hour
LITIGATION			
Data Review/Consultation		\$275.00	per hour
Depositions/Expert Witness Testimony		\$380.00	per-hour
Depositions/Expert vvitiless resultiony		Ψ000.00	por modi
EXPENSES			
Vehicle Charges (Subject to periodic adjustment due to fuel cost)		\$0.75	per mile
Subsistence		\$70.00	per day
Lodging		Cost	
Services by Associate Firms and other outside services		Cost	plus 20%
Equipment rental, freight, special materials Extra Report Copies		Cost	plus 20%
Black and white versions		\$25.00	each
Color photography versions		\$35.00	each
Odioi priotography vordiono		+10.00	55.511
PREMIUM CHARGES			
Overtime and Saturdays	hourly rate plus	40	percent
Sunday and Holidays, and over 8 hrs on Saturday	hourly rate plus	75	percent

SHIFT DIFFERENTIAL

A 25 percent shift differential surcharge will be added to the hourly rate of personnel involved in scheduled testing work between the hours of 6 P.M. and 5 A.M., as well as a four hour minimum.



SCHEDULE OF FEES 2020P Page 2 of 4 FIELD SERVICES **SOILS & ASPHALT CONCRETE CONCRETE & REINFORCING STEEL** Asphalt Concrete Inspection / Testing \$115.00 /hr. Ball Penetration (Kelly Ball) \$140.00 /hr. \$115.00 /hr \$110.00 /hr... Asphalt Concrete Materials Sampling Batch Plant Inspection \$35.00 /kit Building Pad Special Inspection / Testing \$115.00 /hr. CaCl Moisture Emission Test Kit Deep Foundation Inspection \$115.00 /hr. CaCl Moisture Emission Testing \$105.00 /hr. \$105.00 /hr. Flatwork AB Inspection / Testing \$115.00 /hr. CLSM/CDF/Slurry Testing Flatwork Subgrade Inspection / Testing \$115.00 /hr. \$190.00 /hr. Concrete Mix Design Review Concrete Placement Obs/Cast Cylinder \$110.00 /hr. Grading Inspection / Testing \$115.00 /hr. Hand Augering and Sampling \$145.00 /hr. Concrete Rebound Number Testing \$140.00 /hr. \$110.00 /hr. Pavement AB Inspection / Testing \$115.00 /hr. Concrete Trial Batch Pavement Subgrade Inspection / Testing \$115.00 /hr. \$140.00 /hr Floor Flatness Testing **Proof Rolling Observation** \$115.00 /hr. High Strength Grout Sampling / Testing \$110.00 /hr. Shallow Foundation Inspection \$115.00 /hr. Rebar / Post Tension Special Inspection \$115.00 /hr. \$310.00 /hr.: Slab Subgrade Soil Moisture Tests \$115.00 /hr. Rebar Location / GPR \$140.00 /hr. Soil / Aggregate Sampling \$115.00 /hr. Rebar Location / Pachometer Soil Treatment Testing / Observation \$115.00 /hr Rebar Placement Inspection \$115.00 /hr. Structure Backfill Inspection / Testing \$115.00 /hr. Reinforcing Steel Sampling/Tagging \$110.00 /hr. Subgrade Stabilization Observation \$115.00 /hr. Relative Humidity Testing \$140.00 /hr... Utility Trench Backfill Testing \$115.00 /hr. Shotcrete Special Inspection \$110.00 /hr. Transport Cylinders / Samples to Lab WKA Drill Rig (including operator) \$235.00 /hr... \$110.00 /hr. WKA Drill Rig (helper) \$115.00 /hr... CORING \$140.00 /hr. SPECIALIZED SERVICES Coring (Technician + equipment) \$145.00 /hr Coefficient of Friction Testing Coring (Technician assistant) \$110.00 /hr. Crack Monitoring \$110.00 /hr. Epoxy / FRP Installation Inspection POST-INSTALLED ANCHORS Existing Building Evaluation / Demo \$110.00 /hr. Concrete Anchor Installation Inspection \$110.00 /hr. Existing Building Evaluation / Document \$110.00 /hr. Concrete Anchor Proof Load Testing \$140.00 /hr. Concrete Anchor Torque Testing \$115.00 /hr. Existing Building Evaluation / Repair \$110.00 /hr. Field Investigate Support \$110.00 /hr. Suspended Ceiling Inspection / Testing \$140.00 /hr. \$125.00 /hr. Firestopping Inspection GFRC Inspection / Testing \$110.00 /hr. STRUCTURAL STEEL Glulam / Truss Fabrication Inspection \$120.00 /hr. Fireproofing Special Inspection / Testing \$110.00 /hr... \$115.00 /hr. Glulam / Truss Inspection Travel \$85.00 /hr. High Strength Bolt Special Inspection Material Identification \$115.00 /hr... Meggar Ground Testing \$140.00 /hr. Prestress Framing Installation \$110.00 /hr. Non-Destructive Testing - UT/MT/PT \$125.00 /hr. Proto Wall Inspection / Testing \$110.00 /hr. Tower Certified Special Inspector \$140.00 /hr Roofing Inspection \$110.00 /hr. Welding Special Inspection - Field \$115.00 /hr. Shear Nailing Inspection \$110.00 /hr. Welding Special Inspection - Shop \$115.00 /hr. Soil Elect. Resitivity Testing - Technician \$145.00 /hr.

MASONRY

In-Place Masonry Flatjack Testing	\$170.00 /hr.
In-Place Masonry Shear Testing	\$140.00 /hr.
Masonry Materials Sampling / Testing	\$110.00 /hr.
Masonry Special Inspection	\$110.00 /hr.
Masonry Special Inspection DSA Cert.	\$120.00 /hr.

GENERAL

Thickness Testing - Coating / Steel

Timber-in-Structure Inspection

Vapor Barrier Inspection

Vibration Monitoring

Timber Framing / Hardware Inspection

Inspection / Testing Cancelled * Based on hourly rate of Inspection or Testing scheduled Reinspection / Retesting Stand-by Time

** Based on Staff Classification

MINIMUM CHARGES

A two hour minimum charge will apply to field technician services with the following exceptions:

- a) Single trip pickup and delivery services, where a one hour minimum will apply.
- b) Saturday, Sunday and holidays, where a four hour minimum charge will apply.



\$140.00 /hr.

\$110.00 /hr.

\$140.00 /hr.

\$110.00 /hr.

LABORATORY SERVICES

SOIL			
Atterberg Limits (LL/PI)	ASTM D4318	\$160.00	each
CLSM/CDF/Soil Cement Compression Test	ASTM D4832	\$60.00	each
Compaction Characteristics	ASTM D698	\$260.00	each
Compaction Characteristics	ASTM D1557	\$260.00	
Compaction Characteristics	CTM 216	\$260.00	each
Consolidation (8 loads + 1 rebound)	ASTM D2435	\$470.00	each
Consolidation (additional loads)	ASTM D2435	\$55.00	each
Expansion Index	ASTM D4829	\$195.00	each
Hydraulic Conductivity, Flexible Wall Permeability	ASTM D5084	\$420.00	each
Lime-Treated Unconfined Compression	CTM 373	\$800.00	each
Moisture Content	ASTM D2216	\$30.00	each
Organic Content	ASTM D2974	\$100.00	each
Particle-Size Distribution - Hydrometer	ASTM D7928	\$160.00	each
Particle-Size Distribution - Sieve Analysis	ASTM D6913	\$110.00	each
Resistance "R" Value - Laboratory Lime-Treated	ASTM D2844, CTM 301	\$315.00	each
Resistance "R" Value - Untreated	ASTM D2844, CTM 301	\$265.00	each
Sieve Analysis - Passing No. 200 only	ASTM D1140	\$95.00	each
Specific Gravity of Soils	ASTM D854	\$140.00	each
Thermal Resistivity	ASTM D5334	\$80.00	each
Triaxial Compression Test, 1 point - Remolded	ASTM D3334 ASTM D4767	\$335.00	each
Triaxial Compression Test, 1 point - Nemoided Triaxial Compression Test, 1 point - Undisturbed	ASTM D4767	\$260.00	each
Triaxial Compression Test, 1 Point - Ordistarbed Triaxial Compression Test, 3 Pt. Staged - Remolded	ASTM D4767 ASTM D4767	\$390.00	
Triaxial Compression Test, 3 Pt. Staged - Remolded Triaxial Compression Test, 3 Pt. Staged - Undisturbed	ASTM D4767 ASTM D4767	\$390.00	each
	ASTM D4767 ASTM D2166		each
Unconfined Compression Test	ASTM D2160 ASTM D2937/D2216	\$110.00	each
Unit Weight/Moisture Content - Tube Sample	ASTIVI D2937/D2216	\$40.00	each
AGGREGATE			
Aggregate Unit Weight	ASTM C29	\$60.00	each
Clay Lumps and Friable Particles	ASTM C142		per size
Cleanness Value	CTM 227	\$170.00	each
Durability Index (Coarse or Fine)	CTM 229	\$165.00	each
Flat and Elongated Particles in Coarse Aggregate	ASTM D4791		per size
Fractured/Crushed Particles	ASTM D5821, CTM 205		per size
Organic Impurities in Fine Aggregates	ASTM C40	\$65.00	each
Resistance "R" Value - Aggregate	CTM 301	\$315.00	each
Sand Equivalent, 1 point	CTM 217	\$100.00	each
Sand Equivalent, 3 points	CTM 217	\$135.00	each
Sieve Analysis - Coarse or Fine	ASTM C136, CTM 202	\$110.00	each
Sieve Analysis - Passing No. 200 only	ASTM C117	\$95.00	each
Sodium Sulfate Soundness	ASTM C88, CTM 214	\$160.00	per size
Specific Gravity and Absorption (Coarse or Fine)	ASTM C127, C128	\$130.00	each
ASPHALT CONCRETE			
Asphalt Content (Ignition Oven)	ASTM D6307, CTM 382	\$260.00	each
Hveem Compacted Unit Weight, 1 point	ASTM D1560/D2726	4 _00.00	0
Treesin compacted one troight, I point	CTM 304/308	\$110.00	each
Laboratory Test Maximum Density (LTMD), 5 points	CTM 375	\$360.00	each
Marshall Compacted Unit Weight, 1 point	ASTM D6926/D2726	\$110.00	each
Sieve Analysis of AC Aggregate (Coarse and Fine)	ASTM D0920/D2720 ASTM D5444, CTM 202	\$110.00	each
Stabilometer Value, 1 point	CTM 366	\$135.00	each
Theoretical Maximum Density	ASTM D2041, CTM 309	\$160.00	each
Thickness of AC Cores	ASTM D2041, CTM 309 ASTM D3549		
	ASTM D3349 ASTM D2726, D1188, CTM 308	\$20.00 \$60.00	each each_
Unit Weight of AC Cores	7.07181 D2720, D1100, O1181 000	ΨΟΟ.ΟΟ	

LABORATORY SERVICES

CONCRETE			
Compression Test, Concrete Cylinder	ASTM C39	\$30.00	each
Compression Test, Concrete Cylinder - Hold	ASTM C39	\$25.00	each
Compression Test, Concrete Core	ASTM C42, C39	\$85.00	each
Compression Test, Shotcrete Core	ASTM C42, C39	\$110.00	each
Compression Test, High Strength Grout	ASTM C1107/C109	\$45.00	each
Concrete Cylinder Mold		\$7.00	each
Density / Unit Weight of Concrete	ASTM C567, C642	\$100.00	each
Flexural Strength Test, Concrete Beam	ASTM C78	\$115.00	each
Laboratory Drying Shrinkage Test, per beam	ASTM C157	\$195.00	each
Splitting Tensile Test, Concrete Cylinder	ASTM C496	\$85.00	each
MASONRY			
Brick			
Compression Test	ASTM C67	\$70.00	each
Modulus of Rupture	ASTM C67	\$80.00	each
Absorption	ASTM C67	\$95.00	each
Concrete Masonry Unit			
Compression Test	ASTM C140	\$80.00	each
Absorption & Moisture Content	ASTM C140	\$80.00	each
Linear Drying Shrinkage	ASTM C426	\$220.00	each
Compression Test, Composite Masonry Prism	ASTM C1314	\$140.00	each
Compression Test, Masonry Grout	ASTM C1019	\$45.00	each
Compression Test, Mortar	ASTM C780/C109	\$40.00	each
Core Shear Test	CBC Section 2105A	\$95.00	each
Masonry Core Compression Test	CBC Section 2105A	\$80.00	each
STEEL			
Anchor Bolt Tensile Test	ASTM F606	\$110.00	each
Fireproofing Density Test	ASTM E605	\$100.00	each
High Strength Bolt Assembly Laboratory Testing			
Bolt - Wedge Tension Test	ASTM F606	\$80.00	each
Bolt - Proof Load Test	ASTM F606	\$80.00	each
Bolt - Hardness Test	ASTM E18	\$40.00	each
Nut - Proof Load Test	ASTM F606	\$80.00	each
Nut - Hardness Test	ASTM E18	\$40.00	each
Washer - Hardness Test	ASTM E18	\$40.00	each
Prestressing Steel Strand Tensile Test	ASTM A416/A1061	\$150.00	each
Reinforcing Steel (Rebar) Tensile Test			
Up to No. 7	ASTM A615, A706/A370	\$90.00	each
From No. 8 through No. 14	ASTM A615, A706/A370	\$120.00	each
Reinforcing Steel (Rebar) Bend Test	ASTM A615, A706/A370	\$50.00	each
Structural Steel Tensile Test		-	
Up to 3/4"	ASTM A370	\$110.00	each
Sizes Larger Than 3/4"	ASTM A370	\$125.00	each
Machining of Test Specimens			olus 20%
Structural Steel Hardness Test	ASTM E18	\$85.00	each
Torque Wrench Calibration Test (min. of 4 wrenches)	, 10 1 2 1 c	\$85.00	each
Weld Assembly, Guided Bend/Macroetch/T-Bend Test	AWS D1.1, ASTM E190	\$85.00	per test
Welder Qualification Test Inspection			per hour
Welder Qualification Test Record		\$100.00	each
TESTING SERVICES		Ψ.00.00	04011
Laboratory Technician		\$95.00	per hour
		Ŧ · - •	





Friday, May 1, 2020

Dr. Edgar Lampkin Williams Unified School District 499 Marguerite Street, Suite C Williams, Ca 95987

RE: Potential Change Order # 310-99

Williams Multi Purpose Bldg-#1840 Request to Use: Construction Contingency

Number of Requested Day: 0

Dear Dr. Lampkin,

We have finalized the required quotations for PCO Number 310-99 for the following extra work: Remove and replace gate at gas enclosure per PG&E requirements . We have reviewed the scopes of work and have verified that all extra items are in compliance with our contract agreement. The following is a detailed itemization of all costs:

Description	Contractor	Proposed Amount
Remove and replace gate at gas enclosure and tie into existing office per PG&E requirements.	Pisor Fence.	\$4,915.90
5% Mark Up	Clark/Sullivan Construction	\$245.80
Construction Contingency		\$5,161.70

Per the terms and conditions of our agreement, please approve this contingency usage by signing below and returning to Clark & Sullivan Construction. If we do not receive this written authorization to proceed within 5 days, there may be cost and schedule impacts.

Respectfully,

CLARK/SULLIVAN CONSTRUCTION

WILLIAMS UNIFIED SCHOOL DISTRICT

Michael Flores

Authorized Representative

Date

Authorized Representative

JK ARCHITECTURE ENGINEERING

05/01/2020

Authorized Representative

Date



May 1, 2020

RE: PCO 310-99 Provide New Enclosure per PG&E Requirements Request for Construction Contingency Usage

We are requesting to use the Construction Contingency to fund a buyout miss for gate replacement at gas enclosure and tie into existing office per PG&E requirements. The replacement of the gate at the gas enclosure was not included in our subcontractor bids/contracts because it was not defined at the time of bid. As a result, this scope of work was not included in our GMP proposal.

We have reached out to Pisor Fence to provide us pricing to remove and replace gate at gas enclosure per PG&E requirements during Spring Break when PG&E gas technician was onsite for the gas meter final connections. I have included a copy of the quote as back up for this request.

We appreciate your review and consideration of this request. Please let me know if you have any questions or need any further information.

Thank you,

Michael Flores

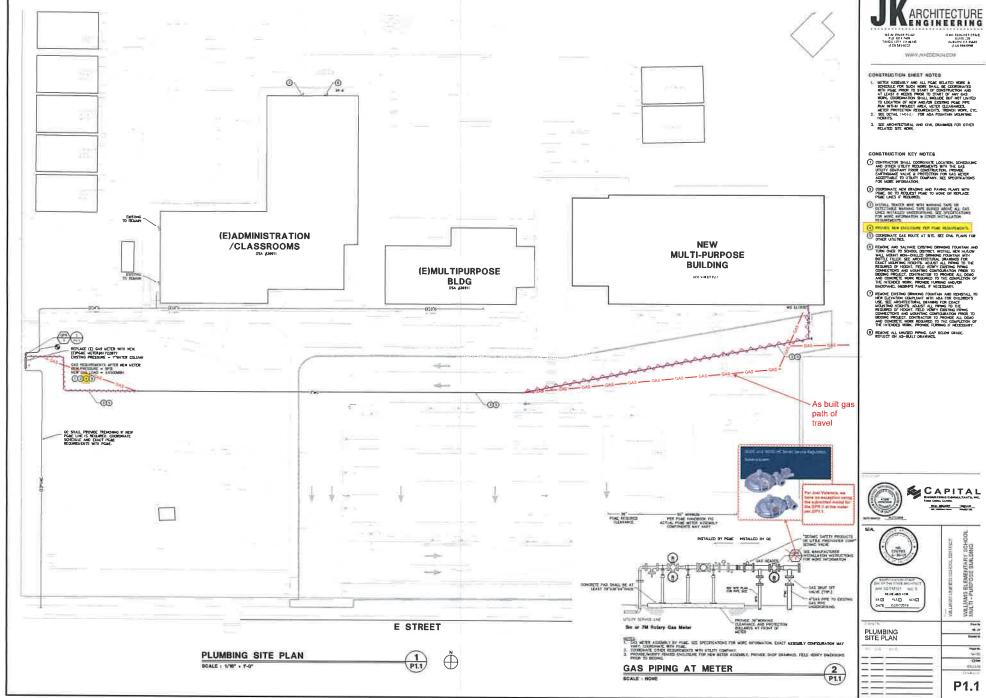
PROPOSED CHANGE ORDER ESTIMATE

Williams Unified School District

Project Name:	Williams	s MP Buildir	ıg			_			PCO No.		310-9
Project Address:	1404 E Street			Reference RFI No.							
	Williams	Williams, CA			Job No.			184			
Contractor Name:	Clark/Su	ullivan				-		DSA I	file No.		
Contractor Address:	2150 Opp	portunity #1	.50			<u> </u>	DSA .	Applicat	tion No.		
	Rosevil	le: CA 95678				-			Date:		05/01/2
Cal i + a	Remove	and replac	e gate at gas	enclso	re and	tie into exi	sting office.				
Subject:											
ITEM DESCRIPTION		LABOR	?			MATERIAL			FX	UIPMENT	
	HRS	RATE	\$ EXT	QTY	UNIT	U/P	\$ EXT	QTY	UNIT	U/P	\$ EXT
CONTRACTOR WORK:											
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TOTAL			\$0, 00				\$0, 00				\$0.00
SUBTOTAL BEFORE MARK-UP							201.00				\$0.00
SUB WORK:	1										
SUD WURK:											
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	0	\$0.00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
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TOTAL		\$0.00	\$0,00	- 0		φ0. 00 l		U		\$0.00	\$0.00
SUBTOTAL BEFORE MARK-UP			30, 00				\$4,915,90				\$0.00
SUBTOTAL BEFORE MARK-UP											\$4, 915. 90 \$4, 915. 90
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DELETED WORK:	-	40.00	40.00			***					
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TOTAL		, 5	\$0.00	Ü			\$0.00	J		190.00	\$0.00
SUBTOTAL BEFORE MARK-UP	-		40.00				20,00				\$0.00
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	0	\$0,00	\$0.00	0		\$0.00	\$0.00	0		\$0.00	\$0.00
AM11	0	\$0.00	\$0.00	0]	\$0.00	\$0.00	0		\$0.00	\$0.00
OTAL UBTOTAL BEFORE MARK-UP			\$0.00				\$0, 00				\$0. 00 \$0. 00
ET SUBTOTALS		-			III U.S.	-					\$4, 915, 90
DD MARK-UP (NET>0)	5% of th	e actual din	ect costs for	OH&P		d Lui					\$245, 80
OST TOTAL											\$5, 161. 70

[☐] Check here if additional pages attached





PISOR FENCE DIVISION, INC.

P.O. BOX 7213 CITRUS HEIGHTS, CA 95621-7213 P-(916) 726-1173 F-(916)726-1198

We hereby agree to make the change(s) specified below:

CLARK SULLIVAN	
MICHAEL FLORES	

REMOVE AND REPLACE GATE @ GAS ENCL AND TIE INTO

MATERIALS SUBTOTAL

ACCEPTED -- The above prices and specifications of this Chage Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions

as specified in original contract unless otherwise stipulated

Authorized Signature (Contractor)

CHANGE ORDER

Number

			Filone.	Date.	
			(916) 462-119	6	04/09/20
CLARK SULLIVAN			Fax: (888) 510-305	5	
MOUNT TO 0000			Job Name / Location:		
MICHAEL FLORES			WILLIAMS ES		
			WILLIAMS		
			Job Number	'143	
				143	
agree to make the change	(s) specified below:				
AND REPLACE GATE @	GAS ENCL AND T	E INTO EXIS	TING FENCE		
LABOR	\$2,884.00				
+ 10% M/U	288.4				
LABOR SUBTOTAL	\$3,172.40				
MATERIALS	\$820.00				
+ 10% M/U	82				
ATERIALS SUBTOTAL	\$902.00				
TRUCK & TOOLS	\$765.00				
+ 10% M/U	76.5				
T&T SUBTOTAL	\$841.50				
TOTAL	\$4,915.90				
NOTE: This Change	Order becomes part of	and in conform	anno with the eviction	. control	
_	s good for 45 days, the		_	•	
WE AGREE hereby to m					\$4,915.90
`	and the change(s) sp	Conica above	at this price		Ψ4,910.90
04/09/20 nature (Contractor)					
**************************************	Drew Vincent				
		Dete		4 45 00	
- The above prices and specifi		Date of a	cceptance	4-15-20	
are satisfactory and are hereb e performed under same terms		Signature	Michael Fl	nnes	
n original contract unless other		Joig Hattile	(owne		
	mos supunited.	III	(UWI)E	SW/	

2020-2021 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and <u>RETURN TO</u> <u>THE CIF SECTION OFFICE</u> (ADDRESSES ON REVERSE SIDE) no later than June 28, 2020.

Williams Unified School District
School District/Governing Board at its May 21, 2020 meeting,
(Name of school district/governing board)

(Date)
appointed the following individual(s) to serve for the 2020-2021 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Williams Jr/Sr High School	
NAME OF REPRESENTATIVE Dan McDonald	POSITION Athletic Director
ADDRESS 260 11th Street	CITY Williams ZIP 95987
PHONE 530-473-5369 FAX 530-473-5540	E-MAIL dmcdonald@williams.k12.ca.us
***********	************
NAME OF SCHOOL Williams Jr/Sr High School	
NAME OF REPRESENTATIVE Nicole Odell	POSITION Vice Principal
ADDRESS 260 11th Street	CITY Williams ZIP 95987
PHONE 530-473-5369 FAX 530-473-5	540 E-MAIL nodell@williams.k12.ca.us
PHONE 530-473-5369 FAX 530-473-5	540 E-MAIL nodell@williams.k12.ca.us
PHONE 530-473-5369 FAX 530-473-5 ************************************	540 E-MAIL nodell@williams.k12.ca.us
************	540 E-MAIL nodell@williams.k12.ca.us *********************** POSITION
**************************************	***************
**************************************	**************************************
**************************************	POSITION CITY ZIP
**************************************	POSITION CITY ZIP
**************************************	POSITION CITY ZIP
**************************************	POSITION CITY E-MAIL ***********************************

If the designated representative is not available for a given <u>league</u> meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superint	endent's or Principal's Name <u>Dr. Mary Ponce</u>	Signature /	
Address	260 11th Street	City Williams	Zip 95987
Phone	530-473-5369	Fax 530-473-5540	

PLEASE RETURN THIS FORM DIRECTLY TO THE <u>CIF SECTION OFFICE</u>.

SEE FOLLOWING PAGE FOR CIF SECTION OFFICE CONTACT INFORMATION.



Save our Graduation Service Agreement

This Service Agreement ("Agreement") is made as of the latest date of a party's signature below by and between Perfectly Virtual Events LLC, a California Limited Liability Company, (the "Service Provider"), and Williams Junior Senior High School ("Client") and is for training for and production of digital live events ("Client Events") as outlined below.

1. Scope of Engagement. The Client has engaged the Service Provider to

Produce one or more online digital virtual events including video conference(s) for attendees, chat capabilities, a digital waiting room, audio controls, camera switching, and other features as may be applicable. ("Services")

The Service Provider will not provide other services other than those specified in this section and in Attachment A. You have not engaged the Service Provider to produce any content such as speeches, highlight reels, slide shows, etc. The Client is entirely responsible for creating all content of the Client Events unless expressly agreed upon in a separate written contract.

2. <u>Fees</u>. The Client agrees to pay the Service Provider the following non-refundable fees for providing the Services outlined above and in Attachment A:

Deposit Due within 5 days of signing:	\$2,000
Remaining Fee Due within 10 days of last Client Event:	\$2,000
Total Fees Due:	\$4,000

In the event that the Client Event(s) are cancelled for any reason 48 hours in advance, the deposit will be considered non-refundable and the remaining payment will no longer be due. All obligations of the Service Provider will be cancelled and the scope of work will be deemed as completed. If the Client Event takes place all remaining fees will be deemed earned and remaining payment will be due immediately. If Service Provider has not received payment ten days (10) days after the event, Client will be charged a late fee of \$100. For every 7 days after that period the payment is delayed, the Client will owe an additional \$100 late fee.

3. Referral Fee Program. Client shall receive a one time Five Hundred Dollar (\$300.00) discount for any new client signed to a separate service agreement as a result of Client's referral or introduction. The discount will be applied to the last payment. Client will receive an additional \$200 discount for new clients signed to a separate service agreement as a result of Client's referral or introduction.

- 4. <u>Costs</u>. Client is responsible for all costs of the events, which may include, but not limited to: software license, event staff, internet connectivity for all attendees, laptop cameras, web cameras or smart phone cameras, headphones (wired or wireless), microphones, lighting, set decorations, props, certificates, diplomas, costumes, clothing, and music licenses. If Service Provider is producing the Client Events, The Service Provider is then job responsible for providing production staff and software license.
- 5. Limited Liability and Disclaimer. The Service Provider will take reasonable care to ensure that all factors within the Service Provider's control are handled to the best of the Service Provider's ability. There are many issues that are beyond the control of the Service Provider including, but not limited to: internet connectivity, software bugs or glitches, individual cameras connections of participants, behavior of attendees, weather, and quality of attendee's or Client's equipment. Client understands and acknowledges that Service Provider cannot warrant or guarantee the Client Events will be free from errors, issues, or interruptions or what exactly will happen given the unpredictability of people, live events, and technology. It is also acknowledged that the ceremonies and events will be run using third party technology platforms and any data breaches or failures of their product are the responsibility of those platforms.

TO THE MAXIMUM EXTENT PERMITTED BY LAW, AND NOT WITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, NEITHER PARTY WILL BE LIABLE TO THE OTHER PARTY FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, PUNITIVE, OR SPECIAL DAMAGES. IN NO EVENT WILL SAVE OUR GRADUATION'S LIABILITY EXCEED THE TOTAL FEES DUE UNDER THIS AGREEMENT.

- 6. Client Responsibilities. The Client will provide the Service Provider information and materials that are required to perform the Services including, but not limited to: contact information, dates of events, availability for trainings and/or rehearsals, details of equipment being used, event schedule(s), speaker names, video packages in a quality, usable format, music to be used, and preferred rules for attendees. The Client is solely responsible for providing accurate information. The Client will have sole liability and will indemnify Service Provider from any and all claims arising from the content of the Client Events including, but not limited to: offensive language, music licenses, copyright infringement, and the likeness of attendees.
- 7. Force Majeure. Neither party will be held responsible for any delay or failure to perform any part of this Agreement to the extent that such delay or failure is caused by fire, flood, explosion, war, strike, act of government, act of God, acts of omissions of carriers, power outages, computer failures, or by any other cause beyond its control whether or not similar to the foregoing.
- 8. <u>Restrictions</u>: To the maximum extent permitted by law, the Client will not copy, duplicate, or reverse engineer the Service Provider's products or services for distribution to any other entity or persons.

9. General Terms.

9.1 <u>Authority and Relationship of the Parties</u>. Each party represents and warrants that it is a legal entity duly organized and validly existing in good standing under the laws of the jurisdiction

of its formation and that it has the full power and authority to enter into and perform this Agreement.

- 9.2 Governing Law. California law will govern this Agreement. Each party consents to the exclusive jurisdiction of the State and Federal courts located in the City of Los Angeles, California. Further both parties consent that all disputes related to the agreement, including claims of fees owed, of professional negligence, and any other disputes shall be subject to binding arbitration to be conducted virtually using an unrelated third party such as a retired judge or professional arbitrator.
- 9.3 Severability. If any provision of this Agreement is determined by any court of competent jurisdiction to be invalid or enforceable, such provisions will be interpreted by the court to the maximum extent to which is valid and enforceable, and the remaining provisions of this Agreement will, nevertheless, continue in full force and effect without being impaired or invalidated in any way.
- 9.4 No Assignment. Neither party may assign, transfer, or delegate the obligations as set forth herein, or any claim or right hereunder without prior written consent of the other party.
- 9.5 Entire Agreement. This Agreement together with any attachments constitutes the entire agreement and understanding of the parties hereto with respect to the subject matter hereof, and merges or supersedes all prior agreements either verbal or written.
- 9.6 <u>Survivability</u>. The provisions of sections 5, 6, 7, and 8 and this section 9.6, as well as any other terms of this Agreement that expressly extend or by their nature should extend beyond the engagement or termination of this Agreement, will survive and continue in full force and effect after the engagement or termination of the Agreement.

We have read and understand this Service Agreement, including the limited liability and disclaimer. This Agreement accurately sets forth all the terms of the engagement, and is approved and accepted.

Williams Junior Senior High School	Perfectly Virtual Events LLC DBA Save Our Graduation
Edgar Lampkin Ed. D.	
Signatory's Name	Signatory's Name
Superintendent	
Signatory's Title	Signatory's Title
Edger Langk	
Signed	Signed

Date		Date	
	·	ttachment A	
Client Name:Willia	ms Junior Senior H	ign School	
Number of events1_			
Service Level			
digital content, planning m	ent schedule(s), settir usic, video roll-ins, f roduction staffing an	ng up invitations and e full run of show, diplon	you every step of the way vent access, collecting Client's na and cap tossing moments (if vent including camera switching,
Client Event:	Date	Est. Attendees	Services Provided
12th Grade Graduation	May 29th 2020	650	Full Production
Notes:			





Williams Junior / Senior High School
May 8, 2020

Company Mission

that all students want & deserve.

Our Mission is to help you create an incredible, controlled, and secure virtual graduation for your students. We strive to bring students, schools, & communities together to create a momentous & exciting live ceremony

Our unique service is built on our expertise producing live online events at scale.

We'd love to help you make this year's graduation something special.



About Us

We come from the entertainment world with our founders having over 50 years combined of television & online video production experience. We've produced talk shows, game shows, telethons, many live streaming events, & during this pandemic created the world's first virtual comedy club. We were sad to hear about all the graduations being cancelled, and want to help. Our experience in creating perfect live virtual events will help your graduates have an unforgettable ceremony.

We'd love to use our experience to help you graduate your students in style.

Highlight Reel of a past live stream production of ours: The Telethon for America

TinyURL.com/TelethonforAmerica

Our Packages



Train Your Team

We train your volunteers (staff, students, parents, etc.) via detailed online video tutorials, best practice documentation, event checklists, and a live training session with Q&A all preparing you to execute a seamless, secure, and inspiring virtual graduation, live and in real-time, which gives your students and families the beautiful celebration they deserve, and makes your volunteers the ones that saved the day. Package includes training for up to 10 people.

\$1,500



Train Your Team + Dedicated Production Manager

You get everything in the first package plus a dedicated, experienced production manager from our staff to oversee it all, and help your newly trained volunteers in executing everything from the invitation process, technical pre-production, pre-show, security, live ceremony monitoring and producing, full tech rehearsal, run of show, etc.

\$2,700



Full Production Staffing

No need to train your volunteers at all! We produce the entire ceremony for your school using our experienced staff to execute everything from the invitation process, technical pre-production, pre-show, security, live ceremony monitoring and producing, full tech rehearsal, run of show, etc. You'll be in good hands from start to finish, giving you peace of mind that your ceremony will be executed entirely by our professionals.

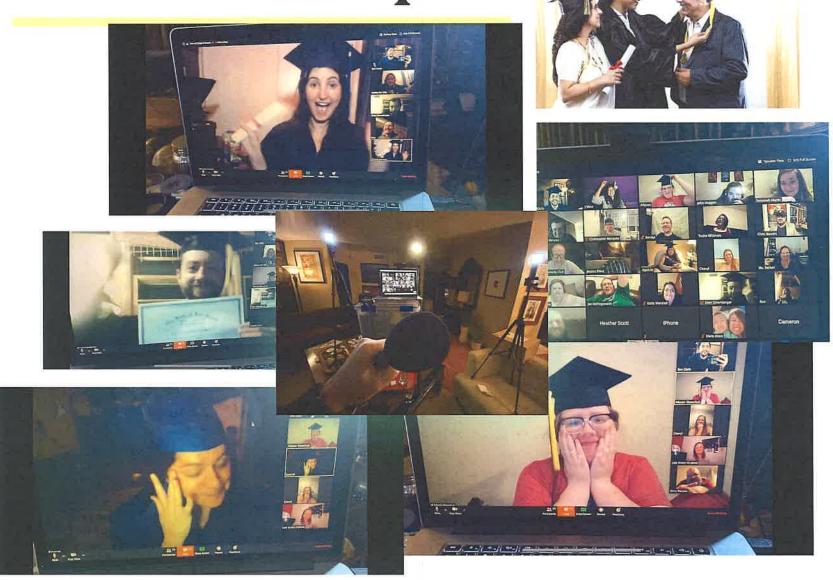
\$4,000

Features Included

	Training Package	Production Manager Package	Full Production Package
Hosting & Preparing the Event pre-show, logos, backgrounds, permissions, etc	Training	Supervised	Provided
Best practices lighting, background, video & audio settings	Training	Supervised	Provided
Invitation and Ticket Creation process	Training	Supervised	Provided
Video Recording Settings	Training	Supervised	Provided
Tech Rehearsal & Run Through	Training	Supervised	Provided
Student & Faculty speeches or performances Sound & Picture Check	Training	Supervised	Provided
Waiting Room & Secure Guest List Only Entry to Event	Training	Supervised	Provided
Pre-Show Experience	Training	Supervised	Provided
Chat Monitoring (& optional private chat)	Training	Supervised	Provided
Producing Event Video & Audio Experience, cueing speakers & performances, camera cutting, crowd control, staff communication flow	Training	Supervised	Provided
Music intros and transitions, pre-recorded video roll-ins	Training	Supervised	Provided
Producing Meaningful Diploma Moment for each student	Training	Supervised	Provided
Turning the Tassle & Throwing the Cap moments	Training	Supervised	Provided
Live Streaming to Additional Platforms	Training	Supervised	Provided
Private gathering rooms Pre & Post Event (teams, clubs, friend groups, families)	Training	Supervised	Provided
Dedicated Production Manager - Rehearsal & Day of Event	N/A	Provided	Provided
Full Staff - Day of Event	Volunteer	Supervised	Provided

Training +

Visual Examples



Testimonials

That was fantastic. Just woke up smiling. Peg Samuel

When I tell this story to my grandchildren in the future, I will say by far this was one of the most memorable experiences of my Quarantine 2020.

- Chris A.

66 Most fun we've had all quarantine.

66 Thank you. We all needed it.- Greg P. 33

"Great concept... Felt super intimate!

@DaliDimovsky twitter "

Williams Junior / Senior High School Proposal

We hope one of the packages in this proposal meets your needs. We would be honored to work with your school and will work hard to make sure your students, school and community have the best graduation experience possible. This is a hard time for everyone and we just want to make it a little easier.

-Ben, Scot, & Carmel Founders, Save Our Graduation

Contact

Carmel Aronian (805)-203-6825 Carmel@SaveOurGraduation.com

Tri-County Induction Program Memorandum of Understanding Between

Sutter County Superintendent of Schools as the Local Educational Agency
For the Tri-County Induction Program,
Participating County Offices of Education,
And

Participating School Districts and Employing Agencies

A. General

This Memorandum of Understanding (MOU) is between the Sutter County Superintendent of Schools (SCSOS), serving as the Local Education Agency (LEA) for the Tri-County Induction Program ("Program"), and the County Offices of Education, districts, schools, employing agencies, and independent charter schools (collectively "District") signing below. The term of this MOU commences on July 1, 2020, and terminates on June 30, 2021.

B. Purpose

The purpose of the MOU is to establish a formal working relationship between the parties. The Program will provide and coordinate services and support to guide Candidates in meeting California credential requirements through the state-accredited Teacher Induction Credential Programs including General Education Multiple Subject Clear, General Education Single Subject Clear, Education Specialist Clear, and Designated Subjects Credential Program: Career Technical Education (CTE). Throughout this document, new teachers from all of the credential areas are referred to as "Candidates" and veteran teachers are referred to as "Mentors."

C. Eligibility

Eligible "Candidates" are those hired within the TCIP regional "Consortium" defined as the following counties: Sutter, Colusa, and Yuba Counties. The following credential programs are available to "Candidates" within the Consortium: Clear Credential Program: Candidates holding preliminary Multiple Subject, Single Subject, or Education Specialist Credential, Out of State and Out of Country trained teachers, and Designated Subjects (CTE) candidates.

D. LEA Responsibilities

- 1. Employ a Director whose primary duty is to administer the Program and employ support staff whose primary duty is to support the administration of the Program.
- 2. Provide sufficient and appropriate workspace for the Director, Coordinator, and Administrative
- 3. Provide office support services for the Consortium, including, but not limited to, mail service, phone, fax, Internet services, technology support, and meeting space for Program activities.
- 4. Provide business and legal services required for Program implementation for the region.
- 5. Develop and establish procedures for Program evaluation through the California Commission on Teacher Credentialing (CCTC) Accreditation Cycle. Submit Preconditions, Common Standards, Program Review state reports, and required fees in a timely manner.
- 6. Provide a process for equitable distribution of mentoring, support, and credential services to Candidates and Mentors in all participating Districts and COEs within the region.
- 7. Convene Program Regional Board Superintendent meetings a minimum of two times per year.
- 8. Share Optional Professional Development opportunities for Candidates (per CTC).

- 9. Provide required Mentor trainings during the summer, four Mentor Forum trainings per year, and end of year Colloquium.
- 10. Assume overall fiscal responsibility for the administration of the program budget, including submission of year-end expenditure reports and any other documentation required by CCTC and/or CDE in relation to the Program.

E. County Offices of Education/University Partners/Districts

- 1. Appoint a liaison to work with the program. The liaison should be a designee authorized by the County Superintendent of Schools, and/or the District Superintendent to fulfill the roles and responsibilities assigned to him or her. The liaison supports the Program by providing ongoing updates, communication, and information to county office personnel, university staff, and district superintendents.
- 2. Assign a credential analyst to work directly with Program staff to assist in identifying Candidates who are eligible for Program services as described by state guidelines and to assist school district staff in identifying eligible Candidates.
- 3. Provide meeting and conference rooms at no charge to the Program.
- 4. Provide program evaluation with administrative surveys, and CCTC Accreditation.

F. District Responsibilities

Appoint a District liaison whose assignment includes dedicated time to fulfill the District liaison roles and responsibilities below:

- 1. Identify all candidates upon hire who are eligible for Program services as described by state guidelines.
- 2. Identify all qualified CTE candidate who are eligible for Program services as described by state guidelines.
- 3. Communicate to all site administrators the Program requirements, including district paid candidate release time to participate in required observations of colleagues (2 days per year), and district paid mentor release time to participate in observations of each candidate (2 days per year).
- 4. The District will notify the program regarding the mentor match within the first 30 days of the candidate's enrollment in the program, matching the mentor and candidate according to same/like credentials held, grade level and/or subject area teaching, as appropriate to the candidate's employment per CTC.
- 5. Administrators may provide input in the Candidates development of an *Individual Learning Plan (ILP)* within the first 60-days of hire, but the CTC states that the candidate chooses their ILP focus.
- 6. Make every effort to assign Candidates to classrooms appropriate to their novice status, avoiding whenever possible, combination classrooms, secondary assignments with multiple preps, teaching assignments at multiple sites, and multiple adjunct duties.
- 7. Provide newly hired teachers with a District Orientation and candidates with ongoing professional development at their sites and through the district.
- 8. Assign a qualified Mentor to each eligible Candidate within 30 days of enrollment in the Program who meets the Commission's identified criteria of a valid corresponding Clear Credential, three (3) years successful teaching experience, and English learner authorization. Pair Candidates with Mentors who most closely match their teaching assignment, including grade level and subject matter, and their credential.

- 9. Utilize defined selection criteria to identify high-quality, experienced teachers to serve as Mentors for Candidates. Mentors must demonstrate effective coaching, have excellent technology skills, including Google Classroom, interpersonal and communication skills and:
 - Knowledge of the context and the content area of the candidate's teaching assignment
 - A demonstrated commitment to professional learning, collaboration, and demonstrated best practices in adult learning
 - Possess a Clear Teaching Credential with a minimum of three years of highly effective teaching experience with exemplary administrator evaluations
 - The ability, willingness, and flexibility to meet candidate needs for support
 - The ability to provide "just in time" support for candidates, in accordance with the ILP, along with longer-term guidance to promote enduring professional skills each week for a minimum of a one hour face to face, one on one meetings
 - A demonstrated ability to facilitate candidate growth and development through modeling, guided reflection on practice, and feedback on classroom instruction based on the CSTP
 - The ability to connect candidates with available resources to support their professional growth and accomplishment of the ILP
 - The ability to weekly review the CSTP ILP goals and documentation of development/growth with candidates and make adjustments as needed
 - Are committed to attend all coaching/mentor summer trainings, four after school mentor forums, and end of year Colloquium
 - Develop a sustained, thoughtful, and confidential collegial relationship with Candidates
 - Display a willingness to work collaboratively with the TCIP staff and respond to survey requests by due dates
 - The ability to use mentoring instruments appropriately
 - Demonstrate leadership skills, curriculum expertise, highly effective classroom management skills, and knowledge of site and district resources
 - The ability to reflect on mentoring practice, and engage with mentoring peers in professional learning networks
 - Serve as a role model for the teaching profession and mentor for TCIP
- 10. Provide Mentors compensated time to participate in the Program Mentor training on observation protocol, learning-focused conversations, "just-in-time" coaching and one-to-one consultations with Candidates. District paid mentor release time to participate in observations of each candidate (2 days per year).
- 11. Facilitate the distribution of funds to Mentors for compensation.
- 12. Participate in the Program evaluation and the CCTC Accreditation Cycle as needed.

G. Districts Fiscal Responsibilities and Terms

SCSOS, in its capacity as LEA, agrees to partial fiscal responsibility for the funding of the administration of the program.

The DISTRICT will assume financial responsibility of all Credential PROGRAM FEES for each
Candidate enrolled in the Program. The Clear Credential Candidate Program Fee from Districts
includes enrollment of one Candidate in one of the following programs: Clear Multiple Subject
Credential, Clear Single Subject Credential, Clear Education Specialist Credential, or Career
Technical Education Preliminary/Clear Credential at the rate of \$1,500 per year.

Districts will be invoiced for each individual request for credential services. It is expected that invoices be paid promptly upon receipt In December and June of each school year.

H. Program Participation Options

The district will select one of the following options-check next to either Option 1 or Option 2. Both Options require full participation in the Tri-County Induction Program (TCIP) by all participants.

Option 1: District pays SCSOS \$2,750 per candidate to select, hire, match and provide continuous training to its Mentors using the criteria as outlined below. Billing will occur half in November and half in May with payments due in December and June. If the district is going to charge the candidate, it is their responsibility to notify the candidate upon hiring and collect all fees due. If the candidate leaves the program during the year, the district will be responsible for reimbursing the cost to the Mentor on a prorated basis. It is the responsibility of the district to notify TCIP ASAP when a Candidate or Mentor leaves the Program on a leave or permanent basis.

__X_ Option 2*: The district agrees to provide written verification of the above selection, hiring, and matching process to TCIP upon request by credential type, same grade level or subject matter as candidate.

*The district selects, hires, matches, and compensates Mentors who currently demonstrate effective coaching, have excellent technology skills-including Google Classroom, constructive interpersonal and communication skills and:

- Knowledge of the context and the content area of the candidate's teaching assignment
- A demonstrated commitment to professional learning, collaboration, and demonstrated best practices in adult learning
- Possess a Clear Teaching Credential with a minimum of three years of highly effective teaching experience with exemplary administrator evaluations
- The ability, willingness, and flexibility to meet candidate needs for support
- The ability to provide "just in time" support for candidates, in accordance with the ILP, along
 with longer-term guidance to promote enduring professional skills each week for a minimum of
 a one hour face to face, one on one meetings
- A demonstrated ability to facilitate candidate growth and development through modeling, guided reflection on practice, and feedback on classroom instruction based on the CSTP
- The ability to connect candidates with available resources to support their professional growth and accomplishment of the ILP
- The ability to weekly review the CSTP ILP goals and documentation of development/growth with candidates and make adjustments as needed
- Are committed to attend all coaching/mentor summer trainings, four after school mentor forums, and end of year Colloquium
- Develop a sustained, thoughtful, and confidential collegial relationship with Candidates
- Display a willingness to work collaboratively with the TCIP staff and respond to survey requests by due dates
- The ability to use mentoring instruments appropriately

- Demonstrate leadership skills, curriculum expertise, highly effective classroom management skills, and knowledge of site and district resources
- The ability to reflect on mentoring practice, and engage with mentoring peers in professional learning networks
- Serve as a role model for the teaching profession and mentor for TCIP
- 1. The district supports the release of Mentors (Standard 6):
 - Who do not meet Program requirements
 - Whose candidate initiates a request to change Mentors
 - Who TCIP requests a release based on failure to meet the above criteria
- 2. The district assumes all financial (litigation) responsibilities stemming from any legal action brought against Tri- County Induction Program from an employee of said District.

H. Other Terms and Conditions

All products and materials developed by the Program are the exclusive property of the LEA. District and COE employees, staff, and subcontractors shall not have the right to disseminate, market, or otherwise use the products or materials without the expressed written permission of the LEA designee.

As between the Parties hereto, it is understood and agreed that:

- 1. Candidates Employment Status: Candidates are and shall remain District employees for any and all purposes throughout the term of this Agreement. Candidates shall not be considered an employee, agent, representative, nor independent contractor of LEA for any purpose whatsoever.
- 2. Indemnification: District shall assume full responsibility for its employees. District agrees to hold and save LEA harmless from and against any claim, demand, action or cause of action that may be asserted by any District Program participant arising out of injury or death suffered by any District employee Program participants, including, but not limited to, third party actions for injury or death otherwise covered under applicable workers' compensation laws and regardless of the sole or concurring negligence of LEA.
- 3. Maintenance of records: District agrees to keep and maintain adequate and current written records in accordance with Program requirements during the term of this Agreement. The records will be in any format that may be specified by the State of California. The records will be available to LEA at all times.
- 4. Assignment: This Agreement shall not be assigned by District. Any such assignment shall be null and void.
- 5. Severability: The provisions of this Agreement are divisible; if any such provisions shall be deemed invalid or unenforceable, that provision shall be deemed limited to the extent necessary to render it valid and enforceable and the remaining provisions of this Agreement shall continue in full force and effect without being impaired or invalidated in any way.
- 6. Waiver: No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right. No waiver of any provision of this Agreement, or consent to any departure by either party from any provision shall be effective in any event unless it is in writing, designated a waiver and signed by the party waiving the breach. Such a waiver shall be effective only in the specific instance and for the purpose of which it is given.
- 7. Constructions and Governing Law: The captions used in connection with this agreement are for reference purposes only and shall not be construed as part of this Agreement. This agreement shall be governed by and construed in accordance with the laws of the State of California.
- 8. Entire Agreement: This Agreement supersedes all prior agreements, understandings, and communications between LEA and District, whether written or oral, express or implied, relating to the

subject matter of this agreement and is intended as a complete and final expression of the terms of the agreement between LEA and District and shall not be changed or subject to change orally. The parties further agree and acknowledge that neither they nor anyone on their behalf made any inducements, agreements, promises, or representations other than those set forth in this Agreement.

- 9. Third Parties: Except as otherwise explicitly provided herein, nothing in this agreement, whether expressed or implied, is intended to confer any rights or remedies under or by reason of this agreement on any other persons other than the Parties and their respective successors and assigns, nor is anything in this agreement intended to relieve or discharge the obligation or liability of any third persons to any Party, nor shall any provision give any third parties any right of subrogation or action over or against any of the Parties hereto. This Agreement is not intended to and does not create any third party beneficiary rights whatsoever.
- 10. Relationship of the Parties: No joint venture, partnership, agency or employment relationship is created by this agreement. No Party shall act as an agent or partner of any other Party or make any commitments for or create any obligations of any other Party except as provided herein without such other Party's prior written consent.
- 11. Survival: The provisions of this Agreement shall survive the expiration of the Term and the termination of this Agreement. Amendments and Extensions to this MOU may be made only by written agreement signed by all parties.

Authorized signatures below indicate understanding and acceptance of the terms of this Memorandum of Understanding.

Authorized Signatures by Participa	ting Agency:	
Williams Unified School District		
Name of District or County Office of	of Education	
Dr. Edgar Lampkin, Superintenden	t	
Printed Name/Title	Signature	Date
elampkin@williams.k12.ca.us Email Address		
<u>District Liaison</u> :		
Dr. Edgar Lampkin	elampkin@williams.k1	l2.ca.us
Printed Name/Title	Liaison's Email Address	
Sutter County Superintendent of So	chools as LEA:	
Tom Reusser/Superintendent	*	
Printed Name/Title	Signature	Date received at SCSOS

Williams Unified School District

Business Department 260 11th Street Williams, CA 95987 (530) 473-2550 FAX (530) 473-5894

ORDERED FROM:

FAX: (661) 399-0218

Sierra School Equipment Co PO Box 80667 Bakersfield, CA 93380-0667 9.5

PURCHASE ORDER

NO: PO20-00685 DATE 05/11/2020

SHIP TO:

Williams Elementary School 1404 E St. Williams, CA 95987-0007

IMPORTANT INSTRUCTIONS TO VENDOR

- 1. Itemized INVOICES and enclose PACKING LIST with ALL shipments.
- Purchase order number must appear on packing slips, invoices, packages, and correspondence relating to this order.
- No deviation in PRICE or SUBSTITUTION permitted without notice and acceptance prior to shipment.
- All deliveries F.O.B. Destination unless otherwise specified. If freight is to be charged, prepay, and add to invoice.
- 5. THE LAW REQUIRES MATERIAL SAFETY DATA SHEETS FOR PRODUCTS ON THIS ORDER. PLEASE ENCLOSE WITH INVOICE.

				PRODUCTS ON	THIS ORDER. PLEASE ENCLOSE	
ORDER LOCA 000 - District Of					REQUISITIONER Edgar Lampkin	REQUISITION # R20-00895
DATE REQU 05/25/202		F.O.B.	TERMS OF PAYMENT	SHIP VIA	BUYER	RPQ#
ITEM QTY	UNIT		DESCRIPTION		UNIT COST	EXTENSION
1 1	EACH	Wilsonart lam Quote 10324	with benches, 12"L x 29"H, chron iinate. 7	ne legs, standard	1,955.00	\$29,325.00
		Careteria Tac	lles for New ES MPR	Order Sub Sales Tax Shipping Adjustmen		\$29,325.00 2,272.69 .00
	1			Order Tota	al	\$31,597.69
			ACCOUNT DISTRIBU	TION	AMOUNT	
		(002647) 21-	9062-0-4400-0000-8100-000-000	0-9602	\$31,597.69	

Mooner



Proposal

Sierra School Equipment Company PO Box 80667 Bakersfield, CA 93380-0667

Phone: 661-399-2993
Fax: 661-399-0218
Email: sales@ssecinc.com
www.ssecinc.com

Order Number	103247		
Date	05/08/2020		
Customer PO No			
Customer Name	Williams USD		
Account Rep	Steven McDermott		
Project Number			
Terms	NET 30		
Page	1 of 2		

T Williams USD

Signature:_

O 260 11th Street Williams, CA 95987

ATTN: ATTN: Accounts Receivable

S Williams Elementary School - C06WLMS

H 1404 E Street

Williams, CA 95987

ATTN: Tim Wright - 530-681-7841

Line	Quantity	Description	Unit Price	Extended Amount	
1	15.00 Each	TBC71GCS BY-65 Table with benches, 12'L x 29"H, chrome legs, standard Wilsonart laminate. Laminate Color: TBD Edge Color: TBD Frame Color: Chrome Caster Color: TBD	1,955.00	29,325.0	

Order Sub-Total:

\$29,325.00

WILLIAMS-CALIFORNIA-95987-COLUSA CO-0.0775%:

\$2,272.69

TOTAL ORDER:

\$31,597.69

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED. THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE.

A FINANCE CHARGE OF 1-1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% WILL BE CHARGED ON ACCOUNTS PAST DUE.

Name:





Proposal

Sierra School Equipment Company PO Box 80667 Bakersfield, CA 93380-0667

Phone: 661-399-2993
Fax: 661-399-0218
Email: sales@ssecinc.com
www.ssecinc.com

Order Number	103247		
Date	05/08/2020		
Customer PO No			
Customer Name	Williams USD		
Account Rep	Steven McDermolt		
Project Number			
Terms	NET 30		
Page	2 of 2		

SIERRA SCHOOL EQUIPMENT COMPANY TERMS AND CONDITIONS

Purchase and Sale

- 1. All prices quoted shall remain valid for 30 days. Acceptance of the Seller's written quotation shall be evidenced by delivery of Buyer's written confirmation or written purchase order incorporating all of the provisions of Seller's quotation and these Terms and Conditions.
- A deposit of at least 50% of the invoice price of all goods and services may be required as a condition of order. The Seller shall render its invoice for balance due upon delivery and installation of the goods. Partial deliveries are to be paid upon presentation of invoice covering each partial shipment.
- Prices are subject to applicable federal, state, and local taxes. Buyers who are exempt from taxes shall provide the seller with copies of exemption certificates upon acceptance of this proposal.
- 4. Balance of the purchase price is due according to the terms stated on the Invoice. Any invoiced amounts that are not paid when due shall bear a monthly service charge of 1.5% of the overdue amount (or an annual rate of 18%) until paid in full.
- 5. Sales tax is included on the proposal and will be updated at time of delivery.

Delivery and Installation

- If requested by Buyer, delivery and installation at the job site will be provided so long as the site provides safe access and is free of obstacles to the proper installation of goods. Should installation require electric current, heat, lighting, hoisting, and or elevator, service shall be furnished without charge to Seller. Buyer shall cause to be provided adequate facilities for off-loading, staging, moving and handling of merchandise. Permits and licenses are the responsibility of the Buyer.
- 2. Delivery and installation shall be made Monday through Friday during normal working hours (8:00am 5:00pm) unless otherwise specified. Additional labor costs resulting from overtime work performed at Buyer's request shall be paid for by Buyer.
- 3. Delivery times are predicated on factory scheduling. Times are subject to factory delays, transit time, strikes, etc.
- 4. INSPECTION ACCEPTANCE: Buyer agrees to complete an inspection of product upon receipt of product and inform immediately the Seller of any damage or product not conforming to the Purchase Order. Upon signing of the Delivery Receipt, the Buyer agrees that the product is in acceptable condition and completes the Purchase Order as requested.

Cancellation and Change

- 1. Any modification to an accepted order must be mutually agreeable and are subject to the manufacturer's and Seller's approval. Changes must be made via revised purchase order, change order or signed and dated revised quotation.
- CONTRACT MERCHANDISE IS NOT RETURNABLE. Stock merchandise may be accepted for return based on manufacturer's policy. Items accepted for return may be subject to a 25% (or factory scheduled restocking charge plus freight charges.
- 3. If delivery or installation is delayed at the request of Buyer, payment shall be due upon the date Seller is prepared to make delivery or accomplish installation. Further, if delivery or installation is delayed at the request of Buyer, Buyer shall pay any storage fees and freight and handling charges incurred by the Seller or, if said goods are stored by Seller, Buyer shall pay a reasonable storage charge.

Warranties and Claims

- Unless otherwise specified, all furniture is warranted by Seller to be free from defects in materials and workmanship for the period of time each
 manufacturer provides on its product from date of delivery. Manufacturer's warranties will apply with any charge for labor at the prevailing rates. It is
 expressly agreed that this warranty is in place and in lieu of all warranties of fitness and merchantability.
- 2. All claims for shortage, damages or mis-shipped merchandise must be made in writing within five (5) days after the receiving date. In case of drop shipments where product is delivered without installation, Buyer will be responsible to file necessary freight claims in the event of damage.

Miscellaneous

- 1. If any part of these Terms and Conditions is held by a court or tribunal of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired in any way.
- 2. This agreement and all the rights and obligations of the parties shall be governed by the laws of the State of California. If Seller retains an attorney to enforce its rights under this agreement, Buyer agrees to pay reasonable attorneys fees and court costs.
- 3. The Seller retains a security interest in the merchandise until it is fully paid. Buyer assumes all risk of loss of delivered product and shall not be released from any obligations under this agreement due to product loss, damage, or disrepair following delivery and acceptance. Buyer will provide information necessary for preparation of and will execute one or more Financing Statements upon request of Seller.

	0			1	_						
	75	8:10-9:25		75	8:10-10:00		110		Days	Minutes	Total
Nutrition/Recess (30)		9:25-9:55	Nutrition/Recess (30)		10:00-10:30	Lunch/Recess (30)		TK/Kinder			
	75	9:55-11:10		75	10:30-12:40		130	Regular Day	107	310	33170
Lunch (45)		11:10-11:55	Lunch (45)					Early Release	64	260	1664
	75	11:55-1:35		100				Minimum Day	9	240	2160
Recess (15)											51970
	75									Required	36,000
	300	Total		250	Total		240			2	
	Minutes:	1st Grade Early R	elease	Minutes:	1st Grade Minim	num Day	Minutes:		Days	Minutes	Total
	90	8:10-9:40		90	8:10-10:25		135	First/Second/Third			
Nutrition/Recess (20)		9:40-10:00	Nutrition/Recess (20)		10:25-10:55	Lunch/Recess (30)		Regular Day	107	315	3370
	80	10:00-11:20		80	10:55-12:40		105	Early Release	64	265	1696
Lunch (40)		11:20-12:00	Lunch (40)		4			Minimum Day	g	240	216
	85	12:00-1:35		95							5282
Recess (15)	T)									Required	50,40
	60										
	315	Total		265	Total		240				
	Minutes:	2nd Grade Early I	Release	Minutes:	2nd Grade Minir	mum Day	Minutes:				
	90	8:10-9:40		90	8:10-10:40		150				
Nutrition/Recess (20)		9:40-10:00	Nutrition/Recess (20)		10:40-11:10	Lunch/Recess (30)					
	90	10:00-11:30		90	11:10-12:40		90				
Lunch (40)		11:30-12:10	Lunch (40)		1						
	75	12:10-1:35		85	1						
Recess (15)					4						
	60										
5	315	Total		265	Total		240				11
	Minutes:	3rd Grade Early R	Release	Minutes:	3rd Grade Minin	num Dav	Minutes:				
	90	8:10-9:40		90	8:10-10:55	,	165				
Nutrition/Recess (20)		9:40-10:00	Nutrition/Recess (20)		10:55-11:25	Lunch/Recess (30)					
1	100	10:00-11:40		100	11:25-12:40		75				
Lunch (40)		11:40-12:20	Lunch (40)								
	85			75							
Recess (15)	1				13						
9	40										
	Lunch (45) Recess (15) Nutrition/Recess (20) Lunch (40) Recess (15) Nutrition/Recess (20) Lunch (40) Recess (15)	Lunch (45) Recess (15) Recess (15) Minutes: 90 Nutrition/Recess (20) Recess (15) Minutes: 90 Nutrition/Recess (20) Minutes: 90 Nutrition/Recess (20) 90 Lunch (40) 75 Recess (15) 60 315 Minutes: 90 Nutrition/Recess (20) 90 Lunch (40) 75 Recess (15) 90 Nutrition/Recess (20) 100 Lunch (40) 85 Recess (15)	75	Total	Total Tota	Total Tota	Total Tota	Total Tota	Total Tota	Total Page Page	Total Process Proces

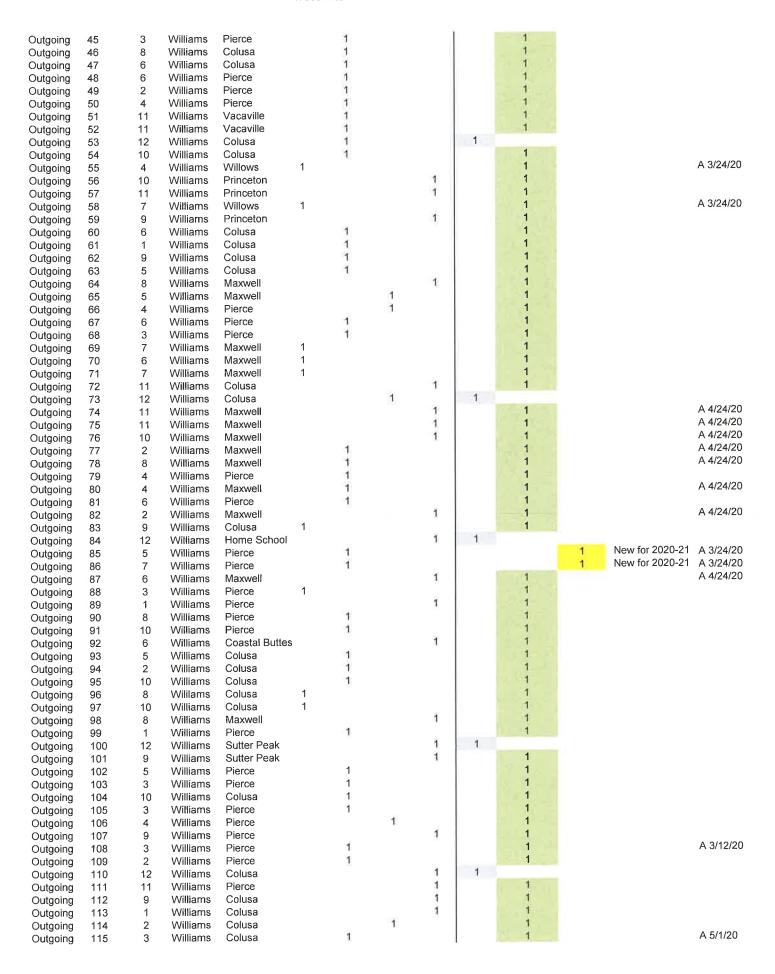
Williams Upper Elementary 2020-2021 Instructional Minutes/Bell Schedule

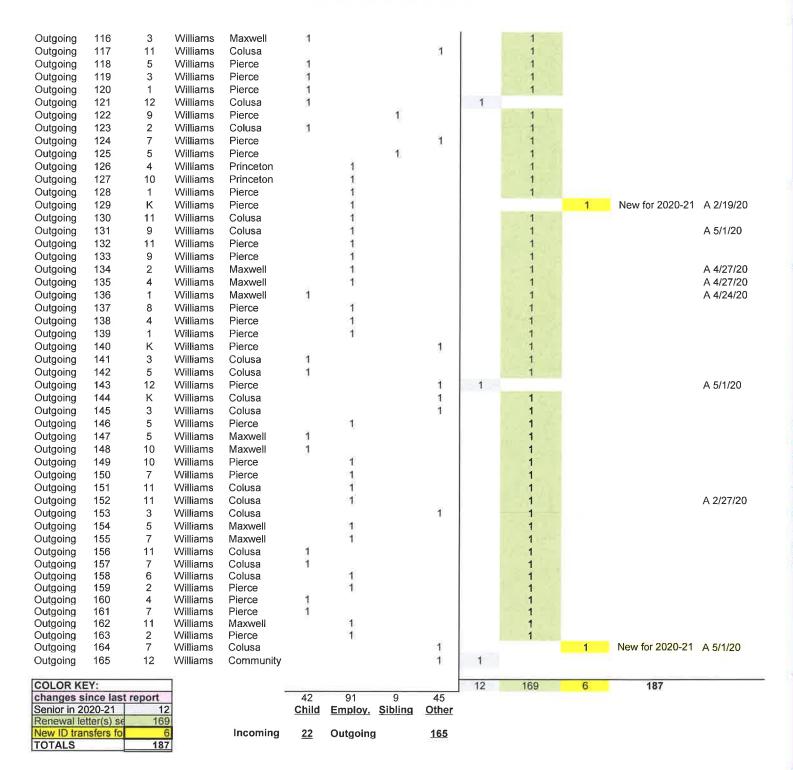
REGULAR DAY				MINIMUM DAY		
FOURTH GRADE		MINUTES		FOURTH THRU SIXTH	GRADE	MINUTES
8:10 TO 10:00		110		8:10 TO 10:50		160
10:00 TO 10:20	RECESS (20)	0		10:50 TO 11:10	LUNCH (0)	0
10:20 TO 12:40		140		11:10 TO 12:40		90
12:40 TO 1:20	LUNCH (40)	0		TOTAL		250
1:20 TO 2:50		90				
TOTAL		340				
FIFTH GRADE		MINUTES				
8:10 TO 10:00		110		EARLY RELEASE		
10:00 TO 10:20	RECESS (20)	0		MONDAY & FRIDAY	Y (64)	
10:20 TO 12:35		135				
12:35 TO 1:15	LUNCH (40)	0		8:10 TO 10:00		110
1:15 TO 2:50	1 4-05.31	95		10:00 TO 10:20	RECESS (20)	0
TOTAL		340		10:20 TO 12:30	()	130
				12:30 TO 1:10	LUNCH (40)	0
				1:10 TO 2:00		50
						290
SIXTH GRADE		MINUTES				
8:10 TO 10:00		110				
10:00 TO 10:20	RECESS (20)	0				
10:20 TO 12:30		130				
12:30 TO 1:10	LUNCH (40)	0				
1:10 TO 2:50		100				
TOTAL		340				
INSTRUCTIONAL MINUTES FOR		MINUTES	DAYS	TOTAL		
THE YEAR		MINUTES	DATS	IOIAL		
REGULAR DAYS		340	107	36,380		
GRADES 4-6		340	107	30,300		
MINIMUM DAYS GRADES 4-6		250	9	2,250		
EARLY RELEASE MONDAYS & FR	IDAVE	250	9	2,230		
GRADES 4-6	IDM19	290	64	18,560		
GRADES 4-0	-	TOTAL	180			
			9,	REQUIRED: 54,000		
				REQUIRED: 34,000		

Year End 2019	9-2020	2020-2021	
Incoming		Incoming	
Colusa Maxwell <u>Pierce</u> Total	13 7 <u>4</u> 24	Colusa Maxwell <u>Pierce</u> Total	12 8 2 22
Outgoing		Outgoing	
Coastal Buttes Colusa Community Home School Maxwell Meridian Pierce Princeton Sutter Charter Vacaville Willows Woodland Total	 55 1 2 27 2 72 9 	Coastal Buttes Colusa Community Home School Maxwell Meridian Pierce Princeton Sutter Charter Vacaville Willows Total	49 1 2 26 2 68 7
New: 46 Continuing: 15 Child Care: 42 Employment: Sibling: 12 Other: 54		New: 6 Continuing: 18 Child Care: 42 Employment: Sibling: 9 Other: 45	
Total: 203		Total: 187	

R: 5/12/20

UPDATED				5/12/						Renewal	New	Verif. Ltr. Mailed	A/approved D/denied V/verified
STU I.D.	#	GR	FROM		<u>Child</u>	Employ.	<u>Sibling</u>	<u>Other</u>	Senior	Letters	2020-21	2020-21	2020-21
Incoming		10	Colusa	Williams		1							
Incoming	2	5 2	Colusa Colusa	Williams Williams	1	1			n 1				
Incoming Incoming	3 4	7	Colusa	Williams	1					4			
Incoming	5	10	Colusa	Williams	1					1			
Incoming	6	12	Colusa	Williams	•			1	4				
Incoming	7	TK	Maxwell	Williams	1				7/1		1	New for 2020-21	A 3/9/20
Incoming	8	1	Maxwell	Williams	1					1			A 3/9/20
Incoming	9	3	Maxwell	Williams		1				1			
Incoming	10	2	Colusa	Williams		1				1			A 3/6/20
Incoming	11	K	Colusa	Williams		1					1	New for 2020-21	A 3/6/20
Incoming	12	7	Colusa	Williams				1		1			
Incoming	13	6	Maxwell	Williams	1					1			
Incoming	14	9	Pierce	Williams		1		0.00		1			
Incoming	15	1	Maxwell	Williams				1		1			
Incoming	16	10	Maxwell	Williams		1				1			
Incoming	17	11	Colusa	Williams		1			4	IIIa			
Incoming	18	12	Pierce	Williams				1	1				
Incoming	19	11	Colusa	Williams		90		- 3		1			
Incoming	20	7	Maxwell	Williams		1				1			
Incoming	21	5	Maxwell	Williams		1				1			
Incoming	22	K	Colusa	Williams		- 6			ļ.	75			
Outgoing	1	8	Williams	Pierce				1		1			
Outgoing	2	4	Williams	Pierce	1					1			
Outgoing	3	1	Williams	Pierce	1	920				1			A 4/00/00
Outgoing	4	2	Williams	Princeton	a:	1				1			A 4/22/20
Outgoing	5	2	Williams	Pierce	1	192				1 1			A 5/5/20
Outgoing	6	9	Williams	Pierce		1				110			
Outgoing	7	11	Williams	Pierce		1				1			
Outgoing	8	8	Williams	Pierce		1				1			
Outgoing	9	10	Williams	Pierce		7		4					
Outgoing	10	11	Williams	Meridian		4 0		1		1			
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Outgoing	12 13	11 9	Williams	Colusa Maxwell		100		1					
Outgoing	14	7	Williams	Princeton			1	. E					
Outgoing Outgoing	15	9	Williams	Colusa				1		1			
Outgoing	16	11	Williams	Colusa				1		1			
Outgoing	17	9	Williams	Colusa		4		8		1			
Outgoing	18	10	Williams	Colusa	1	*.1				1			A 4/28/20
Outgoing	19	7	Williams	Colusa	1					1			A 4/28/20
Outgoing	20	9	Williams	Colusa		1				1			
Outgoing	21	11	Williams	Pierce		1				1			A 2/3/20
Outgoing	22	8	Williams	Home School		-		1		1			
Outgoing	23	10	Williams	Colusa				1		1			
Outgoing	24	3	Williams	Pierce		1				1 .			
Outgoing	25	5	Williams	Pierce		1				1			
Outgoing	26	9	Wililams	Pierce		1				1			
Outgoing	27	12	Wililams	Pierce		1			1				
Outgoing	28	8	Wililams	Pierce		1				1			
Outgoing	29	2	Williams	Pierce	1					1			
Outgoing	30	9	Williams	Pierce		1				1			
Outgoing	31	8	Williams	Meridian				9		1			
Outgoing	32	5	Williams	Pierce			1			3			
Outgoing	33	9	Williams	Pierce	1					1			
Outgoing	34	1	Williams	Pierce	1					- 4			A 5/1/20
Outgoing	35	6	Williams	Colusa		1				1			A 5/1/20
Outgoing	36	11	Williams	Colusa		1				-1			A 5/1/20
Outgoing	37	9	Williams	Pierce		1				1			
Outgoing	38	5	Williams	Sutter Charter	•	1				1			
Outgoing	39	5	Williams	Maxwell	1					1			
Outgoing	40	7	Williams	Maxwell	1					1			
Outgoing	41	12	Williams	Sutter Charter				1	1				
Outgoing	42	10	Williams	Sutter Charter	•			1		1			
Outgoing	43	6	Williams	Pierce	1					1			
	44	8	Williams	Pierce	1					4			





WILLIAMS UNIFIED SCHOOL DISTRICT

P. O. Box 7 - 499 Marguerite Street - Suite C - Williams, California 95987

DR. EDGAR R. LAMPKIN, SUPERINTENDENT

District Office 530-473-2550 Fax 530-473-5894 www.williamsusd.net

"Students in Williams Unified will graduate with 21st century skills giving them true choices; career and/or college"

Date:

May 8, 2020

To:

Williams Unified School District Board of Trustees

From:

Dr. Mary L. Ponce, Williams Jr/Sr High Principal

Subject:

Disposal of WJSHS Obsolete Textbooks

As per WUSD Board Policy No. 3270: Sale and Disposal of Books, Equipment, and Supplies, it is the intention of the Williams Jr./Sr. High School to dispose of the attached list of obsolete textbooks.

Textbooks for disposal:

#	Title	ISBN
56	The Language of Literature, By McDougal Little Publishing Purple Series	0-618-60140-6
96	The Language of Literature, By McDougal Little Publishing Yellow	0-618-11572-3
107	The Language of Literature, By McDougal Little Publishing orange	0-895-93172
115	The Language of Literature, By McDougal Little Publishing green	0-618-11573-0
85	The Language of Literature, By McDougal Little Publishing Blue	0-618-27657-2
85	Magruders's American Government	0-13-373172-3
101	American Anthem Modern American History	0-03-043299-5
87	Glencoe Economics Today & Tomorrow	0-07-825980-07
732	Total textbooks	2

Williams Unified School District Wellness Policy

Table of Contents

Preamble	2
School Wellness Committee	3
Wellness Policy Implementation, Monitoring, Accountability, and Community Engagement	5
Nutrition	7
Physical Activity	12
Other Activities that Promote Student Wellness	15
Glossary	17
Annendix	18

Williams Unified School District Wellness Policy

Preamble

Williams Unified School District (hereto referred to as the District) is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental and social success, we need to create positive, safe and health-promoting learning environments at every level, in every setting, throughout the school year.

Research shows that two components, good nutrition and physical activity before, during and after the school day, are strongly correlated with positive student outcomes. For example, student participation in the U.S. Department of Agriculture's (USDA) School Breakfast Program is associated with higher grades and standardized test scores, lower absenteeism and better performance on cognitive tasks.¹⁻⁷ Conversely, less-than-adequate consumption of specific foods including fruits, vegetables and dairy products, is associated with lower grades among students.

8-10 In addition, students who are physically active through active transport to and from school, recess, physical activity breaks, high-quality physical education and extracurricular activities – do better academically.¹¹⁻¹⁴. Finally, there is evidence that adequate hydration is associated with better cognitive performance. ¹⁵

This policy outlines the District's approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. Specifically, this policy establishes goals and procedures to ensure that:

- Students in the District have access to healthy foods throughout the school day both through reimbursable school meals and other foods available throughout the school campus in accordance with Federal and state nutrition standards;
- Students receive quality nutrition education that helps them develop lifelong healthy eating behaviors;
- Students have opportunities to be physically active before, during and after school;
- Schools engage in nutrition and physical activity promotion and other activities that promote student wellness:
- School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school;
- The community is engaged in supporting the work of the District in creating continuity between school and other settings for students and staff to practice lifelong healthy habits; and
- The District establishes and maintains an infrastructure for management, oversight, implementation, communication about and monitoring of the policy and its established goals and objectives.

This policy applies to all students, staff and schools in the District. Specific measureable goals and outcomes are identified within each section below.

- The District will coordinate the wellness policy with other aspects of school management, including the District's School Improvement Plan, when appropriate.
- NOTE: Will also include any relevant data or statistics from state or local sources supporting the need for establishing and achieving the goals in this policy.]

I. School Wellness Committee

Committee Role and Membership

The District will convene a representative district wellness committee (hereto referred to as the DWC) that meets or corresponds electronically at least two times per year to establish goals for and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this district-level wellness policy (heretofore referred as "wellness policy").

The DWC membership will represent all school levels (elementary and secondary schools) and include (to the extent possible), but not be limited to: parents and caregivers; students; representatives of the school nutrition program (e.g., school nutrition director); physical education teachers; health education teachers; school health professionals (e.g., health education teachers, school health services staff [e.g., nurses, physicians, dentists, health educators, and other allied health personnel who provide school health services], and mental health and social services staff [e.g., school counselors, psychologists, social workers, or psychiatrists]; school administrators (e.g., superintendent, principal, vice principal), school board members; health professionals (e.g., dietitians, doctors, nurses, dentists); and the general public. When possible, membership will also include Supplemental Nutrition Assistance Program Education coordinators (SNAP-EDEDSNAP-Ed). To the extent possible, the DWC will include representatives from each school building and reflect the diversity of the community.

Leadership

The Superintendent or designee(s) will convene the DWC and facilitate development of and updates to the wellness policy, and will ensure each school's compliance with the policy.

The designated official for oversight:

Dr. Edgar Lampkin, Superintendent

The name(s), title(s), and contact information (email address is sufficient) of this/these individual(s) is(are):

Name	Title / Relationship to the School or District	Email address	Role on Committee			
Hector Gonzalez	Principal 4-6	hgonzalez@williams.k12.ca.us	Upper Elementary School Principal			
Hermann, Tony	Health Instructor	thermann@williams.k12.ca.us	Health Review, Secondary Representative			
Monica Vega- Mendoza	District Liaison	mvega- mendoza@williams.k12.ca.us	Liaison between Parents & District			
Minutti, Ana	Parent	Anaminutti04@hotmail.com	Parent Representative			
Rita Palmer	UC Cooperative Extension	rjpalmer@ucanr.edu	General Public/Cooperative Assistance			
Simmons, George	School Board Member	shahtoo@frontiernet.net	Board Representative			
WHS Leadership Class	Students	c/o tsebree@williams.k12.ca.us	Student Representatives			
Ward, Kristi	Food & Nutrition Director	kward@williams.k12.ca.us	Coordinator for the Wellness Policy implementation			
Toni Marquez	Learning Support Specialist	amarquez@williams.k12.ca.us	School Counselor			
Bautista, Armando	Parent	Boss33@mail.com	Parent			
Andrea Garcia	School Nurse	andreagarcia@williams.k12.ca .us	School Health Professional			
WUES Student Club	Students	c/o hgonzalez@williams.k12.ca.us	Student Representatives			

Wellness Policy Implementation, Monitoring, Accountability and Community Engagement

Implementation Plan

The District will develop and maintain a plan for implementation to manage and coordinate the execution of this wellness policy. The plan delineates roles, responsibilities, actions and timelines specific to each school; and includes information about who will be responsible to make what change, by how much, where and when; as well as specific goals and objectives for nutrition standards for all foods and beverages available on the school campus, food and beverage marketing, nutrition promotion and education, physical activity, physical education and other school-based activities that promote student wellness. It is recommended that the school use the Healthy Schools Program online tools to complete a school-level assessment based on the Centers for Disease Control and Prevention's School Health Index, create an action plan that fosters implementation and generate an annual progress report.

This wellness policy can be found at: www.williamsusd.net. A copy of the policy as well as progress reports are located in the Food & Nutrition Office.

Recordkeeping

The District will retain records to document compliance with the requirements of the wellness policy at the Food & Nutrition Office and/or on www.williamsusd.net. Documentation maintained in this location will include but will not be limited to:

- The written wellness policy;
- Documentation demonstrating that the policy has been made available to the public;
- Documentation of efforts to review and update the Local Schools Wellness Policy; including an indication of who is involved in the update and methods the district uses to make stakeholders aware of their ability to participate on the DWC;
- Documentation to demonstrate compliance with the annual public notification requirements;
- The most recent assessment on the implementation of the local school wellness policy;
- Documentation demonstrating the most recent assessment on the implementation of the Local School Wellness Policy has been made available to the public.

Annual Notification of Policy

The District will actively inform families and the public each year of basic information about this policy, including its content, any updates to the policy and implementation status. The District will make this information available via the district website and/or district-wide communications. The District will provide as much information as possible about the school nutrition environment. This will include a summary of the District's events or activities related to wellness policy implementation. Annually, the District will also publicize the name and contact information of the District/school officials leading and coordinating the committee, as well as information on how the public can get involved with the school wellness committee.

Triennial Progress Assessments

At least once every three years, the District will evaluate compliance with the wellness policy to assess the implementation of the policy and include:

- The extent to which schools under the jurisdiction of the District are in compliance with the wellness policy;
- The extent to which the District's wellness policy compares to the Alliance for a Healthier Generation's model wellness policy; and
- A description of the progress made in attaining the goals of the District's wellness policy.

The position/person responsible for managing the triennial assessment and contact information is Kristi Ward, Food & Nutrition Director.

The DWC, in collaboration with individual schools, will monitor schools' compliance with this wellness policy.

The District will actively notify households/families of the availability of the triennial progress report.

Revisions and Updating the Policy

The DWC will update or modify the wellness policy based on the results of the annual School Health Index and triennial assessments and/or as District priorities change; community needs change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. The wellness policy will be assessed and updated as indicated at least every three years, following the triennial assessment.

Community Involvement, Outreach and Communications

The District is committed to being responsive to community input, which begins with awareness of the wellness policy. The District will actively communicate ways in which representatives of DWC and others can participate in the development, implementation and periodic review and update of the wellness policy through a variety of means appropriate for that district. The District will also inform parents of the improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snacks in School nutrition standards. The District will use electronic mechanisms, such as email or displaying notices on the district's website, as well as non-electronic mechanisms, such as newsletters, presentations to parents, or sending information home to parents, to ensure that all families are actively notified of the content of, implementation of, and updates to the wellness policy, as well as how to get involved and support the policy. The District will ensure that communications are culturally and linguistically appropriate to the community, and accomplished through means similar to other ways that the district and individual schools are communicating important school information with parents.

The District will actively notify the public about the content of or any updates to the wellness policy annually, at a minimum. The District will also use these mechanisms to inform the community about the availability of the annual and triennial reports.

II. Nutrition

School Meals

Our school district is committed to serving healthy meals to children, with plenty of fruits, vegetables, whole grains, and fat-free and low-fat milk; that are moderate in sodium, low in saturated fat, and have zero grams *trans*-fat per serving (nutrition label or manufacturer's specification); and to meeting the nutrition needs of school children within their calorie requirements. The school meal programs aim to improve the diet and health of school children, help mitigate childhood obesity, model healthy eating to support the development of lifelong healthy eating patterns and support healthy choices. Our district offers choices in meals to help accommodate cultural food preferences and special dietary needs.

All schools within the District participate in USDA child nutrition programs, including the National School Lunch Program (NSLP), the School Breakfast Program (SBP), and after school Supper Program. The District also operates additional nutrition-related programs and activities including Afterschool Snacks provided to children working on credit recovery or homework help. All schools within the District are committed to offering school meals through the NSLP and SBP programs, and other applicable Federal child nutrition programs, that:

- Are accessible to all students:
- Are appealing and attractive to children;
- Are served in clean and pleasant settings;
- Meet or exceed current nutrition requirements established by local, state, and Federal statutes and regulations. (The District offers reimbursable school meals that meet <u>USDA</u> nutrition standards.)
- Promote healthy food and beverage choices using the following <u>Smarter Lunchroom</u> techniques:
 - Whole fruit options are displayed in attractive bowls or baskets (instead of chaffing dishes or hotel pans).
 - Sliced or cut fruit is available daily.
 - Daily fruit options are displayed in a location in the line of sight and reach of students.
 - Daily vegetable options are bundled into all grab-and-go meals available to students.
 - All staff members, especially those serving, have been trained to politely prompt students to select and consume the daily vegetable options with their meal.
 - White milk is placed in front of other beverages in all coolers.
 - Alternative entrée options (e.g., salad bar, yogurt parfaits, etc.) are highlighted on posters or signs within all service and dining areas.
 - A reimbursable meal can be created in any service area available to students (e.g., salad bars, snack rooms, etc.).
 - Student artwork is displayed in the service and/or dining areas.
 - Daily announcements are used to promote and market menu options.
- Menus will be posted on the District website or individual school websites, and nutrient content and ingredients are provided by request.
- School meals are administered by a team of child nutrition professionals.
- The District child nutrition program will accommodate students with special dietary needs.
- Students will be allowed at least 10 minutes to eat breakfast and at least 20 minutes to eat lunch, counting from the time they have received their meal and are seated
- Students are served lunch at a reasonable and appropriate time of day.
- When possible, Lunch will follow the recess period to better support learning and healthy eating.

- Participation in Federal child nutrition programs will be promoted among students and families to help ensure that families know what programs are available in their children's school.
- The District will implement the following five Farm to School activities
 - Local and/or regional products are incorporated into the school meal program;
 - Messages about agriculture and nutrition are reinforced throughout the learning environment;
 - School hosts a school garden;
 - School hosts field trips to local farms; and
 - School utilizes promotions or special events, such as tastings, that highlight the local/ regional products.]

Staff Qualifications and Professional Development

All school nutrition program directors, managers and staff will meet or exceed hiring and annual continuing education/training requirements in the <u>USDA professional standards for child nutrition professionals</u>. These school nutrition personnel will refer to <u>USDA's Professional Standards for School Nutrition Standards website</u> to search for training that meets their learning needs.

Water

To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day* and throughout every school campus* ("school campus" and "school day" are defined in the glossary). The District will make drinking water available where school meals are served during mealtimes.

- Water cups/jugs will be available in the cafeteria if a drinking fountain is not present.
- All water sources and containers will be maintained on a regular basis to ensure good hygiene and health safety standards. Such sources and containers may include drinking fountains, water jugs, hydration stations, water jets and other methods for delivering drinking water.]
- Students will be allowed to bring and carry (approved) water bottles filled with only water with them throughout the day.

Competitive Foods and Beverages

The District is committed to ensuring that all foods and beverages available to students on the school campus* during the school day* support healthy eating. The foods and beverages sold and served outside of the school meal programs (e.g., "competitive" foods and beverages) will meet the USDA Smart Snacks in School nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day and create an environment that reinforces the development of healthy eating habits. A summary of the standards and information, as well as a Guide to Smart Snacks in Schools are available at: http://www.fns.usda.gov/healthierschoolday/tools-schools-smart-snacks. The Alliance for a Healthier Generation provides a set of tools to assist with implementation of Smart Snacks available at www.foodplanner.healthiergeneration.org.

[NOTE: In some cases, states have passed more stringent nutrition standards for competitive foods and beverages in addition to the USDA Smart Snacks in School nutrition standards. In these states, districts and schools must also comply with their state standards.]

To support healthy food choices and improve student health and well-being, all foods and beverages outside the reimbursable school meal programs that are <u>sold</u> to students on the school campus during the school day will meet or exceed the USDA Smart Snacks nutrition standards and will meet or exceed state nutrition standards. These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, à la carte options in cafeterias, vending machines, school stores and snack or food carts.

Celebrations and Rewards

All foods <u>offered</u> on the school campus will meet or exceed the USDA Smart Snacks in School nutrition standards and *will meet or exceed state nutrition standards*, including through:

- Celebrations and parties. The district will provide a list of healthy party ideas to parents and teachers on the District Website, including non-food celebration ideas. Healthy party ideas are available from the <u>Alliance for a Healthier Generation</u> and from the <u>USDA</u>.
- 2. Classroom snacks brought by staff & parents. The District will encourage staff & parents to bring healthy choices in shacks, The District Website will include lists of ideas
- 3. Rewards and incentives. The District Website will include lists for teachers and other relevant school staff of <u>alternative ways to reward children</u>. Foods and beverages will not be withheld as punishment for any reason, such as for performance or behavior.

Fundraising

Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus* during the school day*. The District will make available to parents and teachers a list of healthy fundraising ideas [examples from the Alliance for a Healthier Generation and the USDA].

Fundraising during school hours will sell only non-food items or foods and beverages that meet or exceed the Smart Snacks nutrition standards. These fundraisers may include but are not limited to, donation nights at restaurants, cookie dough, candy and pizza sales, market days, etc.

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs. Students and staff will receive consistent nutrition messages throughout schools, classrooms, gymnasiums, and cafeterias. Nutrition promotion also includes marketing and advertising only nutritious foods and beverages to students and is most effective when implemented consistently through a comprehensive and multi-channel approach by school staff, teachers, parents, students and the community.

The District will promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion will occur through at least:

- Implementing at least ten or more evidence-based healthy food promotion techniques through the school meal programs using <u>Smarter Lunchroom techniques</u>; and
- Ensuring 100% of foods and beverages promoted to students meet the USDA Smart Snacks in School nutrition standards. Additional promotion techniques that the District and individual schools may use are available at http://www.foodplanner.healthiergeneration.org/.

Nutrition Education

The District will teach, model, encourage and support healthy eating by all students. Schools will provide nutrition education and engage in nutrition promotion that:

- Is designed to provide students with the knowledge and skills necessary to promote and protect their health;
- Is part of not only health education classes, but also integrated into other classroom instruction through subjects such as math, science, language arts, social sciences and elective subjects;
- Includes enjoyable, developmentally-appropriate, culturally-relevant and participatory activities, such as cooking demonstrations or lessons, promotions, taste-testing, farm visits and school gardens;
- Promotes fruits, vegetables, whole-grain products, low-fat and fat-free dairy products and healthy food preparation methods;
- Emphasizes caloric balance between food intake and energy expenditure (promotes physical activity/exercise);
- Links with school meal programs, cafeteria nutrition promotion activities, school gardens, Farm to School programs, other school foods and nutrition-related community services;
- Teaches media literacy with an emphasis on food and beverage marketing; and
- Includes nutrition education training for teachers and other staff.
- All health education teachers will provide opportunities for students to practice or rehearse the skills taught through the health education curricula

Essential Healthy Eating Topics in Health Education

The District will include in the health education curriculum a minimum of 12 of the following essential topics on healthy eating:

- Relationship between healthy eating and personal health and disease prevention
- Food guidance from MyPlate
- Reading and using FDA's nutrition fact labels
- Eating a variety of foods every day
- Balancing food intake and physical activity
- Eating more fruits, vegetables and whole grain products
- Choosing foods that are low in fat, saturated fat, and cholesterol and do not contain trans fat
- Choosing foods and beverages with little added sugars
- Eating more calcium-rich foods
- Risks of unhealthy weight control practices

- Accepting body size differences
- Food safety
- Importance of water consumption
- Importance of eating breakfast
- Making healthy choices when eating at restaurants
- Eating disorders
- The Dietary Guidelines for Americans
- Reducing sodium intake
- Social influences on healthy eating, including media, family, peers and culture
- How to find valid information or services related to nutrition and dietary behavior
- How to develop a plan and track progress toward achieving a personal goal to eat healthfully
- Resisting peer pressure related to unhealthy dietary behavior
- Influencing, supporting, or advocating for others' healthy dietary behavior

Food and Beverage Marketing in Schools

The District is committed to providing a school environment that ensures opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. The District strives to teach students how to make informed choices about nutrition, health and physical activity. These efforts will be weakened if students are subjected to advertising on District property that contains messages inconsistent with the health information the District is imparting through nutrition education and health promotion efforts. It is the intent of the District to protect and promote student's health by permitting advertising and marketing for only those foods and beverages that are permitted to be sold on the school campus, consistent with the District's wellness policy.

Any foods and beverages marketed or promoted to students on the school campus* during the school day* will meet or exceed the USDA Smart Snacks in School nutrition standards and State Nutrition Standards. Only those foods that comply with or exceed those nutrition standards are permitted to be marketed or promoted to students.

In addition to federal marketing and advertising requirements, California passed AB 841 which becomes effective January 1, 2018. This law creates EC 49431.9 which requires a school, school district, or charter school participating in the NSLP or SBP to follow certain food and beverage marketing and advertising practices. According to AB 841 a school, school district, or charter school participating in the NSLP or SBP cannot:

- Advertise any food or beverage on school campus, during the school day unless the item complies with the applicable state and/or federal competitive food requirements
- Participate in a corporate incentive program that rewards students with free or discounted foods or beverages that do not comply with the state and/or federal competitive food requirements

AB 841 advertising restrictions do not apply in the following circumstances:

- Advertising on broadcast, digital, or print media, unless the media are produced or controlled by the LEA, school, faculty, or its students
- Advertising on clothing with brand images
- Advertising contained in product packaging

AB 841 does not require the school, school district, or charter school to immediately replace durable, non-consumable items such as scoreboards, team uniforms, etc., but does require schools to comply as these items are replaced or contracts are renegotiated.

While AB 841 allows advertising of infrequent school fundraising events involving food or beverages that do not meet the state and/or federal competitive food requirements, the federal rule is stricter and does not allow this practice. Therefore, a school, school district, or charter school participating in the NSLP or SBP is not allowed to advertise on school campus during the school day, any foods or beverages that do not comply with the state and/or federal competitive food requirements, including infrequent school fundraising events.

As the District/school nutrition services/Athletics Department/PTA/PTO reviews existing contracts and considers new contracts, equipment and product purchasing (and replacement) decisions should reflect the applicable marketing guidelines established by the District wellness policy.

III. Physical Activity

Children and adolescents are recommended to participate in at least 60 minutes of physical activity throughout every day. A substantial percentage of students' physical activity can be provided through a comprehensive school physical activity program (CSPAP). A CSPAP reflects strong coordination and synergy across all of the components: quality physical education as the foundation; physical activity before, during and after school; staff involvement and family and community engagement and the district is committed to providing these opportunities. Schools will ensure that these varied physical activity opportunities are in addition to, and not as a substitute for, physical education (addressed in "Physical Education" subsection). All schools in the district will be encouraged to participate in *Let's Move!* Active Schools (www.letsmoveschools.org) in order to successfully address all CSPAP areas.

Physical activity during the school day (including but not limited to recess, classroom physical activity breaks or physical education) **should not be withheld or imposed** as punishment for any reason. This does not include participation on sports teams that have specific academic requirements or school/district rule violations requiring administrative involvement. The district will provide teachers and other school staff with a <u>list of ideas</u> for alternative ways to discipline students.

To the extent practicable, the District will ensure that its grounds and facilities are safe and that equipment is available to students to be active. The District will conduct necessary inspections and repairs.

 Through a formal joint- or shared-use agreement, indoor and outdoor physical activity facilities and spaces will be open to students, their families, and the community outside of

- school hours (meets Healthy Schools Program Gold-level criteria). <u>Change Lab Solutions</u> provides guidance regarding joint- or shared-use agreements.
- The District will work with schools to ensure that inventories of physical activity supplies and equipment are known and, when necessary, will work with community partners to ensure sufficient quantities of equipment are available to encourage physical activity for as many students as possible.]

Physical Education

The District will provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and state standards for physical education. The physical education curriculum will promote the benefits of a physically active lifestyle and will help students develop skills to engage in lifelong healthy habits, as well as incorporate essential health education concepts (discussed in the "Essential Physical Activity Topics in Health Education" subsection). The curriculum will support the essential components of physical education.

All students will be provided equal opportunity to participate in physical education. The District will make appropriate accommodations to allow for equitable participation for all students and will adapt physical education classes and equipment as necessary.

All **students in K-8** will receive physical education for at least 200 minutes every 10 days throughout the school year.

All **secondary students 7**-12 are required to take the equivalent of two academic years of physical education. Secondary students are required 400 minutes every 10 days of physical education.

The District physical education program will promote student physical fitness through individualized fitness and activity assessments "California Fitness Gram Test" and will use criterion-based reporting for each student.

 Students will be moderately to vigorously active for at least 50% of class time during most or all physical education class sessions.

Essential Physical Activity Topics in Health Education

Health education will be required in all grades (elementary) and the district will require middle and high school students to take and pass at least one health education course. The District will include in the health education curriculum a minimum of 12 the following essential topics on physical activity:

- The physical, psychological, or social benefits of physical activity
- How physical activity can contribute to a healthy weight
- How physical activity can contribute to the academic learning process
- How an inactive lifestyle contributes to chronic disease
- Health-related fitness, that is, cardiovascular endurance, muscular endurance, muscular strength, flexibility, and body composition
- Differences between physical activity, exercise and fitness

- Phases of an exercise session, that is, warm up, workout and cool down
- Overcoming barriers to physical activity
- Decreasing sedentary activities, such as TV watching
- Opportunities for physical activity in the community
- Preventing injury during physical activity
- Weather-related safety, for example, avoiding heat stroke, hypothermia and sunburn while being physically active
- How much physical activity is enough, that is, determining frequency, intensity, time and type
 of physical activity
- Developing an individualized physical activity and fitness plan
- Monitoring progress toward reaching goals in an individualized physical activity plan
- Dangers of using performance-enhancing drugs, such as steroids
- Social influences on physical activity, including media, family, peers and culture
- How to find valid information or services related to physical activity and fitness
- How to influence, support, or advocate for others to engage in physical activity
- How to resist peer pressure that discourages physical activity.

Recess (Elementary)

All elementary schools will offer at least **20 minutes of recess** on all days during the school year, this *policy may be waived on early dismissal or late arrival days*. If recess is offered before lunch, schools will have appropriate hand-washing facilities and/or hand-sanitizing mechanisms located just inside/outside the cafeteria to ensure proper hygiene prior to eating and students are required to use these mechanisms before eating. Hand-washing time, as well as time to put away coats/hats/gloves, will be built in to the recess transition period/timeframe before students enter the cafeteria.

Outdoor recess will be offered when weather is feasible for outdoor play.

In the event that the school or district must conduct **indoor recess**, teachers and staff will follow the indoor recess guidelines that promote physical activity for students, to the extent practicable. *Each school will maintain and enforce its own indoor recess guidelines*.

Recess will complement, not substitute, physical education class. Recess monitors or teachers will encourage students to be active, and will serve as role models by being physically active alongside the students whenever feasible.

Classroom Physical Activity Breaks (Elementary and Secondary)

The District recognizes that students are more attentive and ready to learn if provided with periodic breaks when they can be physically active or stretch. Thus, students will be offered **periodic opportunities** to be active or to stretch throughout the day on all or most days during a typical school week. The District recommends teachers provide short (3-5-minute) physical activity breaks to students during and between classroom times at least three days per week. These physical activity breaks will complement, not substitute, for physical education class, recess, and class transition periods.

The District will provide resources and links to resources, tools, and technology with ideas for classroom physical activity breaks. Resources and ideas are available through <u>USDA</u> and the Alliance for a <u>Healthier Generation</u>.

Active Academics

Teachers will incorporate movement and kinesthetic learning approaches into "core" subject instruction when possible (e.g., science, math, language arts, social studies and others) and do their part to limit sedentary behavior during the school day.

The District will support classroom teachers incorporating physical activity and employing kinesthetic learning approaches into core subjects by providing annual professional development opportunities and resources, including information on leading activities, activity options, as well as making available background material on the connections between learning and movement.

Teachers will serve as role models by being physically active alongside the students whenever feasible.

Before and After School Activities

The District offers opportunities for students to participate in physical activity either before and/or after the school day (or both) through a variety of methods. The District will encourage students to be physically active before and after school by: providing an afterschool enrichment (ASES, K-8) program, various athletic programs (9-12) including an ASB Running Club.

Active Transport

The District will support active transport to and from school, such as walking or biking. The District will encourage this behavior by:

- Designate safe or preferred routes to school
- Secure storage facilities for bicycles and helmets (e.g., shed, cage, fenced area)
- Instruction on walking/bicycling safety provided to students
- Use crossing guards
- Use crosswalks on streets leading to schools
- Create and distribute maps of school environment (e.g., sidewalks, crosswalks, roads, pathways, bike racks, etc.)

IV. Other Activities that Promote Student Wellness

The District will integrate wellness activities across the entire school setting, to include the cafeteria, in and outside the classroom. In addition, the District has proactively coordinated initiatives that include social emotional support considering heart, body and mind. The District will coordinate and integrate other initiatives related to physical activity, physical education, nutrition and other wellness components so that all efforts are complementary. The District will continue to work towards the same set of goals and objectives promoting optimal development on social emotional learning as well as overall student well-being that will further foster strong educational outcomes.

Schools in the District are encouraged to coordinate content across curricular areas that promote and stimulate overall health, in teaching nutritional concepts utilizing mathematics, with consultation provided by either the school or the District's curriculum experts.

Community Partnerships

The District will *continue* & seek additional relationships with community partners (e.g., hospitals, universities/colleges, local businesses, SNAP-Ed providers and coordinators, etc.) in support of this wellness policy's implementation. Existing and new community partnerships and sponsorships will be evaluated to ensure that they are consistent with the wellness policy and its goals.

Community Health Promotion and Family Engagement

The District will promote to parents/caregivers, families, and the general community the benefits of and approaches for healthy eating and physical activity throughout the school year. Families will be informed and invited to participate in school-sponsored activities and will receive information about health promotion efforts.

As described in the "Community Involvement, Outreach, and Communications" subsection, the District will use electronic mechanisms (e.g., email or displaying notices on the district's website), as well as non-electronic mechanisms, (e.g., newsletters, presentations to parents or sending information home to parents), to ensure that all families are actively notified of opportunities to participate in school-sponsored activities and receive information about health promotion efforts.

Staff Wellness and Health Promotion

The DWC will encourage all staff to actively promote and model healthy eating and physical activity behaviors on campus, in the classroom and in the cafeteria.

The District will support staff by providing healthy meal choices in staff meetings.

Professional Learning

When feasible, the District will offer annual professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom and school (e.g., increasing the use of kinesthetic teaching approaches or incorporating nutrition lessons into math class). Professional learning will help District staff understand the connections between academics and health and the ways in which health and wellness are integrated into ongoing district reform or academic improvement plans/efforts.

Glossary:

Extended School Day – the time during, before and after school that includes activities such as clubs, intramural sports, band and choir practice, drama rehearsals and more.

School Campus - areas that are owned or leased by the school and used at any time for school-related activities, including on the outside of the school building, school buses or other vehicles used to transport students, athletic fields and stadiums (e.g., on scoreboards, coolers, cups, and water bottles), or parking lots.

School Day – the time between midnight the night before to 30 minutes after the end of the instructional day.

Triennial – recurring every three years.

Appendix

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MEMORANDUM OF UNDERSTANDING BETWEEN THE WILLIAMS UNIFIED SCHOOL DISTRICT AND THE WILLIAMS TEACHERS ASSOCIATION DISTANCE LEARNING DUE TO SCHOOL CLOSURES DURING COVID-19 PANDEMIC APRIL 23, 2020

The Williams Unified School District ("District") and Williams Teachers Association ("Association") enter this Memorandum of Understanding ("MOU") regarding distance learning related to the coronavirus ("COVID-19") pandemic.

The Parties previously entered an MOU dated March 23, 2020 regarding issues related to COVID-19, which continues in effect through the end of the 2019-2020 school year. This agreement is intended to supplement the March 23rd MOU and provide further details on the distance learning model that will be used for most, or all, of the remainder of the 2019-2020 school year to allow for social distancing, as recommended by public health officials to prevent the spread of illness arising from COVID-19.

The District and Association agree as follows:

Defining "Distance Learning," Assessment, and Student Expectations

- The District and Association recognize the importance of maintaining safe learning opportunities for
 the benefit of the students and communities served by the District and its certificated staff. For the
 purpose of this MOU, "distance learning" means instruction in which the student and instructor are in
 different locations. Methods could include on-line instruction, take home packets, phone calls, emails,
 text reminder applications, and other means of communication.
- State assessments scheduled after March 16, 2020 have been suspended. STAR Reading & STAR Math will be taken on-line at home by students in May as a means of a local measurement.
- Distance Learning activities provided to students will include enrichment, engagement, and
 review through both whole group and small group instruction as needed and through programs
 available to all unit members to the extent possible via distance learning. As a result of engaging
 in distance learning during this unprecedented time, the grading of students will be modified by
 the District's Board of Education with the State Superintendent of Public Instructions (SSPI) and
 the California Department of Education (CDE) guidelines in mind.
- Teachers will provide feedback on student work when appropriate, will be available to provide feedback and support during office hours and will let student and their parent(s)/legal guardian(s) know how to reach them.
- The District, in collaboration with the Association, agrees to make provisions for certificated staff to
 enable students to engage in a unique education delivery model distance learning. This model will
 provide teachers with an alternative method of delivering instruction that will be the preferred
 method with shelter-in-place orders in force.
- Should any unit member wish to enter a District site, they shall notify their site administrator. All
 District employees must adhere to all orders and guidelines from State and Colusa County Public
 Health departments regarding social distancing and other health and hygiene requirements whenever

they do enter a site. Supervisor approval in writing must be obtained prior to any unit member entering a work site.

Following state or county orders and mandates, the District will limit requirements for WTA unit
members to be on campus to perform essential duties that cannot be done remotely. If the
District determines that on-site essential duties must be performed, it will first seek volunteers
for such duties. If there are no volunteers and the essential work can only be performed by a
certificated teacher or administrator, unit members without classroom assignments, and
administrators, will be first asked to perform the tasks so long as they are qualified to do so,
before any unit members with classroom assignments are asked if the tasks need to be done
during core instructional time.

Equipment, Training, and Technical Support

- The District shall provide all reasonably necessary equipment, hot spots or improved home internet to deliver distance learning with approval in advance by the site-administrator. Staff shall not be liable for accidental damage to District equipment. If a bargaining unit member chooses to provide printed materials to students and has the approval of their site-administrator, the unit member will be responsible for putting materials together and sending them electronically to their site administrator, who will be responsible for oversight of printing and distributing such materials to students.
- Bargaining unit members who are required by the District to purchase any items to ensure their ability to
 produce quality distance learning online shall be reimbursed for items with receipts, or proof of
 increased cost to them. Site administrators must approve any such purchase in advance in writing for it
 to be reimbursable. This will be for costs incurred between April 13th through May 29th. In the event
 schools reopen prior to the end of the school year, the amount shall be prorated accordingly.
- Bargaining unit members have received professional development on the use of technology and the
 delivery of instruction via distance learning. To the extent that certain bargaining unit members need
 further assistance, one-on-one training opportunities will be made available virtually or in-person, as
 needed, prior to the implementation of distance learning on April 20th or 21st, depending on the school
 site. Upon request of a teacher, to the full extent possible, an administrator will be made available to
 co-teach initial lessons with teachers who need extra help to get started with distance learning.
- The District shall provide bargaining unit members access to District provided technical support via virtual tools. This may include access to technical support personnel, helplines, and other technical support from District vendors and/or staff, as well as instruction on distance learning platforms and instructional materials.

Communication, Collaboration, Privacy, and Security

• Each workday, during regular working hours, bargaining unit members shall be accessible to supervisors via email and telephone and accessible to students and parents via email and google classroom or other virtual platforms.

WTA and WUSD Distance Learning MOU

- Staff shall collaborate virtually as they deem necessary and appropriate while they are engaged in distance learning.
- School to home communication remains necessary and paramount as the District implements structures and frameworks for Distance Learning. Teachers and Site administrators, as appropriate, shall communicate learning expectations, schedules and any course changes resulting from Distance Learning to students with their parents/legal guardians. Junior and Senior High School teachers will communicate the hours of availability to their students and respond to instructional content-related inquiries within a reasonable amount of time during the workday (at least with 24 hours of the inquiry). Teachers of elementary school students would also need to include the parent(s)/legal guardian(s) in the communications.
- Bargaining unit members shall not be required to provide personal cell phone numbers or personal
 email addresses in communications with parents or students. Virtual staff meetings shall be held in
 accordance with the current negotiated agreement. Bargaining unit members who are not available
 due to extenuating circumstances during the scheduled staff meetings will inform their site
 administrator and are responsible for watching a recorded version (if made available).
- Students will only be permitted to participate in live video/audio lessons if their parent(s)/legal guardian(s) have agreed to the District's acceptable use policy. Teachers will be permitted to participate via live video classes (live means teaching a lesson or providing direct instruction as it is occurring in real-time) or to "record" their lessons and post so that students can watch the recorded lessons at any time. Teachers are required to engage with students live on at least a small group basis.

Curriculum Content and Scheduling

- Any curriculum resources or lessons provided by the District should be considered the baseline (or a starting point for instruction during this period of distance learning). Teachers may customize the content to meet the various learning modality needs of the students in their class(es). Bargaining unit members may choose to be innovative and develop activities to support and encourage their own innovative teaching modalities in the best interest of the students. Unit members shall not be evaluated on those lessons and/or instruction during this pandemic/period of distance learning but will be expected to follow any curriculum/instruction directives given by their site administrator. Supervision of school programs remains important and as such, upon the request of either a site-administrator or the teacher, site-administrators may be invited to digital classrooms as a Student to support teachers and students in the new learning environment.
- Bargaining unit members will be expected to provide instruction, resources, and support to students through distance learning and teachers will follow the schedules developed by site administrators with teacher input and will communicate with their students and for primary grades, their parent(s)/legal guardian(s) regarding those schedules. The following are minimum suggested times that students would engage in distance learning from the teacher's online instruction and the *Playlists* provided to students by their teachers to work on in their own time:

TK-3 at WES: 1.5 hours daily
4-6 at WUES: 2.0 hours daily
7-12 at WJSHS: 2.5 hours daily

The coursework provided to students shall have the intention of promoting continuity of learning
while students are not in school. This will include enrichment, intervention, and/or exposure to new
material.

Special Education, English Learners and Counselors

- The parties agree to meet at the request of either party to address implementing guidance from the CDE and/or Federal Department of Education in order to provide equitable and appropriate education for students with special needs. General education teachers will be assisted so that they can provide appropriate accommodations needed to meet the needs of special education students, as documented in the student's IEP, and for EL students, as required by law.
- Virtual tools shall be used to the full extent possible to hold any necessary IEP meetings and to meet and collaborate on a student's IEP. General education teachers will participate as required in these meetings virtually, and they must start before the end of the contract day.
- General education teachers may be assisted by the District to provide appropriate accommodations needed to meet the needs of English Learners in their classrooms.
- Counselors will provide virtual or telephone appointments to students for academic counseling, monitoring, guidance, and social-emotional support. These appointments or conversations will be conducted via email, telephone, or other virtual tools, as appropriate.

Student Attendance

- The parties agree that teachers will keep track of students who do not participate in distance learning (online or packets) each week. Teachers will attempt to reach each student/parent (for Elementary Schools) and student (for Junior Senior High School), who was missing via email, message, or phone calls.
- Teachers will submit names of student they had no contact with each week to site administration every Friday afternoon. The site administration, with the help of counselors, support specialists and/or classified staff, will attempt contact with those students not participating in distance learning to find out how they are doing and encourage them to participate in distance learning via internet or learning packets. If the reason for not participating is lack of internet or devices the site administration will use best efforts to work with families on that issue.

The first workday back to District work sites shall be a non-student day for preparation to resume in person classes.

All components of the current Collective Bargaining Agreement between the Association and District not addressed by the terms of this agreement or the terms of the MOU entered into on March 23, 2020, shall remain in full effect. This agreement is non-precedent setting.

This MOU resolves the negotiable effects of distance learning due to COVID-19. The District and/or Association reserve the right to negotiate any additional impacts related to COVID-19 and/or additional school closures In the 2019-20 school year and summer school.

This MOU shall expire in full without precedent on July 31, 2020, unless extended by mutual written agreement.

For the District, Dr. Edgar Lampkin

For the Association, Tony Hermann

Tentative Agreement
Between
Williams Unified School District
and the
Williams Teachers Association
May 5, 2020

The Williams Unified School District and the Williams Teachers Association have completed negotiations for the 2020/2021 school year and agree to maintain the provisions of the current collective bargaining agreement for 2020/2021 except as follows:

ARTICLE II: SALARIES

A. Salary Schedule

In addition to the annual step and column increase estimated at \$144,803, provide a one-time off schedule payment to all unit members who are employed as of September 1, 2020 equal to 1% of the unit member's annual base salary, estimated at \$62,311. Payment will be made on the September 10, 2020 supplemental payroll.

Article III: Fringe Benefits

B. No change to current article.

This tentative agreement is subject to ratification by the Williams Teacher Association and approval by the Board of Education.

For WTA:

For the District:

My Homan
Tony Hermann, President WTA

Date:

May 5, 2020

WILLIAMS UNIFIED SCHOOL DISTRICT RESOLUTION #23-052120

COMBINED RESOLUTION

OF THE GOVERNING BOARD OF THE WILLIAMS SCHOOL DISTRICT
ORDERING BIENNIAL ELECTION, SPECIFYING THE NUMBER OF WORDS FOR
CANDIDATE'S STATEMENTS, REQUESTING CONSOLIDATION OF THE ELECTION, AND
DETERMINING THE METHOD OF RESOLVING TIE VOTES

WHEREAS, <u>Education Code Section 5304</u> requires this Board to order elections held in this District; and

WHEREAS, <u>Education Code Section 5000</u> provides for a regular biennial election to elect members to the Governing Board of the School District; and

WHEREAS, there will be a total of THREE offices elected at large to be filled at the election, these offices are now held by the following Board members:

ALEJANDRA LOPEZ YARELI MORA GEORGE W. SIMMONS

And

WHEREAS, <u>Elec. Code</u>, <u>Section 10509 and Elec. Code 13307</u> requires this Board to fix and determine the number of words that a candidate may submit for his or her candidate's statement and to determine if the District or the candidate will pay the cost of the statement; and

WHEREAS, <u>Educ. Code</u>, <u>Section 5342</u> authorizes the consolidation of school district elections with other elections held on the same day by political subdivisions whose boundaries may totally or partially be coterminous within this District; and

WHEREAS, <u>Educ. Code</u>, <u>Section 5016</u> requires the District to decide in advance the method to be used in determining the winner of an election when the final vote is tied between two or more candidates.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED:

- 1. That an election be, and is, ordered to be held on November 3, 2020, for the purpose of electing members to this Governing Board as specified above.
- 2. That in the case of an election on a measure, this Board will provide wording of the measure as it is to appear on the ballot.
- 3. That all costs of the candidate's statement be paid by THE CANDIDATE and that no candidate may submit statement in excess of 200 words.
- 4. That the candidate shall submit payment to the Elections Department on submission of the candidate's statement.

- 5. That the County Superintendent of Schools be authorized and requested by copy of this Resolution to consolidate this election with any other election to be held on the same day by political subdivisions whose boundaries are totally or partially contained within this District for the ease and convenience of the voters in casting their ballots and the possible reduction of election costs to this District.
- 6. That tie votes shall be resolved by run-off election as authorized by Education Code Section 5016.

PASSED AND ADOPTED THIS 21ST DAY OF MAY, 2020, by the following vote:

AYES:	
NOES:	
ABSENT:	
George W. Simmons, President, Board of Trustees Williams Unified School District	
Attest:	
Dr. Edgar Lampkin, Secretary, Board of Trustees Williams Unified School District	



illiams Jr./Sr. High School

Dr. Mary Ponce, Principal; Dr. Nicole Odell, Asst. Principal Veronica Solis, Counselor P.O. Box 7 • Williams • CA • 95987



Williams Unified School District

10.5

Board Action Item

Date:

05/01/2020

To:

Dr. Edgar Lampkin, Superintendent

From:

Dr. Nicole Odell, Assistant Principal and Dr. Mary Ponce, Principal

Subject:

Waiver for Community Service Graduation Requirements for Class of 2020

Overview:

The administration and counseling staff at Williams Jr/Sr High School is proposing a waiver for the required community service hours for the Class of 2020. The current board policies addressing graduation requirements are: BP 6146.1 Instruction, E 6146.1 Instruction.

Current Board Policy:

Board policy 6146.1 states that in order to graduate students must complete 20 hours of community service during their senior year in order to graduate.

Current Impact:

Currently, students are required to complete 20 hours of community service hours during their senior year. Seniors have until the Friday before graduation to turn in the completed hours. However, as of March 23, 2020, Williams Unified School District has been closed and supporting the shelter-in-place guidelines of the county and state. Counselors have audited the senior class and most students are on track for graduation academically, but most have been unable to complete their community service hours at this time (approximately 97% of the graduating class, only 2 students had turned in all hours by March 23, 2020). While the school district values service learning, the current circumstances have not allowed students the ability to meet our current graduation expectations. In addition, while the State of California offers districts the option to require a service learning component for graduation, it is not part of the state's minimum requirements for graduation. The school would like to encourage our students to continue to shelter-in-place and focus on their distance learning.

Suggested Changes:

After reviewing the current board policies, the counselor audits, and our current shelter-in-place requirements, Williams Jr Sr High School Administration recommends waiving the graduation requirement of 20 hours of community service for this year only, thus supporting our students and the shelter-in-place guidelines of the county and state.

California Department of Education

(Due Date: To be received in Regional Supervisor's Office by June 30, 2020) Williams Unified School District Williams Jr/Sr High School District School Site Please include the following items with your application: **Eligibility Determination Sheet** Variance Request Form (if applicable) Quality Criterion 12 Form (if applicable) Award Estimator and Budget Sheet List of Agriculture Teachers Certification: I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions of the operations in this project/program for local participation and assistance.

Contact Phone Number: (530) 473-2550

Date of Local Agency Board Approval:

Signature of Agriculture Teacher Responsible for the Program

California Department of Education (Due Date: To be received in Regional Supervisor's Office by June 30, 2020)

Eligibility Determination Sheet

IN ORDER TO APPLY FOR FUNDING, YOU MUST MEET ALL THE QUALITY CRITERIA LISTED BELOW.

Please check each Quality Criteria you meet:							
1. Curriculum and Instruction							
2. Leadership and Citizenship Development							
3. Practical Application of Occupational Skills							
4. Qualified and Competent Personnel							
5. Facilities, Equipment, and Materials							
6. Community, Business, and Industry Involvement							
7. Career Guidance							
8. Program Promotion							
9. Program Accountability and Planning							
IF YOU CHECKED ALL THE REQUIRED QUALITY CRITERIA, PLEASE CONTINUE TO THE NEXT PAGE OF YOUR APPLICATION.							
If you do not meet one or more of the criteria listed above, you may submit a Variance Request Form for each unmet criterion.							
A variance is a proposed plan to bring your program into compliance with all the quality criteria listed above, prior to the following year's application.							
All variances must be approved with this application in order to be eligible for funding. Non-compliance with the terms of the approved variance will result in a loss of funds.							
Will you be including a formal Variance Request Form for each unmet criterion?							
☐ Yes ✓ No							
IF YOU ARE REQUESTING ONE OR MORE VARIANCES, PLEASE COMPLETE A VARIANCE REQUEST FORM FOR EACH AND CONTINUE TO THE NEXT PAGE OF YOUR APPLICATION.							
IF YOU DO NOT MEET ALL REQUIRED QUALITY CRITERIA LISTED ABOVE, AND YOU ARE NOT SUBMITTING A VARIANCE REQUEST FORM							
STOP							

YOU ARE NOT ELIGIBLE TO APPLY FOR FUNDING THROUGH THE AGRICULTURAL

CAREER TECHNICAL EDUCATION INCENTIVE GRANT.

171

California Department of Education (Due Date: To be received in Regional Supervisor's Office by June 30, 2020)

Applicant Information (please fill in the underlined fields)

AWARD ESTIMATOR

DATES OF PROJECT DURATION: JULY 1, 2020 TO JUNE 30, 2021

Approant morniation (please in in the andermied notes)		
Number of Different Agriculture Teachers at Site (Please attach a separate list of Agriculture teachers' names):	2	
Total Number of Students from the prior fiscal year R-2 Report:	184	
Number of teachers meeting Criterion 10 (Class size - See instructions):	2	
Number of teachers meeting Criterion 11a (Year round employment - See instructions):	2	
Number of teachers meeting Criterion 11b (Project supervision period - See instructions):	2	
Do you meet all criteria on the attached Quality Criterion 12 Form (Y/N)?	N	

Award Calculations

Part 1: Based on your number of agriculture teachers at the site: (Please attach a separate list of Agriculture teachers' names):	\$ 4,500.00
Part 2: Based on \$8.00 per member listed on the R-2 Report:	\$ 1,472.00
Part 3a: Based on number of teachers meeting Criterion 10:	\$ 4,000.00
Part 3b: Based on number of teachers meeting Criterion 11a:	\$ 4,000.00
Part 3c: Based on number of teachers meeting Criterion 11b:	\$ 4,000.00
Part 4: Based on meeting all criteria on the Quality Criterion 12 Form:	\$ 0.00
Total Estimated Award:	\$ 17,972.00

California Department of Education

(Due Date: To be received in Regional Supervisor's Office by June 30, 2020)

Budget Sheet

Incentive grant awards must be matched for each Account Number below (4000, 5000, and 6000). Account Number 4000 requires only the subtotal be matched, but Account Numbers 5000 and 6000 must be matched by line item. A waiver of matching must be approved for any instances where matching funds do not meet or exceed Incentive Grant funds.

Amount left to Allocate:

\$ 0.00

4000: Books & Supplies

Items	Description of Items of Funds Being Used	Incentive Grant Funds	Matching Funds				
1.	Books & Supplies	\$ 11,208.00	\$ 11,208.00				
Subtotal	N/A	\$ 11,208.00	\$ 11,208.00				

5000 Services and Operating Expenses, including services of consultants, staff travel,

conferences, rentals, leases, repairs, and bus transportation

Items	Description of Items of Funds Being Used	Incentive Grant Funds	Matching Funds
1.	Travel & Conferences	\$ 5,000.00	\$ 5,000.00
2.	Dues and Memberships	\$ 850.00	\$ 850.00
3.	Direct Costs	\$ 914.00	\$ 914.00
4.			
5.		6.	3
6.			
7.	*		М
8.			
9.			
10.			
Subtotal	N/A	\$ 6,764.00	\$ 6,764.00

6000 Capital Outlay, including sites, buildings, improvement of buildings, and equipment

Items	Description of Items of Funds Being Used	Incentive Grant Funds	Matching Funds
1.			
2.			
3.			
4.			
5.			
Subtotal	N/A	\$ 0.00	\$ 0.00

Total Allocated Funds:

\$ 17,972.00

\$ 17,972.00

12.1

Williams Unified School District

5/5/2020 11:58:02 AM

2019-2020

Daily Enrollment by School - 5/5/2020

Page 6

Report Totals

SCHOOL NAME	Transitional Kinderg arters	Kindergarten	First Grade	Second Grade	Third Grade	TK-3	Fourth Grade	Fifth Grade	Sixth Grade	4-6	Seventh Grade	Eighth Grade	7-8	Ninth Grade	Tenth Grade	Eleverith Grade	Twelfth Grade	9-12	Total
Mid Valley Alter: High School						0				0			0		6	8	7	21	21
Williams Elementary School	21	98	98	82	94	393				0			0					0	393
Williams Independent Study						0				0	1		1			2	4	6	7
Williams Junior Senior High School						0				0	101	107	208	116	91	91	83	381	589
Williams Upper Elementary						0	96	110	112	318			0					0	318
Total:	21	98	98	82	94	393	96	110	112	318	102	107	209	116	97	101	94	408	1328